

Commissioners' Board Meeting Minutes October 6, 2011

The Berks County Board of Commissioners met in regular session on Thursday, October 6, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of September 27, 2011 Commissioners' Workshop and September 29, 2011 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 299.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$366,216.00 and 2011 Appropriations in the amount of \$86,157.00 per listing dated September 30, 2011.
 - 300.11 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated October 4, 2011 as follows:
 1. Authorize the promotion of Lisette Mendez-Rodriguez, PC011799 Office Support III to PC011936 Ombudsman – Office of Aging, effective 10/12/2011. Rate of \$39,000/annually. Salary budgeted \$39,402/annually. Salary range Minimum \$34,827; Midpoint \$46,436; Maximum \$58,045. Replacement for Patricia Cortez who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 28019 – 23150.
 2. Authorize the promotion of Tiffany Pantoja, PC010198 Benefits Coordinator to PC011274 Leave of Absence Administrator – Human Resources, effective 10/12/2011. Rate of \$39,000/annually. Salary budgeted \$36,210/annually. Salary Range Minimum \$34,826; Midpoint \$46,435; Maximum \$58,044. Replacement for Karen Miller who separated. This request was reviewed and

has met the criteria of the Hiring Policy. Budget 10000 – 11410.

3. Authorize the transfer of Joanne Henny, PC010038 Accounting Assistant – Controller's Officer to Accounting Assistant – Treasurer's Office, effective 10/11/2011. Rate of \$36,907/annually. Salary Range Minimum \$31,299; Midpoint \$41,732; Maximum \$52,165. New position authorized by Salary Board on 9/20/2011. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11090.
- 301.11 C. Adopt a resolution authorizing execution of Addendum No. 1 to Agreement No. 116349-10 between the County of Berks and High Safety Consulting Services, Ltd. which extends the term of the Agreement through December 31, 2011 to provide indoor environmental services in occupied spaces at the Old Berks Heim Building.
- 302.11 D. Adopt a resolution authorizing execution of Agreement No. 128148 between the County of Berks and Alfred Benesch & Company of Allentown, Pennsylvania to provide engineering services for a structural analysis of the Berks County Services Center at a not to exceed cost of \$132,400.00.
- 303.11 E. Adopt a resolution authorizing Brian Gottschall, Berks County Director of Emergency Services, to execute certain change orders to the Pyramid Network Services Contract concerning implementation of the County Emergency Services Radio Project.
- 304.11 F. Adopt a resolution authorizing execution of the County of Berks Integrated Children's Services Plan (ICSP) for Fiscal Year 2012-2013 to be submitted to the Pennsylvania Department of Public Welfare. Dr. Edward Michalik, Psy.D, MH/MR Program Administrator, will attend the meeting to present the Plan.
- 305.11 G. Adopt a resolution authorizing the reappointment of Maureen Mileski, Reading, Pennsylvania to the Berks County Board of Assessment Appeals for a four (4) year term ending December 31, 2015.
- 306.11 H. Adopt a resolution authorizing the reappointment of Howard E. Body, Douglassville, Pennsylvania to the Berks County Industrial Development Authority for a five (5) year term ending December 31, 2016.

- 307.11 I. Adopt a resolution authorizing the reappointment of John Fielding of Reading, Pennsylvania to the Berks County Housing Authority for a five (5) year term ending December 31, 2016.
2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated October 3, 2011.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated October 4, 2011 for the week ending October 7, 2011.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

Business from the Floor

The Commissioners announced that as a result of a lack of a quorum for next Tuesday's workshop meeting they are cancelling the meeting.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk