



MUHLENBERG TOWNSHIP
210 George Street
Reading, PA 19605
Phone: 610-929-4727
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Email: info@muhlenbergtp.com
WWW.MUHLENBERGTWP.COM

Muhlenberg Township Inspection Scheduling Form

Please complete this form and return it with payment and tenant listing form. Upon receipt of the completed Scheduling form and Tenant listing form your inspection may be scheduled. You may contact our office to schedule your inspection, we may contact you or we may assign you a date/time if you do not contact us but have submitted all forms and fees in completion. If this is the case we would notify you of you inspection date/time in writing and work with your preferences below to our best ability. If you have any questions regarding scheduling your inspection or to schedule over the phone please contact Jeff Reitnauer at 610-929-4727 at extension #252.

Property Maintenance Inspections will be performed Monday through Friday between the hours of 8:30 a.m. and 3:00 p.m.

Property Owner _____

Daytime Telephone number _____

Address of Property to be Inspected _____

If you have a preference for the day and/or time please check the boxes below:

Monday___ Tuesday___ Wednesday___ Thursday___ Friday___ AM (8-11:30)___ PM(1-3)___

Please note any additional information that will assist us with scheduling your inspection:

Fee Schedule

Inspection Fee: \$100 X _____ (number of units)= \$_____.00

Please be aware all forms must be filled out in completion along with fees and the Property Maintenance Inspection completed in order to comply with Muhlenberg Township Ordinance #2014-533. Rental licenses will not be issued or could be revoked for failure to comply with the regulations within this ordinance.