

## **Commissioners' Workshop Meeting Tuesday, September 20, 2011**

### **I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, September 20, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Leinbach in attendance. Also present were County Solicitor Alan S. Miller and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the Board met in executive session on Monday, September 19, 2011 to conduct an interview for Human Resources Director.

### **II. PRESENTATION**

Douglass W. Graybill and Elizabeth Graybill, both Vietnam Veterans, attended the Commissioner's meeting and discussed their efforts to find secure housing and medical services in support of area homeless veterans. The Graybills further commented that in addition to helping the homeless veterans, they will assist any homeless person they encounter. They cannot ignore a person sitting next to a homeless veteran. The Graybills will assist the veteran work through the VA System, and help them get medical treatment and copies of their discharge papers. Mr. Graybill commented that there are funds available through the VA System for those purposes. Mr. Graybill also commented that some veterans do not want help. They are too proud to ask or accept it. Mr. Graybill commented that he also informs the homeless veterans what services and shelters are available for them. Commissioner Barnhardt questioned if Mr. Graybill knows how many homeless veterans we have in Berks County. Mr. Graybill commented there are 8 ranging in age 35 to 60. Mr. Graybill commented he spends much of his time in the wooded areas searching for veterans, which is where he finds the majority of them. Mr. Graybill commented he started out volunteering at the Red Cross delivering can goods to veterans, and going to veterans meetings. Dale Derr also approached Mr. Graybill and asked him to go out with the Coalition in search of homeless veterans. Mr. Dan Cooper, retired from the Navy and also retired as Under Secretary for Benefits of the Department of Veterans Affairs was also introduced. Mr. Cooper commented that it is very difficult to count the homeless veterans across the nation. They are constantly moving around.

**III. DEPARTMENTAL REPORTS / REQUESTS:****Budget Department**

- A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$5,457,118.00 and 2011 Appropriations in the amount \$99,128.00 per listing dated September 16, 2011. Robert Patrizio, Budget Director, commented that the majority of the transfers are payments from MH/MR (Health Choices). Mr. Patrizio also commented that he asked his team to do a better job in 2012 working with the Health Choices budget officer to tighten the budget dollars. Mr. Patrizio offered more detail in #9 and #11. Mr. Patrizio informed the Board that the County has now expended all Lower Alsace money they had given us for Park improvements. The Commissioners thanked the Lower Alsace Board of Supervisors for the generous gesture. It was put to good use.

**Human Resources**

- A. Adopt a resolution authorizing Human Resources Recommendations dated September 20, 2011.

**Purchasing**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated September 16, 2011.
- B. Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of RFP #11-15-CN, a contract for legal services for the Office of Aging as follows:
- Leisawitz Heller  
2755 Century Boulevard  
Wyomissing, PA 19610  
Term: 10/1/11 through 9/30/16  
Monthly Rate: \$3,000.00 shall increase by 2% annually  
Total: 187,345.45 (not to exceed)

Legal services include wills, living wills and durable power of attorney documents, etc. at an average of 20 hours per month. Kelly Laubach, Director of Contracts and Procurement, commented these services are provided to individuals who fall below the poverty level. Alan Miller, County Solicitor, commented the County has a long standing relationship with John Goldstan, an attorney in the law firm, who has worked with the Office of Aging for a number of years.

- C. Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of ITB# 11-17-LM, a one (1) year contract for the Transport of Voting Machines for the County of Berks Elections Services Department as follows:

L&J Transportation Cos, Inc.  
36 Mountainside Road  
Temple, PA 19560

Item	Description of Service	Estimated Quantity	Unit Price	Extended Price
1	Transport Berks County voting machines and ancillary equipment from the Storage facility to the election sites, and from sites back to the Storage facility.	2	\$15,984.00	\$31,968.00
2	Unscheduled emergency deliveries on Election day.	6	\$40.00	\$240.00
3	Special Election Deliveries-Price is per machine, from Storage facility to election sites and from elections sites to the Storage facility.	12	\$40.00	\$480.00
	<b>Estimated Annual Expenditure</b>			\$32,688.00

The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties at the unit prices herein.

- D. Adopt a resolution authorizing award and the Director of Contracts and Procurement to execute, as a result of ITB #11-19-MB, contracts for the Expansion of the Berks County Equipment Room Facilities Project for the Installation of the 700 MHz Trunked Radio System as follows:

Purcell Construction Company  
560 N. 5<sup>th</sup> Street  
P.O. Box 188  
Denver, PA 17517  
**General Construction Total: \$71,700.00**

Fire Protection Industries, Inc.  
1765 Woodhaven Drive  
Bensalem, PA 19020  
**Plumbing Total: \$14,700.00**

Dual Temp Company, Inc.  
2050 South 12<sup>th</sup> Street  
Allentown, PA 18103  
Mechanical Base Bid: \$249,900.00

Alternate No. 1: \$32,500.00 Add – Deleting existing boiler, piping, flue stack and appurtenances as indicated in Contract Drawing M-1.  
**Mechanical Construction Total: \$282,400.00**

Hirneisen Electric, Inc.  
1619 Old Lancaster Pike  
Reading, PA 19608  
**Electrical Total: \$296,900.00**

**THE GRAND TOTAL OF THE FOUR (4) PRIMES IS: \$665,700.00**

**Human Services**

- A. Adopt a resolution authorizing execution of the Medical Assistance Transportation Program Participation Agreement & Assurance of Compliance form to the Commonwealth of Pennsylvania, Department of Public Welfare for participation in the Pennsylvania Medical Assistance Transportation Program (MATP) for the period July 1, 2011 and terminating June 30, 2012.
- B. Adopt a resolution authorizing execution of the Extension of the Program Management Agreement For The Emergency Food Assistance Program (TEFAP) which extends the five (5) year TEFAP Agreement another three (3) months to December 31, 2011.

**Emergency Management**

- A. Adopt a resolution authorizing execution of the Lease Agreement, Easement Agreement and Shared Driveway Agreement for tower sites in regard to the Berks County Emergency Response Radio Project as follows:
  - 1. Longswamp-Heeps Lease Agreement
  - 2. Hamburg Area School District ("HASD") – Shared Driveway Agreement
  - 3. City of Reading – Easement Agreement (Mt. Penn Site)

**IV. REPORTS OF COMMISSIONERS**

**Commissioner Barnhardt**

Commissioner Barnhardt commented on the various activities and events taking place on weekends in Berks County. Commissioner Barnhardt attended the rededication of the Gruber Wagon Works, the Oley Fair and participated in the 3<sup>rd</sup> Annual National Recovery Walk, and this morning the Board attended the Exeter Business Development Breakfast. Commissioner Barnhardt expressed his hope that all these positive activities continue for many years.

**Commissioner Leinbach**

Commissioner Leinbach commented that he was very privileged to have visited the Holocaust Museum in Washington, D.C. this past weekend. Commissioner Leinbach commented that he learned more in the first 20 to 30 minutes of his visit than he knew in his entire lifetime. It was very well done and documents very

clearly what took place. Commissioner Leinbach strongly recommends everyone visit at least once. There is so much information it is not possible to complete the tour in one day.

**Commissioner Scott**

Commissioner Scott commented that he had attended the Alternative Energy Expo in Kempton this past weekend and there were a number of exhibitors and contractors with information on alternative energy.

There being no further business the meeting adjourned at 11:15 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk