

## **Commissioners' Board Meeting Minutes December 1, 2011**

The Berks County Board of Commissioners met in regular session on Thursday, December 1, 2011, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of November 15, 2011 Commissioners' Workshop and November 17, 2011 Commissioners' meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the Consent and Non-Consent Items listed below:
  - 360.11 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$1,068,929.00 and 2011 Appropriations in the amount **(\$385,742.00)** per listing dated November 22, 2011.
  - 361.11 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated November 29, 2011 as follows:
    1. Authorize the promotion of Melissa L. Conrad from PC012455 Watch Officer to PC012561 Training/QA Officer – Department of Emergency Services, effective 12/7/2011. Rate of \$51,500/annually. Salary budgeted \$50,272/annually. Salary range Minimum \$40,520; Midpoint \$54,027; Maximum \$67,533. Replacement for Robert Zerman who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 51100 – 36010.
    2. Authorize the transfer of Robert Zerman from PC012561 Training/QA Officer to PC012455 Watch Officer – Department of Emergency Services, effective 12/7/2011.

Rate of \$50,180/annually. Salary budgeted \$49,600/annually. Salary range Minimum \$39,213; Midpoint \$52,284; Maximum \$65,355. Replacement for Melissa L. Conrad who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 51100 – 36010.

- 362.11 C. Adopt a resolution authorizing tax forgiveness of 2010 and 2011 County taxes, including any penalty and interest for 2026 Hampden Boulevard (PIN 17531818410676), Reading, which is owned by the Reading School District.
- 363.11 D. Adopt a resolution authorizing tax forgiveness of 2011 County taxes, including any penalty and interest for 412 Pansy Street (PIN 18530666732516), Reading, which is owned by the Reading School District.
- 364.11 E. Adopt a resolution authorizing tax forgiveness of 2011 County taxes, including any penalty and interest for 447 County Line Road (PIN 38539714443567), Colebrookdale Township, which is owned by Grace Independent Baptist Church, Gilbertsville; and further authorizes the refund of \$3,656.41 representing the 2011 County taxes paid by Grace Independent Baptist Church.
- 365.11 F. Adopt a resolution authorizing execution of the Administrative Services Only Group Contract with Capital BlueCross and Capital Advantage Insurance Company for the Preferred Provider Organization Plan (PPO).
- 366.11 G. Adopt a resolution authorizing execution of the Administrative Services Only Group Contract with Keystone Health Plan Central for the Health Maintenance Organization Plan (HMO).
- 367.11 H. Adopt a resolution authorizing the Director of Facilities and Operations to execute Change Order No. 3 to QEI Construction Group, LLC, in the amount of \$180,404.89 for the Antietam Dam Rehabilitation Project, and further extends the contract completion time by thirty-nine (39) calendar days.
- 368.11 I. Adopt a resolution authorizing a private pay per diem rate increase from \$285.00 per day to \$300.00 per day effective January 1, 2012 at Berks Heim. The pharmaceutical drug cost, physician service co-pay and non-covered therapy services will be billed separately.
- 369.11 J. Adopt a resolution authorizing Clare Adams, Director of Berks County Parks and Recreation Department, to execute the Shared

Use Path Agreement with the Pennsylvania Department of Transportation (PennDOT) for the Reber's Bridge.

- 370.11 K. Adopt a resolution authorizing execution of Amendment No. 1 of AIA Contract dated January 13, 2011 between the County of Berks and Reynolds Construction Management, Inc. for additional procurement related and preconstruction phase services in the amount of \$15,000.00 for the Public Safety Radio System Project.
  - 371.11 L. Adopt a resolution authorizing execution of Amendment #1 to the HealthChoices Behavioral Health Agreement between the Commonwealth of Pennsylvania and Berks County effective January 1, 2012. The Amendment provides for an overview of the genesis and structure of the HealthChoices Program.
  - 372.11 M. Adopt a resolution authorizing the appointment of Karen A. Miller, Bernville, Pennsylvania, 19506 to the Berks County Office of Aging Advisory Council for a two (2) year term ending December 31, 2013, replacing Magda Graciano, whose term will expire December 31, 2011.
  - 373.11 N. Adopt a resolution authorizing the appointment of Barry Miller, Bernville, Pennsylvania, 19506 to the Berks County Office of Aging Advisory Council for a two (2) year term ending December 31, 2013, replacing Yohalna Jimenez, whose term will expire December 31, 2011.
  - 374.11 O. Adopt a resolution authorizing the appointment of Karen F. Minnich, Reading, Pennsylvania to the Berks County Office of Aging Advisory Council for a two (2) year term ending December 31, 2013.
  - 375.11 P. Adopt a resolution authorizing the reappointment of Janice Fetrow-Stewart, Reading, Pennsylvania to the Berks County Office of Aging Advisory Council for a two (2) year term ending December 31, 2013.
- 2. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated November 28, 2011. Commissioner Scott requested the spelling on item No. 3 on the Contract Agenda be checked for accuracy.
  - 3. Motion to authorize payments set forth on Controller's Office vouchers listing for the week ending November 30, 2011.

**Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

**Non-Consent Item**

1. Solicitor Alan Miller submitted a request on behalf of the Brian Gottschall, Director of Emergency Services, to authorize an amendment to the Agreement dated February 17, 2011 with L.R. Kimball to complete a narrowbanding waiver application on behalf of the County. On motion by Commissioner Barnhardt and seconded by Commissioner Leinbach, the motion was unanimously approved.
  - 376.11 Q. Adopt a resolution authorizing an amendment to Agreement with L.R. Kimball to complete a narrowbanding waiver application on behalf of the County, and follow that application through the process by providing support services as necessary to the point of waiver award or rejection at costs not to exceed \$12,000.00 with final terms and conditions to be negotiated by the County Solicitor and the Department of Emergency Services.

**Comments from the Floor**

Commissioner Leinbach commented on the article in the Reading Eagle concerning the legislators' and state officials' pay raise. Commissioner Leinbach offered that a more significant story is that 2 Berks County Boards of Commissioners approved a pay freeze that is going on 8 years. Mary Young, the Reading Eagle reporter attending the meeting, commented that the newspaper ran a story regarding this issue last year at this time. Further discussion continued among the Board, other elected officials and Mary Young on this issue.

There being no further business, the meeting adjourned at 11:00 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk