

LAURELDALE BOROUGH
 3406 Kutztown Road
 Laureldale, Pa 19605
 February 16, 2015

The regular meeting of the Laureldale Borough Council was called to order at 7:30 P.M. by President Larry Reber with the pledge to the flag. The following Council Members were present: Roy Harrington, Zachary Kuhn, Donald Raifsnider Sr. and Jason Glessner. Also present were Street Supervisor Patrick O'Brien, Solicitor Osmer Deming, Engineer John Loeper and Chief Ronald Fisher. Reading Eagle Reporter Carole Duran was in attendance. Councillors John Kahn Sr. and Diane Choiniere were absent. Mayor Fred Feltenberger was absent.

Motion by Zachary Kuhn seconded by Jason Glessner to approve the minutes of the previous meeting. Carried.

Barry Rohrbach of Berks County Crime Alert presented a plaque to Chief Ronald Fisher, thanking the Borough of Laureldale for its support of the organization.

Kate Keppen of the Berks County Planning Commission gave a presentation on MS4 requirements.

SOLICITOR:

- Performed routine legal research
- Recorded and updated Municipal Liens
- Worked with SDE regarding the ARLE Grant
- Reviewed the Memo of Understanding with Muhlenberg School District

COMMUNICATIONS:

Municipal Retirement Trust
 Green Light Go Program e-mail- County of Berks
 PSAB Training Opportunities e-mail
 Senator Judy Schwank Newsletter – E-mail
 PSAB February Update
 Rep. Mark Rozzi E-mail – Feb 4 Women in Sports Day

Motion by Donald Raifsnider Sr. seconded by Zachary Kuhn to purchase a sign for leaf picker. The end date of leaf picking will be on the sign. Carried

Motion by Zachary Kuhn seconded by Roy Harrington to donate \$100.00 to the Rajah Shrine Circus. Carried

Motion by Zachary Kuhn seconded by Jason Glessner to have Industrial Appraisal do an audit of the Borough's property. Carried

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Motion by Zachary Kuhn seconded by Jason Glessner to have the 5th Annual Community Yard Sale on May 30 and 31. Carried

Motion by Zachary Kuhn seconded by Jason Glessner to approve the 2015 Schedule of Fees. Carried

Motion by Zachary Kuhn seconded by Jason Glessner to pay the Borough Association Dues for 2015. Total cost \$50.00. Carried

Councillor Zachary Kuhn reported on the Street Department and gave the fuel report for the month of January.

Motion by Roy Harrington seconded by Zachary Kuhn to develop the bid paperwork for the trash contract. Current contract expires December 31, 2015. The plan is to go out for bid in April and will be awarded in May. Carried

Councillor Roy Harrington reported on the Sewer Department and total gallons of water through the pump house for the month of January.

Motion by Jason Glessner seconded by Zachary Kuhn to adopt Resolution 2015-03 appointing Pat Lupia, Muhlenberg Twp. Tax Collector, as Deputy Tax Collector for the Borough of Laureldale. He would assist Joanne Bowers should she become temporarily incapacitated. Carried

Motion by Jason Glessner seconded by Zachary Kuhn to adopt Resolution 2015-04 allowing the Tax Collector to collect a \$5.00 Tax Duplicate Fee when applicable. Carried

Councillor Glessner also reported that the new Ford pickup for the Street Department has been ordered and should be delivered by the end of February 2015.

ENGINEER

Sanitary Sewer Maintenance Contract- 2012/2013 – SDE has reviewed the remaining work at Kent Avenue with the Borough staff and prepared Work Order No. 1 for 2015 with an estimated amount of \$13,903.00. SDE requested a motion to send the work order to Tri-State Grouting and authorize the work to be scheduled as soon as possible. Motion by Roy Harrington seconded by Jason Glessner. Carried

City of Reading/Chapter 94 Report for 2014- SDE has prepared DRAFT Chapter 94 Report for review and approval for submission to the City of Reading. SDE is awaiting final 4th Quarter sewer billing information from the Borough for inclusion in the report. Per the 1/14/15 letter from the City of Reading the report is due February 20, 2015. SDE requested a motion authorizing the Council President to sign the Statement of Acceptance and approval to submit the report to the City of Reading upon receipt of the 4th Quarter billing information.

Motion by Zachary Kuhn seconded by Roy Harrington. Carried

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PennDOT ARLE Grant Application- 2014- SDE and Solicitor reviewed the agreement and recommend Council execute and return to PennDOT. SDE requested a motion that the agreement be forwarded to PADOT and for the Engineer to proceed with design and permitting.

Motion by Roy Harrington seconded by Zachary Kuhn. Carried

UNFINISHED BUSINESS

(6) Home Inspections were completed in January 2015.

Bills in the amount of \$131,271.16 including payroll from the general fund and \$24,696.70 from the sewer revenue account to be paid on motion by Roy Harrington seconded by Jason Glessner. Carried.

Mayor's monthly report was read by Councillor Jason Glessner and filed on motion by Roy Harrington seconded by Zachary Kuhn. Carried.

Tax Collectors monthly report received and filed on motion by Zachary Kuhn seconded by Roy Harrington. Carried. Total taxes collected through January 2015 were \$0.00. Carried

Building Inspector's monthly report received and filed on motion by Roy Harrington seconded by Jason Glessner. Carried.

Deputy Code's monthly report received and filed on motion by Roy Harrington seconded by Zachary Kuhn. Carried

Plumbing Inspector's monthly report received and filed on motion by Jason Glessner seconded by Zachary Kuhn for the month of January 2015. (5) Permits and (3) License renewals were issued. Total fees \$396.00.

Motion by Roy Harrington seconded by Zachary Kuhn to adjourn at 8:15. Carried

Respectfully submitted,

Amy Beakley, Secretary