

BERKS COUNTY LAW LIBRARY TEMPORARY POLICY CHANGES DUE TO COVID-19

EFFECTIVE: JUNE 8, 2020

1. ALL PATRONS MUST:

- a. Sanitize hands prior to entering the library;
- b. Wear a face mask or covering at all times;
- c. Maintain social distancing of at least 6 feet.

2. No more than 10 patrons will be permitted within the library at one time.
3. Only patrons requiring the use of library materials will be permitted to enter. Exceptions: patrons who are accompanied by a translator; patrons who require physical assistance.
4. Patrons **will not** be permitted to browse for items on the shelves. Resources must be requested by topic or title for retrieval by a staff member.
5. Patrons **will not** be permitted to access upper levels of the library or the library archives.
6. High-touch surfaces such as computer terminals and study tables will be cleaned between uses and may result in delay in availability.
7. To limit the possibility of spreading the virus, some resources may be temporarily unavailable due to required quarantine and cleaning.
8. The library will close to all patrons at 4:00 P.M. daily for cleaning and sanitization.

We apologize for any inconvenience and appreciate your help in following these temporary policies in order to maintain a safe and healthy environment for the library staff and patrons.

Failure or refusal to follow these procedures may result in your removal from the library premises or other action as deemed appropriate.