

**ROBESON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**December 18, 2018**

Chairman Smith called the Workshop Meeting of the Board of Supervisors to order at 7:00PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. All Board members were present. Also in attendance were Solicitor Christopher Hartman, Road Master Bill Lanza, Chief of Police Mark T. Phillips & Manager Colleen A. Easterday.

**Pledge to the Flag and Moment of Silence**

**ROADS, CODES & PUBLIC PROPERTY**

Nothing to report.

**POLICE**

Nothing to report.

**MINUTES**

The minutes for the Budget Meeting of November 20, 2018, BOS Regular Meeting of November 20, 2018, Budget Meeting of November 27, 2018, and Budget Meeting November 29, 2018 were reviewed and approved upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

**BILLS FOR APPROVAL**

Revised bills for the period of November 20, 2018 – December 18, 2018 were reviewed and approved upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

**REPORTS FOR APPROVAL**

The November 2018 Treasurer's Summary, Miller Sewer, Sewer Aging, SEO Permit, Road, Building Permit, Police & Fire Reports for Friendship FC (including October) & Gibraltar FC Reports were reviewed & approved upon a motion by Supervisor Steve that was seconded by Chairman Smith.

**PLANNING & ENGINEERING**

**Shantz / DeLong Annexation Subdivision (Preliminary / Final) – waiver requests** – Following review of the subdivision plan which is a simple annexation of ¾ of an acre is to be annexed from a tract located at the intersection of Morgantown Road and Gunhart Road to an adjoining parcel immediately north along Morgantown Road, the following waivers requested were recommended for approval by Engineer Kraft and the PC:

- §301.E.2. related to the orientation of the Location Map; &
- 507.E.3.a. related to additional right-of-way along the state right-of-way

Chairman Smith moved to approve the waivers; following a second by Vice-Chairman Love, the motion passed unanimously.

**Plan time extensions** expiring 12/31/18 (thru 3/31/19) were unanimously approved upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

Park View Estates Sub (P)	Parkside Subdivision (P)	Salanek Subdivision (plan approved by PC)
Beaver Run Sub (P)	Cedar Hill Estates Ph 1 (F)	

**Whispering Pines Culvert** – Engineer Kraft reported that he & Road Master Lanza met with Dave Opperman to review the status of the culvert and the repairs that were attempted then suspended. In short, the downstream end of the culvert is collapsing due to pipe deterioration and currently has collapsed to approximately ¼ of the original waterway opening. Mr. Opperman estimates that to excavate as needed (which will extend partly into the roadway) and replace the lower section of pipe, it will cost \$19,500 with the Township providing the pipe, rock and paving. Given the emergency situation due to the instability of the collapsing culvert section, Engineer Kraft recommended that the work proceed as soon as possible.

Mr. Kraft also noted he has done some investigation related to this pipe crossing. Based upon his analysis, the total drainage area to the pipe is a just under 100 acres which means that the culvert is not subject to DEP permitting. Mr. Opperman also provided a price of \$9,600 to slip a 48" pipe into the remaining upstream portion of the existing pipe which is also significantly deteriorated. If this is considered, it would need to be done at the same time as the lower section replacement & is worth considering.

Supervisor Graham moved to authorize the following:

- \$19,500.00 is to be paid to Mr. Opperman to pay for lower end collapse pipe, &
- \$9,500.00 is to be paid to Mr. Opperman for the 48” pipe insert at the upstream portion;

Supervisor Brown seconded the motion which passed on the following roll call vote:

Smith - Yes	Love - Yes	Graham - Yes
Brown - Yes only if using Coated galvanized pipe		Steve - No because repairs as stated would not allow Township to get FEMA/PEMA funds

**St. Benedict’s Church Improvements Escrow** – Engineer Kraft stated he has been working with the folks at St. Benedicts for several months to try to get the required improvements completed. They have addressed everything but the stormwater basin. The basin does not drain on its own by way of infiltration. Foregoing the infiltration and allowing a slow release to provide some water quality benefits, they have modified the basin and outlet structure somewhat; however, they have been unable to get vegetative growth on the basin bottom.

Mr. Kraft recommended a partial release of the funds being held in the amount of **\$6,201.72** thereby leaving a balance of \$2,692.31. Supervisor Steve moved to authorize the release of funds; following a second by Vice-Chairman Love, the motion passed unanimously.

**FINANCE/OTHER**

**Adopt Tax Levy Resolutions #18-20 & #18-21** – Chairman Smith moved to adopt both Resolutions; following a second by Vice-Chairman Love, the motion passed on the following roll call vote:

Smith	- Yes	Love	- Yes	Brown	- Yes
Graham	- No	Steve	- No		

**Request from Friendship FC** – info only

**Review Term Expirations & Vacancies** - reviewed

**SOLICITOR**

**Animal Control Ordinance** – discussed; Solicitor Hartman will be making amendments. Supervisor Steve moved to advertise the Ordinance; following a second by Supervisor Graham, the motion passed unanimously.

Following a discussion with No Nonsense Neutering re feral cats, Supervisor Brown moved to authorize permits for feral cat caregivers. Supervisor Steve seconded the motion.

**EXECUTIVE SESSION**

The BOS recessed to Executive Session @ 8:16PM; reconvened @ 9:02PM.

Supervisor Steve moved to revise the Tax Collector Compensation Ordinance to reflect the original intended 1.25% of their collections effective January 1, 2019 vs. the current language. Following a second by Supervisor Graham, the motion passed unanimously.

Supervisor Steve moved to accept the Payment Plan Agreement for delinquent sewer user charges from Broc Termini. Following a second by Supervisor Graham, the motion passed unanimously.

Supervisor Steve moved to have the Fire Companies turn in all monetary requests no later than Labor Day each year. Following a second by Supervisor Graham, the motion passed unanimously.

The BOS unanimously adjourned @ 9:04PM upon a motion by Supervisor Steve that was seconded by Supervisor Graham.

Respectfully Submitted,  
By Kathleen C. Haight  
on behalf of Galen L. Brown,  
Township Secretary