The monthly meeting of the Longswamp Township Board of Supervisors was held at the Longswamp Township Municipal Building, 1112 State Street, Longswamp Township, Mertztown, Pennsylvania, 7:00 p.m., prevailing time as previously advertised and posted.

PLEDGE TO THE FLAG/ROLL CALL
Officials Present: Michael Sacks, Chairman; Randy Sicher, Vice Chairman; Joyce Marin, Supervisor; Jill Nagy, representing the Solicitor; Steve Wyka, Operations Administrator; David Fatzinger, Treasurer; Secretary/Administrator, Jennifer Wassell-Bonser. Engineer, Jill Smith was absent from the meeting.

CALL TO ORDER
Chairman Mike Sacks called the meeting to order at 7:00 p.m. and announced the reading of the minutes of the Re-Organization Meeting of January 7, 2019 would not take place. Draft copies of the minutes were available in the Meeting Hall.

APPROVAL OF MEETING MINUTES
Randy Sicher made a motion approving the Minutes of the Re-Organization Meeting of January 7, 2019 as presented; Joyce Marin seconded the motion. All in favor.

APPROVAL OF TREASURER’S REPORT
The Township Treasurer reviewed the Treasurer’s Report for the month of February, 2019 as presented for the Board of Supervisor’s further review. The Treasurer’s Report for the month of February, 2019 indicated $953,958.61 total Township General Funds for the period; $583,591.82 total Township Additional Funds for the period; for a total of $1,537,550.43 in Total Account Funds for the period.

Randy Sicher made a motion accepting the Treasurer’s Report for the month of February, 2019 subject to further audit; Joyce Marin seconded the motion. All in favor.

2018 Annual Audit & Financial Report
The Township Treasurer informed the Board that the 2018 Annual Audit and Financial Report is complete and available for their further review. The Township Treasurer provided the Board with clarification in response to a question from Supervisor Marin regarding the Auditor letter.

Steve Wyka also requested the Board’s consideration to not allocate funds for him to be bonded if he is not authorized by the Board to sign checks as the Assistant Treasurer.

ANNOUNCEMENTS
Chairman Sacks announced that the Township Office will begin accepting pavilion rentals on April 1, 2019.
PUBLIC COMMENTS
Mr. and Mrs. William Mayo addressed the Board of Supervisors regarding flooding issues which have been occurring in the vicinity of 200 Barclay Street. Mr. Mayo explained that he has contacted the Berks County Conservation District who in turn has informed him that there is funding to help correct the flooding problem in the area. Mr. Mayo stated that in order to qualify for the funding, the Township would need to be available to help. Mr. Mayo presented the Board with mapping of the area and described the situation.

The Township Solicitor reviewed the process which the Conservation District would follow in order to begin the process of helping to alleviate the problem.

Randy Sicher made a motion authorizing the Township Engineer and Zoning and Codes Enforcement Officer to conduct a site visit at the area of flooding in the vicinity of 200 Barclay Street; Joyce Marin seconded the motion. All in favor.

Mr. Dan Fasanella addressed the Board of Supervisors regarding an issue he is having with the drainage grate next to his driveway. Mr. Fasanella explained the grate continually collects debris and re-directs stormwater down his driveway. Mr. Fasanella also stated there is erosion occurring that’s affecting his property. Mr. Fasanella presented the Board with an outline listing the issues and requested the Board’s consideration to move the drainage grate.

ENGINEERING AND PLANNING COMMISSION REPORT
Planning Commission 2018 Annual Report
Chairman Sacks read the Planning Commission 2018 Annual Report as presented.

SEO REPORT
Chairman Sacks informed the audience that Cycle 1 of the Sewage Management Program is in effect.

LTL Consultants, Ltd. Report for February, 2019
Chairman Sacks reviewed the activities as noted in the Sewage Enforcement Officer’s Report for the month of February, 2019.

ZONING AND CODES ENFORCEMENT
LTL Consultants, Ltd. Report for February, 2019
Chairman Sacks reviewed details of the activities as noted in the Zoning and Codes Enforcement Report for February, 2019.

SOLICITOR’S REPORT
Adopt Professional Fee Schedule of Summers Nagy Law Offices
This item was inadvertently skipped.

Collective Bargaining Agreement
The Township Solicitor informed the Board that she is in the process of finalizing the draft tentative Collective Bargaining Agreement for the Board’s review as the first step to ultimately proceeding to the final agreement for Board approval at their April Meeting. Jill Nagy reviewed some specific details of both the Economic and Non-Economic portions of the Agreement.
Vice Chairman Randy Sicher thanked the Township Road Crew and Township Staff and shared his personal appreciation to all of the Township employees. Randy reviewed his concerns regarding the last snow storm and the Board thanked the Road Crew for all their snow removal efforts throughout the winter.

**RECREATION REPORT**
Steve Wyka requested approval to purchase announcement signage for the SwampFest Event as discussed at the March Park & Recreation Commission Meeting.

Randy Sicher made a **motion** approving the purchase of advertisement signage at a cost totaling $1,500.00 for the SwampFest Event; Joyce Marin seconded the motion. All in favor.

Randy Sicher made a **motion** approving fencing for installation around the newly-constructed soccer field at Hunsicker’s Grove; Joyce Marin seconded the motion. All in favor.

**ROADMASTER REPORT**
Chairman Sacks reviewed the activities as noted in the Roadmaster Report for the month of February, 2019.

**OLD BUSINESS**
Animal Rescue League
Chairman Sacks stated that there is nothing new to report relative to the Berks County Animal Rescue League

**NEW BUSINESS**
PA One Call System Proclamation Designating April, 2019 “Pennsylvania 811 Safe Digging Month”
The Township Secretary provided the Board with an explanation regarding the PA One Call System request designating April, 2019 as “Pennsylvania 811 Safe Digging Month”. The Board approved the Proclamation for signature.

**APPROVAL OF BILLS**
Randy Sicher made a **motion** to approve processing for payment, bills totaling $123,196.79 and transfers totaling $48,477.81 for the period of February 13, 2019 through March 12, 2019; Joyce Marin seconded that motion. All in favor.

Vote: Joyce Marin; Yes; Randy Sicher, Yes; Mike Sacks, Yes

**ADJOURNMENT**
Joyce Marin made a **motion** to adjourn the meeting at 7:45 p.m.; Mike Sacks seconded the motion. All in favor.

Respectfully submitted,

Jennifer A. Wassell-Bonser
Township Secretary