

Berks County Parks & Recreation Department

2012 Camp Joy Reservation Application



A Camp Joy Reservation application and fee is required to reserve space for picnics, parties, reunions and gatherings.

Please Mail Completed Application and Payment to:

Berks County Parks Department
2083 Tulpehocken Rd.
Wyomissing, PA 19610
610-372-8939
www.countyofberks.com/parks

Directions to Camp Joy:

From the Reading Area: Follow Rt. 183 past the Reading Airport. At the third traffic light beyond the airport, turn left onto West Leesport Rd. (If traveling from Bernville on Rt. 183 S, turn right onto West Leesport Rd.). Go ¼ mile to the stop sign. Turn right onto County Rd. Continue on County Rd., go past the old Berks Heim building, turn left at the next intersection marked “Berks Heim and Camp Joy.” Continue on road past Berks Heim into Camp Joy. Parking is located on the right after crossing the bridge.

(To see a map view of Camp Joy, type “Berk (not Berks) Rd., Leesport, PA” into Google Maps).

2012 Camp Joy Fees and Facilities

Please Note: All prices listed are for Berks County residents. An additional \$50.00 surcharge per reservation will be charged for out-of-county residents.

► Fees (per day, maximum 8 hours for daily rentals)

Picnic Area, up to 125 people \$135.00

Picnic Area and Lodge, up to 125 people \$300.00

Lodge, up to 125 people \$200.00

Overnight (Lodge)

1-25 people \$225/night

26-50 people \$325/night

51-70 people \$425/night

Cabins (7 cabins, sleep 10 each) \$20/cabin/night with Lodge rental

► Fees (reservation of 3 or more days and/or nights)

Will be determined by the Parks Department

► Availability

Picnic area: April 15 through the third week of October

Lodge: Year-round

Cabins: April 15 through the third week of October (no heat)

► Picnic Area

Picnic Tables

Gazebos (3)

Grills

Restrooms (at Lodge)

No Electricity

Horseshoe Courts**

Quoits Courts

Basketball Court

Volleyball Court

Softball Field

► Lodge

Dining Room/Tables & Chairs

Fireplace (wood upon request)

Kitchen (No dishwasher, pots, pans, serving utensils)

Multi-purpose Room

Restrooms (no wheelchair access)

Shower Room

Heat/Electricity

No A/C

Mattresses in winter only

► Cabin Facilities

No heat/electricity

10 bunks with mattresses per cabin

**Sports equipment is not provided at any County Park.

2012 Camp Joy Reservation Application

Today's date _____

Contact name _____

Berks County resident? Yes No
(additional \$50 fee charged for out-of-county residents)

Address _____ City, State, ZIP _____

Home phone # _____ Work # _____ Cell# _____

Email address _____

Please Indicate (✓) the Park Area(s) You Wish to Reserve:

Lodge--Day Use Lodge--Overnight Use Picnic Area

Lodge and Picnic Area Cabins--How Many? _____

Purpose of the gathering _____

Caterer/contact name/phone (if applicable) _____

DAY RENTAL

Requested Date _____
(Please call 610-372-8939 to check date availability)

Arrival Time _____ Departure Time _____
(8 hour period maximum, including set-up and clean-up. Clean-up for reservations must be completed ½ hour before park closing time.)

of guests expected _____

OVERNIGHT RENTAL

Arrival Date _____ Arrival Time _____
(Please call 610-372-8939 to check date availability)

Departure Date _____ Departure Time _____

of guests expected _____

OVERNIGHT RENTAL (continued)

Overnight (1-2 nights, per night):

- Lodge (1-25 people) # of nights _____ \$225.00 / night
- Lodge (26-50 people) # of nights _____ \$325.00 / night
- Lodge (51-70 people) # of nights _____ \$425.00 / night
- # _____ Cabins (7 available) # of nights _____ \$20.00 / cabin / night

Day or Resident Camp (3 or more days and/or nights):

Pricing to be determined by Department

- Lodge _____ # of people for how many days _____ nights _____
- Picnic Area & Restrooms _____ # of people for how many days _____ nights _____
- Lodge and Picnic Area _____ # of people for how many days _____ nights _____
- _____ # of Cabins (7 available) for how many nights _____

Payment should be received at least one month prior to the date of reservation. Failure to observe this deadline could result in a late fee of \$25 and/or cancellation of your event. Reservations made less than two weeks in advance of the reservation date are subject to a \$25 rush fee.

Successful Camp Joy Reservation applicants will be issued an event permit. You must have the permit with you to present to the Park Ranger on the day of your event.

Please see the attached Park Regulations for Camp Joy.

**Return the completed Camp Joy Application and signed Indemnification, along with a check or money order made payable to County of Berks, to:
Berks County Parks Department, 2083 Tulpehocken Rd. Wyomissing, PA 19610.**

Please Note: The individual making application will be responsible for the group's actions and must ensure that the rented area is returned to its pre-event condition prior to leaving.

