The regular monthly meeting of the Board of Supervisors of North Heidelberg Township was called to order at 7:00 P.M. The pledge of allegiance to the flag followed. Supervisors present were Vice Chairman Robert Klinger and David Pool, Chris Hartman, and Township Secretary Diana Minnich. Chris Eves, Chairman was absent.

Minutes – The minutes from the August 23rd, 2017 meeting and Special Meeting August 31st, 2017 were reviewed with no additions or corrections. David Pool made a motion to approve the minutes as submitted. Robert Klinger seconded the motion, and motion carried.

Treasurer’s Report – The treasurer’s report was reviewed. Robert Klinger made a motion that the treasurer’s report be accepted as submitted. David Pool seconded the motion. Motion carried.

Public Comments to the Agenda – John Ruth asked the Board what the reason was that he was relieved of his duties as Road Master and Treasurer. Mr. Ruth stated he resigned from the Supervisor’s position only. Chris Hartman explained that even without his resignation, the Board was going to release him of his duties because of violating the Township rules specifically related to exceeding the purchasing limitation amounts. The Employee Manual states the Road Master is authorized to make purchases up to a certain amount without the approval of the Board of Supervisors. Since his resignation, the Board’s interpreted that action as his intent to separate himself from all his Township’s positions.

Correspondence: PennDOT Liquid Fuels Allocation – Township received a letter from PennDOT as a notification that the Township’s estimated Liquid Fuels allocation for 2018 is $113,869.18. This is based on the mileage of 27.57 and the population of 2014.

Berks County Conservation District – The Berks County Conservation District is in receipt of the final report regarding the completion of the Kricks Mill Road Low Volume Road Project and is releasing the remaining grant funds of $2,689.85.

Bridges – According to McCarthy Engineering, Klopp Road Bridge should be completed by the end of November. The invoices for the bridge would be paid in November.

Planning Commission – Marion Township submitted a letter requesting to join the Joint Zoning. The Planning Commission recommends to the Board of Supervisors to accept Marion Township request to join the Joint Zoning Ordinance with the condition that they are responsible for all expenses associated with them joining.
In addition, the PC Board reviewed the Clements Minor Subdivision. They submitted revised plans with a request of some waivers and other items. There were some waivers denied during the BOS meeting on June 28, 2017 meeting. However, Mr. Clements would like to revisit the 402.1.G – Requirement of widening and shoulder improvements along the entire property frontage and the 402.3 – Minimum minor street width of 22’ requirement. Another issue discussed was the Stormwater Management Ordinance. The Tulpehocken Creek Water Shed will not allow you to approve any development without first getting Stormwater Management approval.

The next item for discussion was that a few Township residents from Brownsville Road attended the meeting to present pictures and discuss some problems with water flooding their properties during heavy rain events. The Township engineer recommended to the PC Board that he does a site visit to ensure that the builder is following the approved E&S plan and that the grading and construction of the basin is as depicted on the plan that was approved. A site visit would need to be approved by the BOS. Berks County Soil Conservation District has been out a couple of times to address this issue. Chris Hartman stated that Berks County Soil Conservation District should be addressing this issue. Mr. Pool will contact Berks County Soil Conservation District to set up a meeting with Mr. Klinger or himself, and the Township Engineer to get this issue resolved. Mr. Stewart recommends that the secretary make copies of the Tulpehocken Creek Water Shed for the Board.

Jason Miller resignation – Jason Miller submitted his resignation from the Planning Commission. Charles Lehman would be interested in serving on the Planning Commission Board. David Pool motioned to accept Jason Miller’s resignation and recommend appointing Charles Lehman to the Planning Commission Board. Robert Klinger seconded the motion. Motion carried.

Kraft Code Services monthly report – Kraft Code Services approved a permit extension and 1 permit for alterations for the Month of August.

Road Report:
1 - Mowed several roads
2 - Trimmed trees along several roads
3 - Began painting plows
4 - Completed water runoff on Lamms Mill Road
5 - Removed black top off Klopp Road Bridge
6 - Cleaned out drains on all roads. Fixed drain pipe on North Hill Road. Moved box culverts, pressure washed the Sterling truck.
The Road Crew is preparing the roads for the winter. Mr. Klinger is going to meet with South Heidelberg Township to gather information regarding snow fence.

Animal Rescue League Agreement and donation – Before the Board for consideration is an agreement between the Animal Rescue League and the Township. The agreement indicates that the ARL will provide 24-hour emergency service for stray animals. In addition, the ARL asked for donation to help cover costs for their services. Robert Klinger motioned not to donate to the Animal Rescue League. David Pool seconded the motion. Motion carried. The Board passed on the agreement as well.

Crime Alert contribution – The Berks County District Attorney is asking for a donation to help support the Crime Alert Berks County. Robert Klinger motioned not to donate to the Crime Alert Berks County. David Pool seconded the motion. Motion carried.

PSATS QuickBooks seminars - The Township Secretary asked to attend 2 QuickBooks seminars on Oct 13, 2017. David Pool motioned to approve the secretary to attend the QuickBooks seminars. Robert Klinger seconded the motion. Motion carried.

Property Taxes – A discussion took place regarding the possibility of raising taxes for the 2018. The Board is not in favor of raising them at this time. Mr. Pool stated that in order to get the Township infrastructure to where it should be, the Township needs to generate revenue. They discussed the possibility of inviting Township Residents to donate towards road projects. Possibly compose a letter to all residents explaining the Township’s position of funding due to the bridge costs and unforeseen expenses. The Township can’t budget monies on the contributions from the residents because it is unpredictable how much the residents will contribute. One resident mentioned the possibility of having a Township fall festival and all proceeds going towards the roads.

Change bank account signers – Since the resignation of John Ruth and the appointment of David Pool, the Fulton Bank is requiring a motion to remove Mr. Ruth from the bank accounts and add Mr. Pool to the accounts as a signer. Motion was made by Robert Klinger to remove John Ruth as a signer on the Twp Accounts and add David Pool as a signer on the accounts. David Pool seconded the motion. Motion carried.

Public Comment – A resident mentioned the Township using Facebook to post Township information as well as a Website. The secretary will proceed getting this in place.

Bills – Robert Klinger made a motion to pay the bills. David Pool seconded the motion. Motion carried.
Executive Session - The Board went into an Executive Session to discuss Personal matters. The Board tabled the issue until the October meeting.

There being no further business to come before the Board of Supervisors as this time, Robert Klinger made a motion to adjourn the meeting. David Pool seconded the motion. Motion carried. The meeting was adjourned at 8:23 P.M.

Respectfully submitted,

Diana Minnich, Secretary

People in attendance:
1 - Jeff Schlaybach 11 – Russell Getz
2 - Walter Stewart 12 – Linda Rachman
3 - Jeff Schatz 13 – John Ruth
4 - Harold Hoch 14 – Mitch Wolfe
5 - Robin Hoch 15 – Brian Swanson
6 - Terry Rubendall 16 – Steve DeLucas, Reading Eagle
7 - Janice Rubendall 17 – John Fraunfelter
8 – Sheila Gallagher 18 – Sherry Yoh Wartzenluft
9 – Matt Yoh II 19 – Sharon Fidler
10 – Garth M. Wartzenluft 20 – Randy Lutz