

BERKS COUNTY SOLID WASTE AUTHORITY RECYCLING CENTER
1316 HILLTOP ROAD, LEESPORT, PA
COVID-19 WORKPLACE SAFETY STANDARDS

Coronavirus Disease 2019 (COVID-19) has affected all aspects of daily life, including travel, trade, tourism, food supplies, and financial markets. The Recycling Center's essential public health role means it has been operational for much of the pandemic. However, with an active resurgent COVID-19 virus, the Berks County Solid Waste Authority (BCSWA) has committed to reassess the safe operation of the Recycling Center. It is against this backdrop that we implement and reimplement certain procedures and protocols to protect the Authority's employees and the users of the Recycling Center.

Effective immediately, the following procedures and protocols shall be in place at the Recycling Center in order to protect employees, customers, and others who come into contact with its operations:

- All employees, customers, and others who come into contact with the operations of the Recycling Center shall maintain at least six feet of distance from one another, to the maximum extent possible.
- All customers using the electronic recycling center must remain in their vehicle at all time and follow any posted signs and the instructions of recycling center employees.
- All employees, customers, and others who come into contact with the operations of the Recycling Center shall wear face masks. In addition, employees are required to wear gloves.
- Employees are required to practice hand hygiene.
- Employees shall routinely clean and disinfect all high-touch areas.

- Prior to each shift, Employees shall conduct daily health checks, including temperature screenings.
- Follow CDC-recommended steps if sick or if a family member is sick. An Employee should not return to work until the criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments.
- If any employee either tests positive for COVID-19 or is in direct contact with someone who is positive, that employee must contact the Executive Director immediately upon learning this and shall not report to work until approval is given.
- Follow the most recent orders issued from the Commonwealth of Pennsylvania, Local Authorities and the CDC. These agencies continue to update insightful guidance on their websites relating to COVID-19 prevention and maintaining safe workplaces in light of the pandemic, which the Authority will monitor.

We take our responsibilities to our employees and our customers seriously and are doing everything in our power to conduct business as safely as possible. We continue to monitor the COVID-19 news and developments, and look to government leadership and public health sources such as the CDC to guide our decisions. In the meantime, BCSWA is proud to consider its employees as essential workers performing essential tasks.