

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
January 17, 2012

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Chairman Feeg at 7:00pm prevailing time. The meeting took place in the Robeson Township Municipal Building located on Route 724 in Gibraltar, Berks County, Pennsylvania. The following members of the Board were present: Supervisors Love, Brown, Deeds & Smith. Also in attendance were Engineer Gary Kraft, Solicitor Christopher Hartman, Chief of Police Mark T. Phillips, Road Master David Wicklein, Crew Leader Billy Lanza and Manager Thomas C. Keim.

Pledge to the Flag and Moment of Silence

PUBLIC HEARING - CANCELLED – Solicitor Hartman explained the hearing was cancelled due to significant progress that has been made to clean up the property.

ROADS, CODES & PUBLIC PROPERTY

Progress Report - 15 & 4R Seyfert Drive – Joe Boulanger of Kraft Code Services reported on this property which was the subject of the proposed Public Hearing. He reviewed “before & after” photographs of the property depicting the progress of the clean up. There are minor clean up issues that are being addressed by the property owner. Mr. Boulanger requested the Public Hearing be continued pending cleanup of the remaining items by the next BOS Workshop on February 16th. If the property does not meet the expectations by that date, the postponed hearing will be continued at the BOS Regular Meeting on February 21st @ 7:00PM. Supervisor Deeds moved to authorize the Public Hearing to be continued; following a second by Supervisor Smith, the motion passed unanimously.

Complaint – 3493 Plow Road – Mr. Boulanger reviewed the complaint received regarding debris. He reviewed “before & after” photographs of the property depicting the progress of the clean up that was completed within a week. This matter is considered closed.

Conrad – There is a Hearing scheduled for January 19th before District Justice Glass regarding the property on Robeson Lawn Road. Most everything is cleaned up. A discussion followed regarding the structural integrity of the walls; Engineer Kraft will inspect the walls and report back to the BOS next month.

Award Price Quote for tree work on Cocalico Road – Road Master Wicklein reported 4 quotes were requested; 2 were received as follows:

1. Seidel’s Tree Service @ \$185.00 p/hour or \$1,500.00 per day w/chipper & charges for on-site work performed; has bucket truck with additional 60’ extension
2. Greybuck Gardens @ \$125.00 p/hour w/out chipper & charges for time & travel to / from site

Supervisor Deeds moved to award the work to Seidel’s Tree Service & to include a tree on Zion Road. Following a second by Supervisor Love, the motion passed unanimously. RM Wicklein stated work should start within 1 week and completed within 2 days.

Authorize 2 Road Maintenance Employees to Attend LeeBoy Advanced LEGENDary 3-in-1 Workshop (\$75 p/p) – Supervisor Smith moved to authorize Crew Leader Lanza and Crew Worker Henry to attend. Following a second by Supervisor Deeds, the motion passed unanimously.

POLICE

Discuss Mutual Aid Agreement – Speed Detail – Chief Phillips reported he was contacted by Birdsboro Police Chief Roth to start speed details on Route 724 in Birdsboro Borough and Robeson Township.

Discuss Security System – Chief Phillips reviewed his request from last month regarding security for the Police Department. Following discussion, Supervisor Deeds moved to authorize electric locks with override for Election Day(s) & Township Meetings. Following a second by Supervisor Love, the motion passed unanimously.

Thank You Letter from Rev. Fritz @ St. John’s UCC – A letter was received thanking Chief Phillips for his presentation to the congregation on Sunday, January 15th regarding personal safety issues and community awareness.

CITIZENS CONCERNS (Limit each to 3 Minutes)

Tom Schmidt thanked the Road Crew for taking care of the holes on Carnis Drive.

APPROVE PAYMENT OF BILLS

Supervisor Smith moved to pay bills for the period of December 17, 2011 thru January 13, 2012. Following a second by Supervisor Deeds, the motion passed unanimously.

MINUTES

Minutes of the Supervisors Workshop of December 15, 2011, Regular Meeting of December 20, 2011, Budget Meeting of December 28, 2011 and Supervisors Reorganization Meeting of January 3, 2012 were reviewed. Supervisor Smith moved to approve the minutes; following a second by Supervisor Deeds, the motion passed unanimously.

APPROVAL OF REPORTS

The Treasurer's Summary, Sewer, Road & Building, & Police Reports for the month of December and 2011 Year End were reviewed and approved upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

PLANNING & ENGINEERING

Corbett Estate Subdivision – Preliminary / Final – conditional approval - Engineer Kraft noted the PC conditionally approved the plan subject to items in his review letter, which have been met, and payment of any outstanding planning fees. Supervisor Smith moved to approve the plans as stated; following a second by Chairman Feeg, the motion passed unanimously.

Willow Springs Subdivision – Supervisor Deeds recused himself in order to discuss this plan. He explained that the Army Corps of Engineers is requiring one of several approaches to protect the wetlands within his Subdivision. One is for the Township to provide oversight related to maintenance and protection of the wetlands which will be within a required easement. He also discussed that the Corps is requiring that the extent of fill placed on the downstream side of the crossing be reduced and that a 12 feet high retaining wall be placed along the right-of-way line. He requested the BOS authorize a letter to be prepared and sent to the Army Corp. of Engineers regarding the wetlands protection. Chairman Feeg moved to authorize Engineer Kraft & Solicitor Hartman to prepare the letter. Following a second by Supervisor Smith, the motion passed on the following roll call vote:

| | | | |
|-------|-------|-------|-------|
| Feeg | - Yes | Love | - Yes |
| Brown | - Yes | Smith | - Yes |

SOLICITOR

Adopt Resolution #12-03 Appointing Chief Administrative Officer for Robeson Township Pension Plan (Act 44) – Supervisor Smith moved to adopt the Resolution appoint Manager Keim as the CAO; following a second by Supervisor Love, the motion passed unanimously.

FINANCE

Adopt Resolution #12-02 Implementing the 2012 Robeson Township Fee Schedule - Supervisor Deeds moved to adopt Resolution #12-02; following a second by Supervisor Love, the motion passed unanimously.

OTHER

Stratix Systems – Manager Keim requested purchasing “blocks” of time for IT work. He also stated that 2 new computers are needed for the Police Department & 1 is needed for the EMC. Following a brief discussion, Supervisor Brown moved to authorize Manager Keim to make the purchase for 1 year to be invoiced in quarterly increments not-to-exceed \$1,500.00 per month and that any unused time be rolled over into the following year. Following a second by Supervisor Love, the motion passed unanimously.

Free Workshop – 1/25/12 PEMA HQ, Harrisburg: Substantial Improvement/Substantial Damage – Supervisor Deeds moved to authorize Manager Keim & Supervisor Brown as well as any other interested Township Official to attend. Following a second by Supervisor Smith, the motion passed unanimously.

Supervisor’s Seminar for Newly Elected Officials – 1 Day Course – include on February Agenda for action.

Review Request for Membership from Berks County Conservation District – Manager Keim presented the request; no action was taken.

There being no further business before the BOS, the meeting was unanimously adjourned at 9:13PM upon a motion by Supervisor Smith that was seconded by Supervisor Deeds.

Respectfully Submitted,
Kathleen C. Farrell
BOS Recording Secretary