

July 11, 2012

Mohnton Borough Council met in regular session on the above date. Members present were Dale Eisenhofer, Jane Hoffman, Kerry Hoffman, Shirley Stuebner and Mike DeFeo. President Kerry Hoffman presided. Also present were Engineer and Mayor Gary Kraft, Police Chief Richard Leisey, Sr. and Solicitor John Hoffert. Councilman Brad Grauel was not in attendance.

The minutes of the June 2012 meeting were approved with a motion made by Jane Hoffman, seconded by Dale Eisenhofer and duly passed by council.

#### SECRETARY'S REPORT

A request was received for financial support of the Berks County Emergency Response Team in the amount of \$500. The borough does not have any officers that serve on this team. Shirley Stuebner made a motion to support them for the requested amount, seconded by Jane Hoffman and duly passed by council.

The Glad Tidings Junior High School would like to have students volunteer on August 25<sup>th</sup> in the borough for a project. Council agreed they would find a project for them.

The Berks County Draft Comprehensive Plan and Draft Transportation Improvement Program are available at the office for review.

Aflac would like permission from council to discuss this program with employees of the borough. Permission was given.

Mike DeFeo asked about the gas purchasing information from that was assigned to Jen at the June meeting. An email was received to turn the responsibility over to Bailey Jones. After much discussion it was determined that the borough should contract with ISO Bunkers for a fixed price for the year running July 1, 2012 through June 30, 2013. Mike questioned the solicitor, John Hoffert, about the ability of a council member to change a motion after the motion has been passed by council. John stated that once a motion is made and passed by council, no council member can change what was decided.

#### ENGINEER

1. Sewer televising project is complete and Gary asked for approval of payment. A motion to approve payment was made by Mike DeFeo to approve payment, seconded by Dale Eisenhofer with all voting to approve.
2. Gary has received an estimate for the Madison Street pipe repair/sinkhole from CE Levan. A motion was made by Jane Hoffman, seconded by Dale Eisenhofer to proceed with the repair not to exceed \$2400, with all voting to approve.
3. MS4 Wyomissing Creek Watershed Ordinance #804 was adopted after a motion made by Jane Hoffman, and seconded by Dale Eisenhofer. A steering Committee Cooperation Agreement is being reviewed by John Hoffert. A motion was made by Jane Hoffman to approve appropriate officials to sign the agreement when ready and duly passed by council. Someone was needed to be designated in the coalition group to handle the funds and reporting, and set up a checking account. Jen agreed to do this for the group. A motion was made by Dale Eisenhofer to authorize setting up of a checking account, seconded by Jane Hoffman with all voting to approve.
4. MS4 – Berks County Education program was discussed. This is a steering committee for all of Berks County and would provide a Cooperative Educational Program to fulfill the requirements for the MS4. The cost to the borough would be \$3000 over a 5 year period. The solicitor will review the ordinance and it will be advertised for adoption at the August meeting.

5. Schuylkill River SWM Ordinance was adopted 4 years ago by the borough. The DEP has requested some minor changes to this ordinance. Gary recommend that the DEP be notified that the borough is in general compliance with the model, this recommendation was approved with a motion made by Jane Hoffman, seconded by Dale Eisenhofer and duly passed by council.
6. Mohn Street Curb repairs have not been completed by all residents as requested by the borough. Authorization was granted for Gary to find a contractor, have the repairs completed and bill the property owners with a motion made by Mike DeFeo, seconded by Dale Eisenhofer and all voting in favor.

#### CODE ENFORCEMENT OFFICER

1. Report submitted.

#### POLICE CHIEF

1. Report submitted.

#### FIRE CHIEF

1. Report submitted.

#### SOLICITOR

1. John Hoffert requested approval to proceed with one lien per month for unpaid borough trash bills starting with 502 Maplewood Ave. Mike DeFeo made a motion to proceed, seconded by Shirley Stuebner and duly passed by council.

#### COMMITTEE REPORTS

FINANCE Dale made a motion to adopt the Expenditure Policy, seconded by Mike DeFeo and all voting in favor to adopt the policy.

#### BUILDING, ZONING, FIRE & WATER

1. Status on quotes for salt shed painting. None received.
2. Proposals for a security system for the borough building and parking areas were reviewed. Due to the associated costs, a system to monitor the roll off container area will be researched. A motion was made by Shirley Stuebner to get the new locks for the fuel tanks, which had been part of the proposals, not to exceed \$300. This motion was passed by council.

#### RECREATION

1. The contract between the borough and MAYBA expires in July, it is currently being reviewed. A motion was made by Jane Hoffman to authorize execution of the agreement when approved.
2. A mural has been painted by a local artist on the stage at the park.
3. The Playground Festival will be held on August 2, 2012.

#### GRANTS & ACQUISITIONS, COMMUNITY RELATIONS

1. The final installment of the recycling grant has been approved by the DEP for payment.
2. The Purchasing Council is preparing the Fire Extinguisher servicing and repair bid. Bailey Jones made a motion to participate in this contract, seconded by Jane Hoffman with all voting to approve.

3. The Purchasing Council would like to extend the Rock Salt contract for one year with the current company. Bailey Jones made a motion to approve the extension, seconded by Jane Hoffman and duly passed by council.

#### LIGHT & HIGHWAY

1. Bids were received for the sale of the GMC Truck and the Bobcat Accessories; the high bids were \$5850 for the truck, \$2000 for the backhoe attachment and \$2800 for the planner. Jane Hoffman made a motion to accept the high bids, seconded by Dale Eisenhofer.
2. The borough needs to find an area to dispose of the street sweeper collections.
3. The street workers were complimented for doing a good job for the borough.

#### HEALTH & SANITATION

1. Mike is looking into updating the ordinances as discussed with Kraft Code Services.
2. Mike asked for the street crew to spray the weeds along the curbs in the borough.

#### POLICE & PERSONNEL

Shirley said that she has received good comments about Jeff Joffred and thanked Kerry for the time he has spent volunteering with the street crew.  
Shirley called an Executive Session for personnel related issues.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

Dale Eisenhofer made a motion to authorize Jen to contact 2-3 Auditing firms to request proposals for a 3 year contract for Auditing services for the borough. This motion was seconded by Mike DeFeo and duly passed by council.

Treasurers report and approval to pay the bills was given after a motion made by Dale Eisenhofer, seconded by Jane Hoffman with all voting to approve.

Mike DeFeo questioned a bill to PA Unemployment for \$56.40; this bill was for Kerry Hoffman receiving Unemployment. The council would like this expense looked into and appealed.

There being no further business the meeting was adjourned.