

**BERKS COUNTY FIRE SERVICES WORKING GROUP**  
**Meeting Minutes – March 28th, 2013**

**ATTENDANCE:**

<b>Zone 1</b>	x	Matt Brett		Ethan Kunkel	x	Scott Yenser (alt)
<b>Zone 2</b>		Eric Schrack		Chuck Snyder	x	Ken Quell (alt)
<b>Zone 3</b>	x	Bob Martin		Corey Houser		Lester Feick
<b>Zone 4</b>		Scot Landis	x	Bruce Longenecker		
<b>Zones 5/6</b>	x	Chris Stevens	x	Chris Schaeffer	x	Matt Gehman
	x	Eric Fox				
<b>Zone 7</b>		Ron Wentzel	x	Stephen Serba		Tom Rehr
<b>BCFA</b>	x	Roger Weidenhammer		Leon Grim		
<b>BCFPA</b>	x	Bob Englebach		J. David Bossard (alt)		
<b>Training</b>		Bob Snyder				
<b>Berks DES</b>	x	Brian Gottschall	x	Tony Flores		Matt Stairiker
	x	Craig Wanner	x	Todd Boughter	x	Christina Wood

**Other Attendees: Lyle Weidner, Joe Sherman (DCNR), Ron Minnich (DCNR)**

The meeting was called to order by Chairman Chris Stevens at 18:15 hours in the Berks County Department of Emergency Services multi-purpose room, located in the Direct Link building, Bernville Road, Leesport, PA.

The minutes of the February 2013 meetings were approved as written.

Chris welcomed Joe Sherman and his assistant to the meeting. Joe distributed contact lists for his office, and asked that we be selective with who we distribute to. Aircraft are on, and going off May 5<sup>th</sup>. Helicopter is on until April 26. Busiest time expected until middle of May.

**DISCUSSION**

**East-Central Task Force:**

- No update

**RIT Consortium:** No update

**Training Committee:**

- DELMAR classes are in session, with new curriculum. Enrollments for water rescue are needed. FF Survival will be brought on for summer. Officer training in the works for mid-fall/winter.

**CAD:**

- Holding pattern while PD MCT's are updated so we can go to V10 of software.

- WebCad is down to a trickle, 26 departments have requested so far. Need to push at Zone Meetings since this is the method DES is going to for times and incident number reporting.
- Chief Serba has concerns about Webcad and reporting of “under control” and “victim extricated” times. These times should be available in the “notes” section.

**P25:**

- Kutztown site is under construction.
- FONSI (Finding of No Significant Impact) for Blue Mountain Site – final coordination with Game Commission at site estimate 2 to 2.5 weeks to begin construction.

**Runcards:**

- Christina Wood passed out a discussion sheet for tonight regarding runcards. Items were discussed with the following notations: Questions regarding the “controlled burn” definition under Misc. Fire Service Emergency. Concerns with what constitutes an “uncontrolled” controlled burn. Also, “Fluids Down” category will include debris cleanup for MVA. Discussion ensued regarding the removal of the MVA w/fire call types. After discussion, it was decided to keep these call types for various reasons. Call type definitions were discussed and amended as the group saw fit.
- Fire trunk ID’s – Proposed format reviewed and approved by BCFWG. See attachment from Brian Gottschall
- Fire Radio Alias’s - See attached from Brian Gottschall.
- Fire Radio Zone Layout – discussion and review of the proposed Fire Radio Zone layout and channels included in each Zone.
  1. Zone 1 representation expresses no issue with current configuration.
  2. Zone 2 representation expresses no issue with current configuration.
  3. Zone 3 representation expresses no issue with current configuration.
  4. Zone 4 representation expresses no issue with current configuration.
  5. Zone 5&6 representation expresses no issue with current configuration.
  6. Zone 7 representation expresses no issue with current configuration.

**BCFA:** Membership renewals are underway.

**BCFPA:** Nothing new.

**New Business: NONE**

Meeting was adjourned due to time.

The meeting was adjourned at 21:34 hours. The next meeting is scheduled for Thursday, April 25th, 2013, 1815 hours in the Direct Link conference room.

Respectfully Submitted,

Matt Gehman  
Secretary