



*"Making a Difference"*

# ***SHERIFF'S OFFICE***

## **Berks County, Pennsylvania**

Berks County Courthouse, 633 Court Street, 3<sup>rd</sup> Floor  
Reading, Pennsylvania 19601

Phone (610) 478-6240

Fax (610) 478-2222

**Eric J. Weaknecht, Sheriff**

### **HOW TO APPLY FOR A PENNSYLVANIA LICENSE TO CARRY FIREARMS**

To be in compliance with the Uniform Firearms Act of 1995, as amended, the following policy is in effect.

**1. APPLICANTS MUST APPLY IN PERSON**

**Courthouse:** 633 Court St., Reading, PA 19601 - 8:30am to 4:00pm Week Days (Closed 1pm to 2pm)

**Airport Substation:** Reading Regional Airport, Terminal Building, 2501 Bernville Rd., Rdg. - (610) 478-6240x3232  
10:00am to 5:30pm (Closed 2pm to 3pm)

**\*\*\*Substation is CLOSED the third Monday through Friday of each month\*\***

**Remote Locations:** **Third week of each month 11:00am to 5:00pm (Closed 2pm to 3pm)**

3<sup>rd</sup> Monday: Birdsboro Borough Hall, 200 E. Main St., Birdsboro

3<sup>rd</sup> Tuesday: Hamburg Borough Hall, 61 N. 3<sup>rd</sup> St., Hamburg

3<sup>rd</sup> Wednesday: Wernersville Borough Hall, 100 N. Reber St., Wernersville

3<sup>rd</sup> Thursday: Kutztown Borough, 45 Railroad St., Kutztown

3<sup>rd</sup> Friday: Colebrookdale Township Building, 765 W. Philadelphia Ave., Boyertown

**(Excluding Holidays)**

2. Licenses will be issued while applicant waits provided approval can be obtained by the Pennsylvania State Police in a timely manner. Individuals who are not immediately approved will be contacted via telephone upon approval.
3. Applicants must be 21 years old and a Berks County resident or a resident of another state in possession of a License to Carry Firearms or similar license for that state.
4. Applicants shall completely fill-out the accompanying form in ink, sign and date the form where applicable.  
**ALL BLANKS ON THE FORM MUST BE COMPLETED, IF A QUESTION IS NOT APPLICABLE INDICATE WITH "N/A".**
5. Applicants shall choose only one (1) reason for a license to be issued. For example: "Self Defense".
6. **The address on the application must match the address on your driver's license.  
PO BOXES WILL NOT BE ACCEPTED.**
7. Applicants who request a firearm license to be issued for "employment" purposes submit a letter from their employer, if other than themselves, indicating the employers knowledge and permission for the employee to carry a concealed firearm in the scope of their employment.
8. If applicable, a copy of your Alien Registration.
9. A file on each applicant will be completed and maintained.
10. The State mandated fee for a license to carry firearms is \$20. Accepted forms of payment are cash, check or money order. Checks and money orders shall be made payable to **SHERIFF ERIC J. WEAKNECHT.**
11. Disclosure of your social security number is voluntary and will be used to facilitate a background check. If you choose not to disclose your social security number, the sheriff must still accept the application and forward it to the Pennsylvania State Police for the required background check. It may take significantly longer to process the background check without your social security number. **PLEASE BE ADVISED, THE SOCIAL SECURITY NUMBER NO LONGER APPEARS ON THE LICENSE.**

**Eric J. Weaknecht, Sheriff of Berks County**



*Sheriff Weaknecht*

[www.CountyofBerks.com/Sheriff](http://www.CountyofBerks.com/Sheriff)

[Sheriff@CountyofBerks.com](mailto:Sheriff@CountyofBerks.com)

**Submit a Tip (610) 478-6390**



*@BerksSheriff*

COUNTY OF '69F?G

APPLICATION FOR A PENNSYLVANIA LICENSE TO CARRY FIREARMS

FOR USE BY ISSUING AUTHORITY: PICS Temp App. No. PICS Perm. App. No. Application Date License No. Temporary License Approval Date Permanent License Approval Date Rejection Date Reason for Rejection Signature

APPLICANT INFORMATION - TYPE/PRINT IN BLUE OR BLACK INK

1. LAST NAME 2. JR., ETC. 3. FIRST NAME 4. MIDDLE NAME 5. PHOTO ID/DRIVER LICENSE NO. 6. STATE 7a. DATE OF BIRTH 7b. PLACE OF BIRTH 8. SOCIAL SECURITY NUMBER (Optional) 9. AGE 10. SEX 11. RACE 12. HEIGHT 13. WEIGHT 14. HAIR COLOR 15. EYE COLOR 16. STREET ADDRESS 17. CITY 18. STATE 19. ZIP CODE 20. HOME TELEPHONE NO. 21. EMPLOYER/BUSINESS NAME 22. WORK TELEPHONE NO. 23. OCCUPATION 24. ADDRESS 25. CITY 26. STATE 27. ZIP CODE

28. REASON FOR A LICENSE TO CARRY FIREARMS: [ ] SELF-DEFENSE [ ] EMPLOYMENT [ ] HUNTING/FISHING [ ] TARGET SHOOTING [ ] GUN COLLECTING [ ] OTHER

29. TWO REFERENCES - NOT FAMILY MEMBERS NAME ADDRESS TELEPHONE NO. NAME ADDRESS TELEPHONE NO.

APPLICANTS ARE DETERMINED TO BE ELIGIBLE FOR A LICENSE TO CARRY FIREARMS BASED UPON CRITERIA SET FORTH WITHIN THE PENNSYLVANIA UNIFORM FIREARMS ACT (18 PA.C.S. CHAPTER 61) § 6105, DEALING WITH INDIVIDUALS NOT TO POSSESS FIREARMS AND § 6109, DEALING WITH THE ISSUANCE OF A LICENSE TO CARRY FIREARMS.

30. DO YOU MEET ANY OF THE FOLLOWING PROHIBITING CRITERIA UNDER 18 PA.C.S. § 6109(e)(1)? CHECK YES OR NO IN THE BOX BY EACH QUESTION: A. IS YOUR CHARACTER AND REPUTATION SUCH THAT YOU WOULD BE LIKELY TO ACT IN A MANNER DANGEROUS TO PUBLIC SAFETY? B. HAVE YOU EVER BEEN CONVICTED OF AN OFFENSE UNDER THE ACT OF APRIL 14, 1972 (P.L. 233, NO. 64) KNOWN AS THE CONTROLLED SUBSTANCE, DRUG, DEVICE AND COSMETIC ACT (CSDDCA)? C. HAVE YOU EVER BEEN CONVICTED OF A CRIME ENUMERATED IN § 6105(b), OR DO ANY OF THE CONDITIONS UNDER § 6105(c) APPLY TO YOU? D. HAVE YOU EVER BEEN ADJUDICATED DELINQUENT FOR A CRIME ENUMERATED IN § 6105 OR FOR AN OFFENSE UNDER THE CONTROLLED SUBSTANCE, DRUG, DEVICE AND COSMETIC ACT? E. HAVE YOU EVER BEEN INVOLUNTARILY COMMITTED TO A HOSPITAL/HEALTH CARE FACILITY FOR A MENTAL HEALTH CONDITION OR OTHER TREATMENT, OR ADJUDICATED INCOMPETENT/INCAPACITATED? F. ARE YOU AN INDIVIDUAL WHO IS A HABITUAL DRUNKARD, OR WHO IS ADDICTED TO OR AN UNLAWFUL USER OF MARIJUANA OR A STIMULANT, DEPRESSANT, OR NARCOTIC DRUG? G. ARE YOU NOW CHARGED WITH, OR HAVE YOU EVER BEEN CONVICTED OF A CRIME PUNISHABLE BY IMPRISONMENT FOR A TERM EXCEEDING ONE YEAR? H. HAVE YOU EVER RECEIVED A DISHONORABLE DISCHARGE FROM THE UNITED STATES ARMED FORCES? I. ARE YOU A FUGITIVE FROM JUSTICE? J. ARE YOU PROHIBITED FROM POSSESSING OR ACQUIRING A FIREARM UNDER THE STATUTES OF THE UNITED STATES? 31. ARE YOU A UNITED STATES CITIZEN? IF NO, COUNTRY OF BIRTH COUNTRY OF CITIZENSHIP ALIEN REGISTRATION # OR I-94# 32. IF YOU ARE A RESIDENT OF ANOTHER STATE, DO YOU POSSESS A CURRENT LICENSE, PERMIT, OR SIMILAR DOCUMENT TO CARRY A FIREARM ISSUED BY THAT STATE? IF YES, ATTACH A PHOTOCOPY OF THE DOCUMENT TO THIS FORM.

33. I have never been convicted of a crime that prohibits me from possessing or acquiring a firearm under Federal or State law. I am of sound mind and have never been committed to a mental institution or mental health care facility. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statements herein, I am subject to penalties prescribed by law. I authorize the sheriff, or his designee, or, in the case of first class cities, the chief or head of the police department, or his designee, to inspect only those records or documents relevant to information required for this application. If I am issued a license and knowingly become ineligible to legally possess or acquire firearms, I will promptly notify the sheriff of the county in which I reside or, if I reside in a city of the first class, the chief of police of that city. This certification is made subject to both the penalties of § 4904 of the Crimes Code, 18 Pa.C.S., relating to unsworn falsifications to authorities and the Uniform Firearms Act.

SIGNATURE - APPLICANT DATE OF APPLICATION

**Section 6105(a):**

Effective November 22, 1995, 18 Pa.C.S. § 6105(a) prohibits persons convicted of any of the following offenses under 18 Pa.C.S. from possessing, using, controlling, transferring, manufacturing, or obtaining a license to possess, use, control, transfer, or manufacture a firearm in the Commonwealth of Pennsylvania. A conviction includes a finding of guilty or the entering of a plea of guilty or nolo contendere, whether or not judgment has been imposed, as determined by the law of the jurisdiction in which the prosecution was held. The term does not include a conviction which has been expunged or overturned or for which an individual has been pardoned unless the pardon expressly provides that the individual may not possess or transport firearms.

**Section 6105(b)**

§ 908 Prohibited offensive weapons  
 § 911 Corrupt organizations  
 § 912 Possession of weapon on school property  
 § 2502 Murder  
 § 2503 Voluntary manslaughter  
 § 2504 Involuntary manslaughter, if the offense is based on the reckless use of a firearm  
 § 2702 Aggravated assault  
 § 2703 Assault by prisoner  
 § 2704 Assault by life prisoner  
 § 2709.1 Stalking  
 § 2716 Weapons of mass destruction  
 § 2901 Kidnapping  
 § 2902 Unlawful restraint  
 § 2910 Luring a child into a motor vehicle or structure  
 § 3121 Rape  
 § 3123 Involuntary deviate sexual intercourse  
 § 3125 Aggravated indecent assault  
 § 3301 Arson and related offenses  
 § 3302 Causing or risking catastrophe  
 § 3502 Burglary  
 § 3503 Criminal trespass, if the offense is graded a felony of the second degree or higher  
 § 3701 Robbery  
 § 3702 Robbery of motor vehicle

§ 3921 Theft by unlawful taking or disposition, upon conviction of the second felony offense  
 § 3923 Theft by extortion, when the offense is accompanied by threats of violence  
 § 3925 Receiving stolen property, upon conviction of the second felony offense  
 § 4906 False reports to law enforcement authorities, if the fictitious report involved the theft of a firearm as provided in 4906(c)(2)  
 § 4912 Impersonating a public servant if the person is impersonating a law enforcement officer  
 § 4952 Intimidation of witnesses or victims  
 § 4953 Retaliation against witness, victim or party  
 § 5121 Escape  
 § 5122 Weapons or implements for escape  
 § 5501(3) Riot  
 § 5515 Prohibiting of paramilitary training  
 § 5516 Facsimile weapons of mass destruction  
 § 6110.1 Possession of firearm by minor  
 § 6301 Corruption of minors  
 § 6302 Sale or lease of weapons and explosives

Any offense equivalent to any of the above-enumerated offenses under the prior laws of this Commonwealth or any offense equivalent to any of the above-enumerated offenses under the statutes of any other state or of the United States.

**Section 6105(c):**

Effective November 22, 1995, 18 Pa.C.S. § 6105(c) also prohibits the following persons from possessing, using, controlling, transferring, manufacturing, or obtaining a license to possess, use, control, transfer, or manufacture a firearm in the Commonwealth of Pennsylvania.

**ARE YOU A PERSON WHO:**

1. is a fugitive from justice; or
2. has been convicted of an offense under the act of April 14, 1972 (P.L. 233, No. 64), known as The Controlled Substance, Drug, Device and Cosmetic Act, or any equivalent Federal statute or equivalent statute of any other state, that may be punishable by a term of imprisonment exceeding two years; or
3. has been convicted of driving under the influence of alcohol or controlled substance as provided in 75 Pa.C.S. § 3802 (relating to driving under influence of alcohol or controlled substance) or the former 75 Pa.C.S. § 3731, on three or more separate occasions within a five-year period. For the purposes of this paragraph only, the prohibition of subsection 6105(a) shall only apply to transfers or purchases of firearms after the third conviction; or
4. has been adjudicated as an incompetent or who has been involuntarily committed to a mental institution for inpatient care and treatment under section 302, 303, or 304 of the provisions of the act of July 9, 1976 (P.L. 817, No. 143), known as the Mental Health Procedures Act; or
5. being an alien, is illegally or unlawfully in the United States; or
6. is the subject of an active protection from abuse order issued pursuant to 23 Pa.C.S. § 6108 (relating to relief), which order provided for the relinquishment of firearms during the period of time the order is in effect. This prohibition shall terminate upon the expiration or vacation of an active protection from abuse order or portion thereof relating to the relinquishment of firearms; or
7. was adjudicated delinquent by a court pursuant to 42 Pa.C.S. § 6341 (relating to adjudication) or under any equivalent Federal statute or statute of any other state as a result of conduct which if committed by an adult would constitute an offense under 18 Pa.C.S. § 2502, 2503, 2702, 2703, 2704, 2901, 3121, 3123, 3301, 3502, 3701, and 3923; or
8. was adjudicated delinquent by a court pursuant to 42 Pa.C.S. § 6341 or under any equivalent Federal statute or statute of any other state as a result of conduct which if committed by an adult would constitute an offense enumerated in 18 Pa.C.S. § 6105(b) with the exception of those crimes set forth in paragraph 7. This prohibition shall terminate 15 years after the last applicable delinquent adjudication or upon the person reaching the age of 30, whichever is earlier.
9. is prohibited from possessing or acquiring a firearm under 18 U.S.C. § 922(g)(9) (relating to unlawful acts) who has been convicted in any court of a misdemeanor crime of domestic violence by a person in any of the following relationships: (i) the current or former spouse, parent or guardian of the victim; (ii) a person with whom the victim shares a child in common; (iii) a person who cohabits with or has cohabited with the victim as a spouse, parent or guardian; or (iv) a person similarly situated to a spouse, parent, or guardian of the victim; then the relationship need not be an element of the offense to meet the requirements of this paragraph.

**PRIVACY ACT NOTICE**

***Solicitation of this information is authorized under Title 18 Pa.C.S. § 6111. Disclosure of your social security number is voluntary. Your social security number, if provided, may be used to verify your identity and prevent misidentification. All information supplied, including your social security number, is confidential and not subject to public disclosure.***