

ROBESON TOWNSHIP
BERKS COUNTY, PENNSYLVANIA

RESOLUTION NO. 11-05

**A RESOLUTION AMENDING THE ROBESON TOWNSHIP
FEE SCHEDULE; ESTABLISHING A FEE SCHEDULE OF
RATES FOR THE FOLLOWING:**

ENGINEERING PROFESSIONAL SERVICES

**SUBDIVISION, LAND DEVELOPMENT AND
ZONING FEES**

**BUILDING, PLUMBING & ZONING, DRIVEWAY &
ROAD OCCUPANCY PERMITS AND RELATED FEES**

**ADMINISTRATIVE RATES AND FORMULA FOR
CALCULATING PERSONNEL RATES**

REQUESTS FOR PUBLIC RECORDS

**BE IT RESOLVED BY THE ROBESON TOWNSHIP
BOARD OF SUPERVISORS, AND IT IS HEREBY RESOLVED
BY THE AUTHORITY OF SAME, THAT SAID RATES OF FEES
SHALL BE AS FOLLOWS:**

FEE BASIS

The following rates represent a "task-value" fee basis. Kraft Engineering functions as a sole proprietorship and therefore invoices for services based on the value to the client for the specific task performed. The charge rates shown below are all-inclusive incorporating all overhead, profit and expenses.

<u>SERVICE TASK</u>	<u>FEE BASIS</u>
Professional Engineer (Project Management, Design, Planning, Professional Services)	\$96.00 / hour
Technician (Design Drafting, Construction Observation, Code Services)	\$68.00 / hour
Support (Clerical, Support Services)	\$30.00 / hour

The above fees are effective for the calendar year of 2011.

Out-of-pocket expenses such as mileage, standard postage, routine copying and telephone charges are incidental to the charge rates noted above. Expenses for outside services such as blueprinting, bulk copying and special delivery postage will be billed at the invoiced rate from the supplier.

Subconsulting services provided in support of Kraft Engineering project efforts may be invoiced at cost plus five percent (5%).

KRRAFT
ENGINEERING

ROBESON TOWNSHIP

2011 SUBDIVISION, LAND DEVELOPMENT, ZONING & STORMWATER MANAGEMENT FEES

Each Applicant filing a plan for subdivision, land development or stormwater management review, shall deposit with the Township secretary, cash or check as follows:

SUBDIVISION / LAND DEVELOPMENT

SMALL SCOPE LAND DEVELOPMENT PLAN	\$300.00
SKETCH PLAN SUBMISSION	
Residential	\$400.00
Non-Residential	\$400.00
PRELIMINARY PLAN SUBMISSION	
Residential	\$750.00 + \$50/Lot/Unit
Non-Residential	\$750.00 + \$50/Acre
PRELIMINARY / FINAL SUBMISSION (ONE STEP)	
Residential	\$600.00 + \$50/Lot/Unit
Non-Residential	\$600.00 + \$50/Acre
Annexation	\$500.00
FINAL PLAN SUBMISSION	
Residential	\$400.00 + \$25/Lot/Unit
Non-Residential	\$400.00 + \$25/Acre
PLANNED RESIDENTIAL DEVELOPMENT	
Tentative Plan	\$3,000.00 + \$50/Lot/Unit
Final Plan	\$1,000.00 + \$50/Lot/Unit
CONDITIONAL USE APPLICATION	\$400.00
STORMWATER MANAGEMENT SUBMISSION	
As part of Subdivision or Land Development Submission	Included in above fees
Individual Submission - Review	\$200.00 /Lot
Individual Submission – Inspection	Fee with Building Permit at current hourly rate based upon approved design

ZONING HEARING BOARD

VARIANCE AND SPECIAL EXCEPTIONS – Residential	\$500.00
VARIANCE AND SPECIAL EXCEPTIONS – Non-Residential	\$750.00
CURRATIVE AMENDMENTS	\$2,500.00
ZONING CHANGE REQUESTS	\$1,000.00

Each Applicant will be invoiced additional charges when costs of review exceed the original fee deposited. All Applicants are required to pay fees equal to the costs incurred as a result of the review of the submittal. Any unused balance will be refunded to the Applicant.



