

## **Commissioners' Board Meeting Minutes September 15, 2011**

The Berks County Board of Commissioners met in regular session on Thursday September 15, 2011, at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of September 6, 2011 Commissioners' Workshop and September 8, 2011 Commissioners' meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
  - 270.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$561,867.00 and 2011 Appropriations in the amount of \$7,185.00 per listing dated September 9, 2011.
  - 271.11 B. Adopt a resolution authorizing Human Resources Recommendations dated September 13, 2011 as follows:
    1. Authorize the transfer of Harold Readinger, Jr., PC011978 Parks Support Mechanic to Temporary Facilities Support Mechanic – Facilities, effective 9/14/2011. Current rate \$19.16/hr. Starting rate \$16.43/hr; after 1 year rate \$16.94/hr; after 2 year rate \$17.46/hr; after 3 year rate \$18.00/hr; after 4 year rate \$18.55/hr; after 5 year rate \$19.16/hr; after 6 year rate \$19.73/hr. This temporary position is to provide coverage for an employee on a leave of absence. Should the employee return from the leave, or separate from County employment, the temporary assignment will cease. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11030.
  - 272.11 C. Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP #11-2-CN, a Contract for development, implementation and operation of an early intervention truancy program as follows:

Service Access and Management, Inc.  
 19 North 6<sup>th</sup> Street  
 Reading, PA 19601  
 Term: 1/1/12 through 6/30/12  
 Total: \$155,590.00

The County will review the performance during this period. The final factor in determining continuation of the program after 6/30/12 will be the Children and Youth budget allocation from the State for the fiscal year 2012/2013.

- 273.11 D. Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute the Capital Project Change Order, which modifies the Project scope required to meet project and regulatory standards to Contract No. 11616, per attached listing dated September 8, 2011 in regard to the Antietam Dam Rehabilitation Project.
- 274.11 E. Adopt a resolution authorizing execution of a Land Lease Agreement between the Pennsylvania Turnpike Commission and the County of Berks for approximately .25 acres of land located in Honeybrook Township, Chester County, for a tower site in regard to the Berks County Emergency Response Radio Project.
- 275.11 F. Adopt a resolution authorizing execution of a Right-of-Way Grant between the County of Berks and UGI Utilities, Inc. for placement of a gas pipe-line over and under a strip of land owned by the County of Berks located in Bern Township for the benefit of Easy Does It, Inc.
- 276.11 G. Adopt a resolution authorizing execution of the Extension to Agreement to Utilize Premises between the County of Berks and the Township of Bern for the utilization of a portion of the Berks County Recycling Center for the operation of the Bern Township Leaf & Yard Waste Drop Off Center Management Plan County situate 1316 Hill Top Road, Bern Township, Pennsylvania, for an additional three (3) year term expiring September 30, 2014.
- 277.11 H. Adopt a resolution authorizing execution of Grant Recipient's Assignment of Refunds, Rebates and Credits, WIA Grant Closeout Tax Certification and Grant Recipient's Release for grants whose three (3) year funding life has expired, including the funds received as part of the Federal stimulus package as follows:

**015083301 015083011 015084974 015083976 015083361**  
**015086233 015083343 015084175 015084994 015083991**  
**015084971 015084011 015084051 015083971**

- 278.11 I. Adopt a resolution authorizing execution of the Fifth Amendment to Lease Agreement between 501 Crescent Partners, L.P. and the County of Berks, which extends the term of the Lease Agreement for an additional six (6) months commencing January 1, 2012 and ending June 30, 2012 for office space occupied by CareerLink. The term of lease is only for a six (6) month period due to the uncertainty of future funding.
- 279.11 J. Adopt a resolution authorizing execution of the revised allocation of the Homeless Assistance Program funding; and further authorizes the execution of the Assurance of Compliance Certificate with respect to the Homeless Assistance Program (HAP); and further authorizes Mary Henry-Moss, Human Services Grants Coordinator, the ability to distribute the remaining HAP Funds to the prior approved agencies as needed for the fiscal year 2011/2012. The total amount of the allocation is \$506,525.00.
- 280.11 K. Adopt a resolution authorizing the reappointment of Robert Moore, Reading, Pennsylvania, to the Berks County Parks and Recreation Department Board for term expiring March 10, 2015.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated September 12, 2011.
3. Motion to authorize payments set forth on Controller's Office vouchers listing for the week ending September 15, 2011.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **Comments from the Floor**

#### **Commissioner Leinbach**

Commissioner Leinbach reported he was part of a conference call this morning with Lt. Governor Cawley, PEMA, FEMA and other state wide agencies regarding flood recovery resulting from Hurricane Irene and Tropical Storm Lee. Commissioner Leinbach commented that an announcement will be made that the State will be waiving the fees for licensed haulers required to haul material to landfills. Commissioner Leinbach also reported that counties will be allowed to set up staging area for debris. Individuals and

companies are responsible to make sure there is not hazardous material being hauled to the staging areas. Commissioner Leinbach further announced that Brian Gottschall will be accompanying representatives from PEMA and FEMA on a tour of Berks County to view and assess property damage. Commissioner Leinbach also reported that Bradford County had expressed concern about debris clogging small streams and creeks. Bradford inquired if there will be an expedited process to perform the dredging process.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk