

DOMESTIC RELATIONS-DOCKETING DIVISION FILING REQUIREMENTS 1/1/10

DOCUMENT	COPIES	FEE	WHO SERVES
Petition to Modify	Orig + 3	\$25 first case, \$5 each additional case	DRS
Petition to Modify with an Affidavit of Destitution	Orig + 3 Orig + 1	none	DRS
Amended Petition to Modify If requesting a case hold	Orig + 3	none	DRS
Child & Spousal support complaints Info sheet	Orig + 4 original	none	DRS
APL complaints w/answers to APL, POS, Entry of Appearance Info sheet	2 of each original	none	DRS
Alimony order on existing case: Order, post nuptial agreement, divorce decree	Original & 1 copy	\$120.00 (\$10 per month each year after initial filing fee)	DRS
Alimony order on a new case: Order, post nuptial agreement, divorce decree, Intake sheet, copies of social security cards	Original & 1 copy	\$120.00 (\$10 per month each year after initial filing fee)	DRS
No Further Action	Original	\$40.00	DRS
Praecipe to withdrawal Petition	Original & 2 copies	none	DRS
Continuance	Original	none	DRS
Continuance Already signed by Judge	Original & 2 copies	none	Atty
Consolidation	Orig + 3	none	DRS
Consolidation already signed by Judge with proof of service	Orig + 2	None	Atty
Hearing <i>de novo</i>	Original	None	DRS
Exceptions to HO recommendations If filed by Attorney with proof of service	Orig + 3 Orig + 2	\$10.00 \$10.00	DRS Atty
Motion for Transcription	Orig + 3	\$100.00	DRS
Rule Returnable / Special Relief – Cert of service of motion and distribution sheet to serve signed order	Orig + 3	\$50.00	DRS
Stipulation & Order from Rule Ret-Signed by Judge with proof of service	Orig + 2	\$50.00	Atty
Motion for Reconsideration	Orig + 3	none	DRS
Agreements of Modification, Suspension or consent for credit signed by both parties	Original	none	DRS
Memorandum, Brief or Proposed finding of fact with proof of service	Orig + 2	none	Atty
Appeal to Superior Court Proof of Service	Orig + 3 Orig + 3	\$50.00 DRS \$60.00 sup	Filing party
Entry or Withdrawal of Appearance	Orig + 1	none	N/A
Proof of Service or Affidavit of Service	Orig + 2	none	N/A