Indemnification

I, _____, (print name)

agree to indemnify, defend and hold harmless the County of Berks, its employees, elected officials, department heads, heirs, executors and administrators against and from any and all demands or claims on liability of every nature whatsoever, including but not limited to damages of property and/or accidents or injuries to and death of persons, arising directly or indirectly from or in any way connected to or with the use and occupancy in or about the lands of the Berks County Parks Department and its facilities.

In addition, I agree to abide by all rules and regulations which govern park use. I understand I will be required to reimburse Berks County Parks for all damages beyond normal usage.

Signature

Date

Witness Signature

Date

2012 Berks County Park Regulations & Conditions for Camp Joy Reservations

- Alcohol is not permitted. No exceptions.
- Smoking is not permitted in lodge.
- All pets, with the exception of service animals, are prohibited.
- Anyone wishing to rent Camp Joy must make application and payment for a Camp Joy Permit.
- Successful Camp Joy Reservation applicants will be issued an event permit. You must have the permit with you to present to the Park Ranger on the day of your event.
- The Berks County Parks & Recreation Department has a no-refund policy. Refunds are not given for inclement weather. If you cancel your reservation for any reason, you will forfeit all fees already paid.
- The Department reserves the right to cancel reservations due to weather conditions or other emergencies. If this occurs, Parks staff will assist you with finding an alternate date. If an alternate date cannot be arranged, the Department will refund the fee paid less a \$25 administrative fee.
- There will be a \$30 fee for all checks returned for insufficient funds.
- Sports equipment is not provided by the Parks Department. You may bring your own equipment if you wish.
- Moonbounces, large inflatable devices, animals, rides, mechanical equipment, DJs, DJ equipment and/or other “entertainment” are not permitted.
- Picnic tables may not be moved in and out of gazebos or to and from any other location.
- Please schedule a sufficient amount of time to conduct your event including set-up and clean-up. No set-up time will be allowed prior to the start time on your Permit.
- The person named on the Indemnification is responsible for all clean-up of the area(s) both during and after the event. The area(s) used must be left in the same condition as it was prior to the event. Failure to report damage or failure to restore the area to its pre-event condition may result in additional fees or loss of future permit privileges. The most common types of billable damage costs are: excess litter and debris; damage to gazebos, restrooms, buildings, trails, trees and shrubs; and turf damage from vehicle and pedestrian traffic.
- The Permittee is responsible for the removal of all garbage, trash and litter created by the event. The Parks Department strongly encourages the carry-in/carry-out approach. Small items of trash can be placed in park dumpsters and garbage cans. Please make certain that someone from your group is assigned to remove trash and decorations after your event.
- Driving across the grass to gazebos, parking at gazebos or parking in any assigned ranger/staff spaces is prohibited. Available parking is limited. Parking on lawn areas is not permitted. It is

recommended that you bring a wagon/cart/stroller etc. to transport event supplies from your vehicle to the rental site.

- Access for other park visitors must not be restricted or impeded. A Camp Joy Permit is authorization for your event to take place in a specific park location.
- If Parks Department Staff deems your gathering a Special Event rather than a Camp Joy Reservation, additional charges may apply.
- The Parks Department does not offer “rain date” alternatives for your rental. If you wish to book a rain date, you must pay the full fee to reserve that date.
- Charcoal grills are available for use in the picnic area. If desired, you may bring a small tabletop gas grill. Large wheeled grills, pits and rotisseries are not permitted.
- Permits will not be issued if they conflict with Park activities or events.
- The posting of directional signage is permitted but must be removed promptly after the event.
- The use of staples, nails or tacks to hang decorations or signage is not permitted.
- Profit-making activities are strictly prohibited.
- Fires, candles, torches and other sources of open flames are not permitted except in areas designated for that use.
- For the protection of guests and wildlife, swimming and wading are prohibited.
- Discharge of firearms, BB guns, pellet guns and bows is prohibited.
- Fireworks are prohibited.
- Vegetation, wildlife, rocks and artifacts may not be removed.
- Park Rangers will be available to assist you before or after your reservation if needed.

In order to be in compliance with the National Restaurant Association’s ServSafe program, the Parks Department will no longer be making utensils, tray, pots, pans or dishes available for Camp Joy rentals for 2 important food safety reasons:

1. The dishwasher is no longer operational, and due to budget reasons, the Department will not be replacing it.
2. The water for hand-washing kitchen equipment does not reach the proper temperature to sanitize properly.

As a result, any food brought in by renters should be in disposable pans and all utensils and other serving equipment should be disposable as well.

The Department does not provide dish towels, pot holders or any supplies of that sort. We can provide access to the Parks maintenance closet for trash bags and a mop. No access will be granted to any other storage closets.

Thank you for your cooperation.