

**Commissioners' Workshop Meeting
Tuesday, September 13, 2011**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, September 13, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Leinbach in attendance. Also present were County Solicitor Alan S. Miller and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$561,867.00 and 2011 Appropriations in the amount \$7,185.00 per listing dated September 9, 2011. Commissioner Scott commented that the majority of the transfers pertain to the Facilities Department for professional and contracted services.

Human Resources

- A. Adopt a resolution authorizing Human Resources Recommendations dated September 13, 2011. Commissioner Scott commented there was one item for the transfer of one employee to a temporary position for an employee on a leave of absence.

Purchasing

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated September 12, 2011. Commissioner Scott gave brief descriptions on the 9 items listed for approval this week.
- B. Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP #11-2-CN, a Contract for development, implementation and operation of an early intervention truancy program as follows:
- Service Access and Management, Inc.
 - 19 North 6th Street
 - Reading, PA 19601
 - Term: 1/1/12 through 6/30/12
 - Total: \$155,590.00

The County will review the performance during this period. The final factor in determining continuation of the program after 6/30/12 will be the Children and Youth budget allocation from the State for the fiscal year 2012/2013. George Kovarie, Executive Director of BCCYS, commented that the funds have been designated in cooperation with the Juvenile Probation Office for the six month demonstration period of this truancy intervention program, in partnership with Kutztown University and SAM. Future funding will also determine any continuation of the program. An evaluation will be conducted by BCCYS and Juvenile Probation and with consideration of the Truancy Task Force, to determine whether or not to continue the program in its present form or in some other variation.

Facilities

- A. Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute the Capital Project Change Order per attached listing dated September 8, 2011. Commissioner Scott commented that this Change Order pertains to the Antietam Lake Dam project.

Emergency Services

- A. Adopt a resolution authorizing execution of a Land Lease Agreement between the Pennsylvania Turnpike Commission and the County of Berks for approximately .25 acres of land located in Honeybrook Township, Chester County, for a tower site use in regard to the Berks County Emergency Response Radio Project.

Solicitor

- A. Adopt a resolution authorizing execution of a Right-of-Way Grant between the County of Berks and UGI Utilities, Inc. for placement of a gas pipe-line over and across a strip of land owned by the County of Berks and located in Bern Township. Alan S. Miller, County Solicitor, commented this easement is for the benefit of Easy Does It, and at no cost to the County.
- B. Adopt a resolution authorizing execution of the Extension to Agreement to Utilize Premises between the County of Berks and the Township of Bern for the utilization of a portion of the Berks County Recycling Center for the operation of the Bern Township Leaf & Yard Waste Drop Off Center Management Plan County situate 1316 Hill Top Road, Leesport, Pennsylvania, for an additional three (3) year term expiring September 30, 2014. Commissioner Scott commented that all three Commissioners have visited the facility and consider it a successful program.

CareerLink

- A. Adopt a resolution authorizing execution of Grant Recipient's Assignment of Refunds, Rebates and Credits, WIA Grant Closeout Tax Certification and Grant Recipient's Release for grants whose three (3) year funding life has expired, including the funds received as part of the Federal stimulus package as follows:

015083301	015083011	015084974	015083976	015083361
015086233	015083343	015084175	015084994	015083991
015084971	015084011			
015084051	015083971			

- B. Adopt a resolution authorizing execution of the Fifth Amendment to Lease Agreement between 501 Crescent Partners, L.P. and the County of Berks, which extends the term of the Lease Agreement for an additional six (6) months commencing January 1, 2012 and ending June 30, 2012 for office space occupied by CareerLink. The term of lease is only for a six (6) month period due to the uncertainty of future funding.

Human Services

- A. Adopt a resolution authorizing execution of the revised allocation of the Homeless Assistance Program funding; and further authorizes the execution of the Assurance of Compliance Certificate with respect to the Homeless Assistance Program (HAP); and further authorizes Mary Henry-Moss, Human Services Grants Coordinator, the ability to distribute the remaining HAP Funds to the prior approved agencies as needed for the fiscal year 2011/2012. The total amount of the allocation is \$506,525.00.

III. REPORTS OF COMMISSIONERS**Commissioner Barnhardt**

Commissioner Barnhardt complimented Christian Leinbach and Mary Buerer for putting together the event last night at the Agricultural Center for people affected by the flooding situation in providing the public with the information and direction they need in determining how to apply for insurance relief or government aid. It was an outpouring of community support. Commissioner Barnhardt further highlighted the offer of Mr. Duncan for offering rooms at his Bed and Breakfast for anyone still needing accommodations.

Commissioner Leinbach

Commissioners Leinbach thanked Jessica Krukowski, who works for Berks Fire and Water Restoration for initiating the event. Commissioner Leinbach commented that many of the restoration companies up and down the northeast corridor of the United States are jammed with work as a result of recent flooding. Commissioner Leinbach commented that in conjunction with Ryan Hunter and Brian Gottschall they were able to quickly put together a meeting of state and local officials and the business community to answer the public's questions on

how to work through the process of getting help. Commissioner Leinbach further commented that in order to qualify to be declared a disaster area forms must be completed and submitted to FEMA. Commissioner Leinbach encouraged everyone, regardless of the damage, to complete a form as soon as possible.

Commissioner Scott

- A. Adopt a resolution authorizing the reappointment of Robert Moore, Reading, Pennsylvania, to the Berks County Parks and Recreation Department Board for term expiring March 10, 2015.

There being no further business the meeting adjourned at 11:33 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk