

LAURELDALE BOROUGH  
3406 Kutztown Road  
Laureldale, Pa 19605  
June 9, 2014

The regular meeting of the Laureldale Borough Council was called to order at 7:30 P.M. by President Larry Reber with the pledge to the flag. The following Council Members were present: Jason Glessner, Roy Harrington, Diane Choiniere and John Kahn Sr. Also present were Mayor Fred Feltenberger, Solicitor Osmer Deming, Engineer Keith Showalter, Chief Ronald Fisher, and Street Supervisor Patrick O'Brien. Reading Eagle Reporter Karen Feick was also in attendance. Donald Raifsnider Sr. and Zachary Kuhn was absent.

Motion by Diane Choiniere seconded by John Kahn Sr. to approve the minutes of the previous meeting. Carried.

SOLICITOR:

Solicitor Osmer Deming reported that there were no pending legal issues facing the Borough.

COMMUNICATIONS:

PSAB May Update  
Municipal Retirement Trust  
E-mail from Rep. Mark Rozzi – Identity Theft  
Governor's Center for Local Govt. Services May Newsletter  
Excellence in Local Government Spring 2014 E-News  
Invitation to Smart Growth Alliance Awards  
Police Schedule for May 2014

Minutes of Muhlenberg Community Library Meeting April 14, 2014  
Thank you letter from Muhlenberg Area Ambulance Assn.

Motion by Roy Harrington seconded by Diane Choiniere to adopt the Employee Comprehensive Time Policy. Carried

Motion by Roy Harrington seconded by John Kahn Sr. to donate \$100.00 for the Muhlenberg Township Golf Outing. Carried

Secretary Amy Beakley reported on the Street Department and gave the fuel report for the month of May.

Councillor Roy Harrington reported on the Sewer Department and total gallons of water through the pump house for the month of May.

Handicapped Renewals for 2014 were completed. Roy Harrington made a motion seconded by Diane Choiniere to remove the signs at 1108 Bellevue Ave and 1206 Bellevue Ave.

June 9, 2014

Motion by Jason Glessner seconded by John Kahn Sr. to adopt the Employee Drug and Alcohol Policy. Carried

Motion by Jason Glessner seconded by John Kahn Sr. to adopt a Resolution supporting the use of Radar by Municipal Police Departments in Pennsylvania. Carried

Motion by John Kahn Sr. seconded by Diane Choiniere to order two loads of mulch from Ridgewood Soils. The mulch will be used at Manzella Park. This will be paid out of the Recreation Board Account. Carried

### ENGINEER

1. **Storm Water Permitting-** DEP sent letter extending the MS4 Permit until March 15, 2013. MS4 Ordinance was adopted at the 9/10/12 Council meeting and the Cost Sharing and Cooperation Agreement with the County was executed. **SDE attended the MS 4 Committee meeting on April 17, 2014. SDE completed and submitted the Annual Report Form to DEP. Report was due by June 9, 2014. Borough received the new MS4 Permit which expires May 31, 2019.**
2. **Elizabeth Avenue and Raymond Street Storm Sewer Work-** Since Elizabeth Avenue is a State Road, the storm sewers within the State Road would appear to be the responsibility of PennDOT. After reviewing the situation with the Borough Staff, the storm sewers in this area appeared to be in better condition than originally expected and appear to be functioning adequately.(**NO CHANGE**)
3. **Sanitary Sewer Maintenance Contract- 2012/2013-** SDE sent Work Order No. 1 for 2013 to Tri-State Grouting by letter dated 10/15/13. Invoice No. 8820 from Tri-State Grouting requesting an amount of \$32,760.00 for work completed as part of the 2013 Work Order issued in October was approved at the 2/10/14 Council meeting. **Remaining work to be completed in Spring, 2014 when weather permits.**  
  
**Sanitary Sewer Maintenance Contract- 2014/2015 -** Bids were received at the 12/9/13 Council Meeting for the Maintenance Contract for 2014/2015. Contracts have been executed. SDE issued the Notice of Award to Tri-State Grouting by letter dated 1/15/14. **SDE will meet with the Borough Staff to review potential work to be done in 2014.**
4. **Saylor Farm-** Developer planted trees and landscaping was completed as required. Borough approved request for final reduction of the letter of credit at the 4/9/12 meeting subject to Contractor posting a \$1,500 cash escrow for the 18 month maintenance period. Developer posted the \$1,500 cash escrow as required and the Letter of Credit was terminated. Borough approved release of \$1,500 cash escrow at their 12/9/13 meeting. **(Project is considered complete)**

June 9, 2014

5. **Sanitary Sewer Relief Trunk line Feasibility Study-** The proposed sewer line cannot be constructed unless or until the bridge on Elizabeth Avenue is removed/modified. SDE sent a letter dated 7/18/07 to PennDOT to review ownership status and possibility of getting the bridge on PennDOT's plans for future removal. Letters dated 8/14/07 and 10/16/07 were received from PennDOT. **(NO CHANGE)**
6. **Grease Traps-** SDE has reviewed information regarding requirements for grease traps and maintenance of grease traps. The Borough may want to consider updating its sewer ordinances. **(NO CHANGE)**
7. **City of Reading Sewage Agreement-** The Borough Solicitor received a copy of a DRAFT Agreement to replace the Borough's 1984 Sewage Agreement with the City. The City is proposing new Sewage Agreements for all of their contributing municipalities. The Borough Solicitor attended a meeting on 9/27/11 with other Solicitors and the City's legal representatives regarding the revised agreement. Revised Agreement was received by Borough Solicitor via email dated May 14, 2012. A meeting with technical staff of both the City and the Borough to review implementation of certain provisions within the DRAFT Agreement was held on 7/9/12. Additional follow-up correspondence was received from City requesting meter information and SDE responded as needed. A Final Revised DRAFT Agreement was received by the Solicitor on 1/2/13 and has been reviewed and was accepted by Borough Council at the 1/14/13 meeting. The Solicitor and Mr. O'Brien attended a meeting with the City and Muhlenberg reps on March 5, 2013. **The Amendment to the Muhlenberg Agreement has been fully executed. Agreement between Laureldale and the City of Reading may need to be amended to address concerns raised by other municipalities.**
8. **City of Reading/Chapter 94 Report for 2013-** SDE completed and sent the Chapter 94 Report to the City of Reading by letter dated 2/27/2014.
9. **Yuasa Property Land Development Plan-** SDE sent letter dated 1/13/12 regarding Action needed if Time Extension Grant is not submitted to Borough Council. Council denied the Plan at the 3/12/12 Council meeting based on Non-compliance with SDE's most recent review letter dated 12/29/11.**(NO CHANGE)**
10. **PennDOT ARLE Grant Application-** SDE has prepared and submitted grant application requesting a \$20,000 grant for the replacement of two (2) school signal devices along Bellevue Avenue with new updated LED signal devices. Grant applications were due by June 30, 2012. The Borough received a letter dated 2/22/13 from PennDOT indicating no grant was awarded. **(NO CHANGE)**
11. **PennDOT Business Partner Registration-** SDE prepared the necessary forms for execution and submission to PennDOT. The executed forms were submitted to PennDOT and the Borough Secretary registered on-line. Confirmation was received. **Existing emergency permit is valid until October, 2014 and can be renewed on-line.**

June 9, 2014

## UNFINISHED BUSINESS

- (8) Home Inspections were completed in May 2014.

Bills in the amount of \$215,638.06 including payroll from the general fund and \$2614.43 from the sewer revenue account to be paid on motion by Diane Choiniere seconded by John Kahn Sr. Carried.

Mayor's monthly report was read and filed on motion by Roy Harrington seconded by Diane Choiniere. Carried.

Mayor Fred Feltenberger asked for the paperwork to be returned to him regarding the PA Mayor's conference so that he could register. The secretary returned it to him that night.

Tax Collectors monthly report received and filed on motion by Roy Harrington seconded by John Kahn Sr. Carried. Total taxes collected through May 2014 were \$22,780.81. Carried

Building Inspector's report was received and filed on motion by Roy Harrington seconded by Jason Glessner. Carried

Deputy Code Officials report was received and filed on motion Diane Choiniere seconded by Jason Glessner. Carried

Plumbing Inspector's report received and filed on motion by Roy Harrington seconded by Jason Glessner (2) Permits were issued through May 2014- \$83.00 Carried

Resident, Jim Stankiewicz, 3519 Oak Street, questioned whether or not, he was permitted to drive his company vehicle. He was told by Chief Fisher that he was allowed.

Motion by John Kahn Sr. seconded by Roy Harrington to adjourn at 7:50. Carried

Respectfully submitted,

Amy Beakley, Secretary