

# **Berks County Fire Service Working Group Meeting Minutes**

**June 24, 2010**

## **ATTENDANCE**

ZONE 1	<input checked="" type="checkbox"/> Bob Schlegan (46)	<input checked="" type="checkbox"/> Scott Yenser (21)
ZONE 2	<input checked="" type="checkbox"/> Chuck Snyder (50)	<input checked="" type="checkbox"/> Eric Schrack (41)
ZONE 3	<input checked="" type="checkbox"/> Lester Feick (27)	<input checked="" type="checkbox"/> Bob Martin (47)
ZONE 4	Scot Landis (67)	Bruce Longenecker (79)
ZONE 5/6	Matt Gehman (22) <input checked="" type="checkbox"/> Mike DeTurck (25)	<input checked="" type="checkbox"/> Chris Schaeffer (20) <input checked="" type="checkbox"/> Chris Stevens (17)
ZONE 7	<input checked="" type="checkbox"/> Michael Moyer (RFD)	<input checked="" type="checkbox"/> Ron Wentzel (RFD)
BERKS COUNTY DEPARTMENT OF EMERGENCY SERVICES	<input checked="" type="checkbox"/> Brian Gottschall	<input checked="" type="checkbox"/> Craig Wanner
BERKS COUNTY FIREMAN'S ASSOCIATION	<input checked="" type="checkbox"/> Dick Trostle	
BERKS COUNTY FIRE CHIEF'S ASSOCIATION	<input checked="" type="checkbox"/> Leon Grim	
BERKS COUNTY FIRE POLICE ASSOCIATION	<input checked="" type="checkbox"/> Bob Englebach	
OTHERS:		

The meeting was called to order by Chairman Chris Stevens at 1815 hours in the Berks County Department of Emergency Services Conference room, located in the Direct Link Building, Bernville Road, Leesport, PA.

## **DISCUSSION**

**Box Alarm Mapping:** Brian Gottschall discussed the box alarms where intersections and roadways are the dividing lines for a box alarm. Emergency Agency's are to draw out each box alarm and submit to DES for review. Any questions regarding each box alarm will be dealt with individually with each emergency agency and if needed, a meeting between the agency and DES will be scheduled for review.

**Box Alarm Submission:** DES reported that as of June 24, 2010, approximately 10 Fire/EMS entities have submitted their box alarms. Deadline for submission is June 30, 2010.

**CAD:** Box alarms will be inputted into CAD as they are received. Craig W will notify company's when the box alarms are to be inputted and when they are complete. Due to

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time need to input some box alarms, there may be some inconsistencies in emergency dispatches until the alarm is fully implemented into the CAD.

**MASS NOTIFICATION:** Most emergency entities are complete, only 3 fire company's and most of the Zones still need to be submitted.

**KIMBALL REPORT/NEW RADIO SYSTEM:** There will be a mandatory vendor meeting for those interested in submitting a proposal for a new radio system in July. After the meeting, vendors will have 60 days to submit their RFP (Request for Proposal) to the county for review.

**Working Group/Mission Statement:** Scott Yenser will formulize a Mission Statement for the Berks County Fire Service Working Group and present to the July Meeting for review. Zone 4 also recommended a minimum quorum be established in order for a meeting to be called to order. Zone 1 would prefer to have any questions or feedback on topics be done through each individual Zone 1 Fire Company instead of through the Zone. Additional discussion on the quorum and Zone 1 will be discussed.

**Working Group Communication:** A discussion of best way to communicate minutes and other important topics to Berks County Fire Departments was brought up by Zone 3 Representative Lester "Butch" Feick. DES will send out letters to all Berks County Fire Departments asking for feedback on the most preferential methodology of communication such as through mass emails etc.

The next meeting will be held on Thursday July 29, 2010 at 1815 hours in the conference room of Berks DES at Direct link.

The meeting was adjourned at 2015.