



County of Berks Department of Emergency Services

DirectLink Technology Center ♦ 2561 Bernville Road ♦ Reading, PA 19605

Berks County Resource Management & Personnel Accountability System (TOTAL VISIBILITY) Administrator/Manager Designation Change Form

ORGANIZATION NAME _____

_____ Date

Administrator (1/organization):

NOTE: Administrators have full permissions to modify equipment resources, modify personnel information, view personnel medical information, enter qualifications for personnel, request accountability tags for personnel, **AND ADD MANAGERS.**

First Name: _____ Last Name: _____

E-Mail: _____

Phone Number: _____

Starter Password : _____

(case sensitive, may be changed by user after account is established)

**Manager (Unlimited/organization, but remember, too many hands spoil the soup.
SUBMIT A SEPARATE PAGE FOR EACH MANAGER DESIRED)**

NOTE: Managers have full permissions to modify equipment resources, modify personnel information, and other permissions based on the checkboxes below.

First Name: _____

Last Name: _____

E-mail Address: _____

Starter Password : _____

(case sensitive, may be changed by user after account is established)

Permitted to add credentials to personnel records? (Y/N): _____

Permitted to view/modify personnel's medical info? (Y/N): _____

Chief Officer/Organization Head Signature: _____

MANAGERS PERMISSIONS CAN BE REMOVED/CHANGED BY THE ADMINISTRATOR. IF AN ORGANIZATION DESIRES TO REMOVE THE ADMINISTRATOR'S PERMISSIONS, THEY MUST CONTACT OUR OFFICE.

Fax, mail, or e-mail to tv@countyofberks.com

"To Assess, To Assist, To Advise"