

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
March 17, 2015**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:00 p.m. on March 17, 2015, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Ms. Michelle Kircher  
Mr. Brian Clements  
Mr. Tony Sacco  
Ms. Dale-Ann Farina  
John Pagerly, CPA  
Charles Jones, PE

Absent were Mr. Charles Mowbray, Mr. Tony Rymar and Michael Gombar, Jr. Esquire.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Douglas Paul Rauch, Esquire, Georgeadis Setley Attorneys and Advisors

The Vice-Chair declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

Upon a motion by Mr. Clements, seconded by Mr. Jones, the minutes of the regular meetings of January 20, 2015, were unanimously approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Mr. Sacco, seconded by Mr. Clements, the Board unanimously approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer's Report.

## SOLICITOR'S REPORT

Mr. Rauch reported that since the Authority's last Board meeting, he has been working on various Authority matters including finalizing the electronic recycling Contract Amendment with ECOvanta that was approved at the Authority January Board meeting.

## NEW BUSINESS

### A. Update on Electronic Recycling Center and Contract

As reported under the Solicitor's Report, the Electronic Recycling Contract Amendment, as approved at the Authority January Board meeting, has been fully executed by all parties, which will limit our quantities of CRT monitors and televisions that ECOvanta is required to take under our contract, while eliminating all rebates for the sale of our materials. Ms. Meeks indicated that the limits that have been agreed upon should be attainable and indicated that DEP has indicated that ECOvanta will be required to take all of our electronics, if we exceed those agreed upon weights. Ms. Meeks indicated that everything is going very well at the Center and that two collections needed to be rescheduled due to inclement weather and trailer access to our site, this past winter.

### B. Presentation of 2014 Annual Report

Ms. Kircher thanked Ms. Meeks for doing such a nice job on the development of the 2014 Annual Report and requested any comments from the Board. Ms. Kircher recommended that since the Board has already received the report and no comments had been received that their Executive Director, disregard giving a presentation of this report to the Board, at today's meeting. She indicated that Ms. Meeks will be presenting the Annual Report to the County Commissioners' at their April 9, 2015 Board meeting and requested that any member with comments or suggestions on the report, contact Ms. Meeks directly prior that meeting.

## OLD BUSINESS

### Update on upcoming collection events

Ms. Meeks indicated that she has submitted all of the necessary permits for our spring collections. She indicated that the advertisements will begin running in the Reading Eagle on April 5th and the billboards will go up on April 1st. The billboard and ads will change each week to reflect the upcoming collections. Ms. Meeks indicated that the magnets have been printed for distribution at our collections and are currently being distributed at the electronic recycling center. In addition, Ms. Meeks distributed copies of the postcard that will be distributed at our events, with information on the medication drop-box program, operated by the District Attorney, listing the current twenty-four locations.

Ms. Meeks indicated that as previously discussed at our January Board meeting the Department of Agriculture has set a \$14,000 limit on the amount of pesticide disposal they will pay for, from our household hazardous waste collections in 2015. She indicated that in 2014, the

Department of Agriculture paid 100% of the pesticide disposal costs, which was \$26,000. She indicated that any pesticides over the \$14,000 limit, will have 50% reimbursement by DEP, through our Act 198 grant. She indicated that, assuming the same weights are received as 2014, this would increase the Authority costs by approximately 6,000.00 in 2015.

Ms. Meeks indicated that we have received \$14,600 in cash sponsorships towards our 2015 collection events, in addition to approximately \$20,000 of in-kind services provided by Lamar Advertising and United Document Destruction and Storage.

### EXECUTIVE DIRECTOR

Ms. Meeks reported that the Annual Recycling reports are due by April 1<sup>st</sup>, from all municipalities in the County. This information needs to be entered into the State website in order for the County to be in compliance with State Regulations. She indicated that she is continuing to work closely with a dozen of our municipalities assisting them with compiling the necessary reports for filing with the State.

Ms. Meeks stated that the full-time Rural Recycling Program is going very well, with great communication on the part of the participating municipalities. Ms. Meeks reported that in addition to the security system installed at Upper Tulpehocken Township recycling area, which was reimbursed by the Authority, Bethel Township has also installed a camera system at their site, at the Townships expense.

Ms. Meeks indicated that Reinsel will bring our 2014 Audit on April 6<sup>th</sup> and should have a final Audit report for our July Board meeting.

Ms. Meeks indicated that she has received a quote from Forino to install two 10'x25'x8" concrete pads for our Freon and tire roll-off containers. She indicated that this is part of the upcoming improvements in the parking area around the electronic recycling center. She indicated that Great Valley Consultants had submitted a quote in the amount of \$3,260 to complete the engineering services necessary to determine the paving design and will begin that process, now that the weather is improving. Once this work is completed, we will then be in a position to move forward with this paving project, when the time comes. Upon a motion by Ms. Kircher, seconded by Ms. Farina the Board unanimously approved this work to be completed.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report which is attached.

### Next Meeting Date

Ms. Kircher indicated that the next Authority meeting will be held on Tuesday, May 19, 2015 at 3:00 PM in the Commissioners' meeting room.

ADJOURNMENT

At 3:40 p.m., upon a motion by Ms. Farina, seconded by Mr. Pagerly the Board unanimously resolved to adjourn.