

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 16, 2015

The Regular Meeting of the Board of Supervisors of Robeson Township was called to order by Vice-Chairman Love at 7:00PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. The following members of the Board were present: Supervisors Brown and Deeds; Chairman Feeg was available via Telephone. Supervisor Smith was absent. Attending were Solicitor Christopher J. Hartman, Engineer Gary D. Kraft, Road Master Bill Lanza, Chief Mark T. Phillips, Sergeant Dennis Cassel, Officer Mark Elliott & Manager Thomas C. Keim.

Pledge to the Flag and Moment of Silence

ROADS

BCPWA Trade Show October 1st @ No Cost – Supervisor Deeds moved to authorize the Road Crew to attend; seconded by Vice-Chairman Love the motion passed.

Inventory Street Signs – RM Lanza & Engineer Kraft will work on a plan to inventory & check street signs for reflectivity.

RM Lanza reported Whispering Pines, Overlook & Chapel Roads were patched. Plow Road is oil & chipped & will be swept & striped in the future.

Snow plow contractors were briefly discussed. Will be further reviewed at October meeting.

POLICE

Lights & Siren Parade (Adopt Resolution #15-19) – To be held October 24th, 6:00PM – 7:00PM. Chief Phillips stated he is waiting on a Certificate of Insurance from PennDOT by September 18th. Supervisor Deeds moved to adopt the Resolution provided PennDOT approves the permit; seconded by Vice-Chairman Love the motion passed.

Introduction of Part-Time Police Officers – Interviews were conducted. Sergeant Cassel introduced Brandon Breidenstein and Nicholas Phillips. Chief Phillips introduced the Board Members, Township Solicitor, Township Engineer, Road Master and Recording Secretary. He stated both Officer's will be qualifying on Thursday and will be getting out on the road as soon as possible. Sergeant Cassel stated Officer Phillips is currently a part-time Officer in Caernarvon Township and anticipates he will be out on his own by the end of October or beginning of November; Officer Breidenstein is anticipated to be out on his own in December and he has also been hired in Brecknock Township.

CORRESPONDENCE

Request for "Blind Child" signs – Request was reviewed; Supervisor Deeds moved to authorize RM Lanza to purchase & erect 2 signs placing 1 @ each end of Albert Street. Following a second by Vice-Chairman Love the motion passed.

CITIZENS CONCERNS

None

APPROVE PAYMENT OF BILLS

Supervisor Deeds moved to pay bills for the period of August 15, 2015 thru September 11, 2015. Following a second by Vice-Chairman Love, the motion passed unanimously.

MINUTES

Minutes of the Supervisors Workshop Minutes of August 13, 2015 & Regular Meeting of August 18, 2015 were reviewed & unanimously approved upon a motion by Supervisor Deeds that was seconded by Vice-Chairman Love.

APPROVAL OF REPORTS

The Treasurer's Summary, SEO Permit, Road, Building, Police, Friendship (Geigertown) FC & Gibraltar FC (including July 2015) Reports were reviewed & approved upon a motion by Supervisor Deeds that was seconded by Vice-Chairman Love.

Supervisor Deeds recommended that meeting minutes from other Boards be copied to the Supervisors each month.

PLANNING & ENGINEERING

Smith Annexation Subdivision – preliminary / final – scale waiver – conditional approval - The PC considered the requested scale waiver (§301.B.1.) & conditionally approved the plan subject to the outstanding items from Kraft Engineering letter of August 31, 2015 which include signatures & providing a \$500 deposit to secure the recording of the annexation deed. Supervisor Deeds moved to conditionally approve the plan subject to the above; following a second by Supervisor Brown, the motion passed.

Mary Harpel Subdivision – preliminary / final – conditional approval - The only outstanding item is the EMC's recommendation regarding availability of an emergency water source on the site. Engineer Kraft stated that because of the remote location of the stream and the rated water quality, a viable emergency water source is available on the site & recommended approval of the plan as noted. The PC approved the plan subject to completion of the outstanding items in the Kraft Engineering review of September 1, 2015. Supervisor Deeds moved to conditionally approve the plan subject to the above; following a second by Vice-Chairman Love, the motion passed.

Gundy-NLT Subdivision – preliminary / final – planning modules – waivers - The PC conditionally approved the plan subject to the outstanding items from the Kraft Engineering review letter of 9/29/15. The outstanding items include minor drafting revisions, addressing, frontage improvements, Solicitor review of access agreements, notes related to potable water availability, signatures and providing a \$500 deposit to secure the recording of the annexation deed. Vice-Chairman Love moved to conditionally approve the plan subject to completion of the outstanding as noted above; following a second by Supervisor Deeds, the motion passed.

Housing Development Corporation Subdivision – preliminary / final – waivers - This plan has been prepared to annex a small triangular section of the DeLong property to the Love's Garage tract. After review of the plans, the PC voted to recommend approval of the following requested waivers:

§301.B.1.	related to plan scale at 1"=60'
§301.E.7.	related to the Parcel 1 boundary survey
§301.E.8.	related to indicating cartway width along Parcel 1
§301.E.10.	related to accurate determination of the Parcel 1 area
§301.E.12.	related to setting the Parcel corners
§301.E.17.	related to indicating building setback lines
§301.E.21.	related to showing significant physical features on Parcel 1
§302A.	related to providing Site Analysis data

Supervisor Deeds moved to approve the above waivers and noted this is only for land south of the Railroad. Following a second by Vice-Chairman Love, the motion passed.

Plan time extensions (thru 12/31/15) – All received & approved upon a motion by Supervisor Deeds that was seconded by Vice-Chairman Love.

Park View Estates Sub (P) expires 9/30/15 Beaver Run Sub (P) expires 9/30/15 Cedar Hill Estates Ph 1 (F) expires 9/30/15
Parkside Subdivision (P) expires 9/30/15 Steve LD (P/F) expires 10/4/15

SOLICITOR

Nothing to report.

OTHER / FINANCE

Traffic Signal @ SR724 & Old River Road – Meeting to be held on 10/1/15; Engineer Kraft, Road Master Lanza & Manager Keim will attend.

Adopt MMO Resolution #15-18 – Supervisor Deeds moved to adopt the Resolution; Vice-Chairman Love seconded the motion which passed unanimously.

PA Act 14 Notification – High Point Baptist Chapel WWTP – Manager Keim noted this is up for renewal; NPDES to be sent to RAWA & GAJA.

Notice to Residents - 2016 Budget Meeting Dates - FYI

The BOS recessed to Executive Session at 7:40PM & reconvened at 8:17PM.

Vice-Chairman Love moved to designate Manager Keim to equalize all overtime between the Assistant Recording Secretaries in the absence of the appointed Township Recording Secretary & to research acquiring a credit card service for the Township for bill paying purposes. Following a second by Supervisor Deeds, the motion passed.

There being no further business before the BOS, the meeting unanimously @ 8:20PM upon a motion by Vice-Chairman Love that was seconded by Supervisor Deeds.

Respectfully Submitted
by Kathleen C. Farrell,
Recording Secretary