



County of Berks Department of Emergency Services

DirectLink Technology Center ♦ 2561 Bernville Road ♦ Reading, PA 19605

Berks County Resource Management & Personnel Accountability System

Total Visibility

Administration/Manager Designation & Authorization Form

Organization Name: _____

Date: _____

Administrator: Administrators inherently have full permissions to modify equipment and commodity resources, personnel information and qualifications, and request accountability tags. There is only 1 administrator per organization.

User(s): Users (previously known as managers) have permissions designated by the administrator and can be appointed or restricted to certain parameters of the system.

Administrator:

First and Last Name _____

Title _____

Email Address _____

Starter Password (case sensitive) _____

User(s):

(attach additional pages if necessary)

First and Last Name _____

Title _____

Email Address _____

Starter Password (case sensitive) _____

User Permissions:

(Check one for each line)

Commodity Access:	Add/modify/delete	View Only	None
Personnel Access:	Add/modify/delete	View Only	None
Personnel Medical Access:	Add/modify/delete	View Only	None

Local EMC/EOC Access:

(Check one for each line)

Commodity Access:	Add/modify/delete	View Only	
Personnel Access:	Add/modify/delete	View Only	None
Personnel Medical Access:	Add/modify/delete	View Only	None

DES Communications Center Staff Access:

(Check one for each line)

Commodity Access:	View Only	
Personnel Access:	View Only	None
Personnel Medical Access:	View Only	None

Administrator/Chief Officer Signature: _____

Fax, mail, or e-mail completed form to tv@countyofberks.com

"To Assess, To Assist, To Advise"