

**Pre-Commissioners' Meeting**  
**Tuesday, January 27, 2004**

***I.     CALL TO ORDER:***

The Berks County Board of Commissioners met in regular session on Tuesday, January 27, 2004, at 10:30 AM, in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public. Commissioner Chair Judith L. Schwank called the meeting to order with Commissioners Tom Gajewski and Mark C. Scott in attendance. Also present were Acting Chief Clerk William E. Dennis and Solicitor Alan Miller.

The Board of Commissioners discussed and approved the following items for listing at the January 29, 2004 Meeting:

***II.    REPORTS OF COMMISSIONERS:***

- A.     Presentation by George Kovarie, Berks County Children & Youth Services, regarding participation in the Barriers to Permanency Project.
- B.     Presentation by Carey Kaucher, Employee Volunteer Council, of the 2004 Calendar of Events for the Employee Volunteer Council.
- C.     Discussion regarding re-opening and final adoption of Fiscal Year 2004 Budget.

***Commissioner Schwank***

- A.     Adopt Resolution authorizing Judith L. Schwank, Commissioner, Chair, and Sandy Graffius, County Controller, to execute certification of appropriation funding for 2004 in the amount of \$6,067,177.00 for the purchase of Agricultural Easements under Act 43.
- B.     Adopt Resolution authorizing the reappointment of Charlotte M. Roberts, Berks County Assistance Office, Reading State Office Building, 625 Cherry Street—Room 215, Reading, Pennsylvania, 19602, to the MH/MR Advisory Board, for a three-year term.
- C.     Adopt Resolution authorizing the reappointment of David K. Esser, 18 Turkey Road, Kempton, Pennsylvania, 19529, to the Berks County Parks & Recreation Board, for a four-year term.

- D. Adopt Resolution authorizing the reappointment of Joan Notter, 2704 Philmay Terrace, Reading, Pennsylvania, 19606, to the Berks County Children & Youth Services Advisory Board, for a three-year term.
- E. Adopt Resolution authorizing the reappointment of Joan Lewis, 108 New York Avenue, Sinking Spring, Pennsylvania, 19608, to the Berks County Children & Youth Services Advisory Board, for a three-year term.
- F. Adopt Resolution authorizing the reappointment of Jan D. Krafczek, Esquire, 44 North 5<sup>th</sup> Street, Reading, Pennsylvania, 19601, to the Berks County Solid Waste Authority, for a five-year term.
- G. Adopt Resolution authorizing the reappointment of Arthur White, 1319 Reading Blvd., Wyomissing, Pennsylvania, 19610, to the Berks County Board of Assessment Appeals, for a four-year term.

***Commissioner Gajewski***

- A. Adopt Proclamation regarding Reading Volunteer Fireman Day, January 31, 2004.
- B. Adopt Resolution regarding Support for the Rebuilding of the Felix Dam in Muhlenberg Township.
- C. Award Invitation to Bid #03-27, a two-year contract for the furnishing of general trash & recycling removal, and rural recycling program services to Waste Management of Pennsylvania, Inc. with an office at 197 Swamp Creek Road, Gilbertsville, PA, 19525 at their bid price of:
  - General trash removal: \$91,941.94 (estimated annual total)
  - Recycling program: \$53,784.44 (estimated annual total)
  - Rural recycling program: \$19,536.00 (estimated annual total)
- D. Adopt Resolution authorizing the reappointment of Fred Stubbs, 500 Buttonwood Street, Reading, Pennsylvania, 19601, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- E. Adopt Resolution authorizing the reappointment of Dr. Kelley Kenney, 2940 Marcor Drive, Sinking Spring, Pennsylvania, 19608, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- F. Adopt Resolution authorizing the reappointment of Susan A. Freeman, M.A., N.C.C., 724 North Third Street, Reading, Pennsylvania, 19601, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.

G. Authorize payment of invoices under the following Community Development Disbursement Vouchers:

1. No. 2061 – Community Development Block Grant Program
2. No. 454 – HOME Grant Program
3. No. 1203 – Property Rehabilitation Program
4. No. 2060-S – Emergency Shelter Program

***Commissioner Scott***

- A. Adopt Resolution authorizing the execution of a Project Modification Request for the County of Berks (Adult Probation) with respect to Subgrant #2003-DA-ST-013433, Phase II-Level 3 & 4 Rip Offenders, for submission to the Pennsylvania Commission on Crime and Delinquency. Request seeks to increase the existing grant budget by \$150,501.00 (100% state funding) for the project period from 7/1/03 to 6/30/04.
- B. Adopt Resolution authorizing the reappointment of Helen Barsky, 300 South 4<sup>th</sup> Street, Apt. 211, Reading, Pennsylvania, 19602, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- C. Adopt Resolution authorizing the reappointment of Edward Chastka, MD, 999 Berkshire Boulevard, Suite 130, Wyomissing, Pennsylvania, 19610, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- D. Adopt Resolution authorizing the reappointment of The Honorable Arthur E. Grim, Berks County Courthouse, 9<sup>th</sup> Floor, 633 Court Street, Reading, Pennsylvania, 19601, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- E. Adopt Resolution authorizing the reappointment of Commissioner Mark C. Scott, Berks County Services Center, 13<sup>th</sup> Floor, 633 Court Street, Reading, Pennsylvania, 19601, to the MH/MR Advisory Board, for a three-year term to expire 12/31/06.
- F. Adopt Resolution authorizing the execution of the Delegation of Signatory Authority form between the County of Berks (Children & Youth Services) and the Commonwealth of Pennsylvania State Civil Service Commission specifying signature authority for paperwork submission.
- G. Adopt Resolution authorizing subsidized adoption of a female child born 8/3/95 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$16.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 4200).

- H. Adopt Resolution authorizing subsidized adoption of a female child born 7/27/95 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$16.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 17587).
- I. Adopt Resolution authorizing subsidized adoption of a female child born 11/1/01 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$10.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 17587).
- J. Adopt Resolution authorizing subsidized adoption of a female child born 11/10/99 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$11.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 14424).
- K. Adopt Resolution authorizing subsidized adoption of a male child born 1/17/02 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$10.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 19187).
- L. Adopt Resolution authorizing subsidized adoption of a male child born 2/19/03 on request of BCCYS and in accordance with applicable federal regulations, at the rate of \$10.00 per day Maintenance, including physical and mental health care, and \$500.00 legal cost plus filing fees (Case Number 19187).
- M. Adopt Resolution authorizing Continuation of Maintenance for a female child born 2/15/86, on request of BCCYS and in accordance with applicable federal regulations, effective 2/15/04 through 6/30/04 in the form of Purchased Care from Bethany Children's Home at the per diem rate of \$115.00 to allow for completion of high school.
- N. Adopt Resolution authorizing Continuation of Maintenance for a male child born 3/27/86, on request of BCCYS and in accordance with applicable federal regulations, effective 3/27/04 through 6/30/05 in the form of Purchased Care from Bethany Children's Home-Residential Program at the per diem rate of \$115.00 to allow for completion of high school.
- O. Adopt Resolution authorizing Continuation of Maintenance for a male child born 2/7/86, on request of BCCYS and in accordance with applicable federal regulations, effective 2/7/04 through 6/30/05 in the form of

Purchased Care from Open Door CYS, Inc.-Kindship Foster Home at the per diem rate of \$64.00 to allow for completion of high school.

***III. OTHER REQUESTS:***

***Budget Director:***

- A. Adopt Resolution authorizing 2003 Budget Transfers in the total aggregate amount of \$311,500.00; 2003 Budget Appropriations in the total aggregate amount of \$41,757.00; and 2004 Budget Transfers in the total aggregate amount of \$440,691.27 per listing dated January 29, 2004.

***Contract Coordinator:***

- A. Adopt Resolution authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated 01/23/04.

***Solicitor:***

- A. Adopt Resolution authorizing execution of a letter to the Children's Home of Reading (CHOR) modifying the agreement dated April 30, 2002 between the County of Berks and CHOR concerning payment terms.

With no further business to come before the Board, the meeting was adjourned at 11:05 AM.

Respectfully Submitted,

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William E. Dennis, Acting Chief Clerk