Systems Design Engineering, Inc.

Engineers • Surveyors • Planners • Construction Managers

SYSTEMS DESIGN ENGINEERING, INC. SCHEDULE OF PROFESSIONAL SERVICE RATES EFFECTIVE JANUARY 1, 2011

<u>PROFESSIONAL CLASSIFICATION</u>	<u>SERVICE RATE</u>
Entry-level Assistant	\$25.28 - \$32.67/hr.
Administrative Assistant/Non-Technical Word Processing, CADD Operator	\$32.67 - \$46.81/hr.
Zoning/Code Official	\$32.67 - \$50.15/hr.
Construction Observer	\$50.15 - \$67.43/hr.
Construction Manager	\$67.43 - \$72.56/hr.
Project Planner/Sewage Enforcement Officer	\$47.74 - \$63.65/hr.
Project Surveyor	\$44.53 - \$54.34/hr.
Senior Surveyor	\$54.34 - \$81.53/hr.
Survey Crew (2 person)	\$97.59 - \$118.66/hr.
Project Technician	\$50.15 - \$56.28/hr.
Design Drafter/Designer	\$56.28 - \$73.67/hr.
Senior Technician/Designer	\$73.67 - \$83.15/hr.
Engineer	\$50.92 - \$61.24/hr.
Project Engineer	\$61.24 - \$75.79/hr.
Principal, Project Manager, Senior Engineer, Senior Planner	\$89.76 - \$99.56/hr.

The above service rates are subject to adjustment due because of governmental "prevailing wage" requirements and/or escalation in wages due to normal "cost of living" and/or merit raises.

Additional reimbursement for the following will be billed at:

Out of Pocket Expenses	@ cost
Copies	@ cost
Travel	@ prevailing IRS rate

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RESIDENTIAL
2011 Building and Zoning Permit Fee Schedule

The following permit costs include the initial plan review (unless noted otherwise) and initial inspections as required for UCC compliance.

Zoning Permits

New Construction & Additions	\$50
Accessory Structures and Structures not regulated by the UCC (Sheds, Fences, Decks less than 30" above grade, Ag Bldgs., etc.)	\$50
Home Occupation/Home Based Business Use Permit	\$75
Sign	\$60
Driveway - New	\$100
- Pave Existing or Modifications	\$50
Permit Renewal Fee	\$25

Building Permits

New Construction & Additions – Finished Space**	\$0.50/sq. ft. (1) (2)
New Construction & Additions – Unfinished Space** (Garages, Basements, Decks, Porches, Accessory Structures, etc.)	\$0.25/sq. ft. (1) (2)
Demolition	\$50
Swimming Pools – Above Ground	\$75 (1) (2)
- In Ground	\$150 (1) (2)
Alterations/Renovations Minimum fee - up to \$1,000 of fair market value* - for each additional \$1,000 or fraction thereof (as stated by contract or fair market value*)	\$75 (1) (2) \$10
Permit Renewal Fee	\$50
Failed Inspection/Reinspection Fee	\$68
Penalty for construction without a permit	Double fee(s)
Plan review	\$68/hour
Miscellaneous permit/plan review & inspection	(1) (2)
Certificate of Occupancy	\$35
Partial Occupancy	\$65

*Fair Market Value – a cost determined by the Construction Code Officer or Borough/Township Engineer when a contracted cost is not available. This cost may be established before or after construction is completed.

**Minimum fee = \$100

- (1) Add Zoning Fee as applicable
- (2) Add Certificate of Occupancy Fee as applicable

Note: All square foot calculations are based on exterior dimensions of structures

RESIDENTIAL
2011 Building and Zoning Permit Fee Schedule (continued)

Electrical Permits

Service Upgrade	400 amps or less	\$85
200 amp service or less	Up to and including 100 devices	\$250
	Over 100 devices	\$250 + \$0.50/device over 100
Over 200 amp service	Up to and including 100 devices	\$325
	Over 100 devices	\$325 + \$0.50/device over 100
Branch Circuit Work	Up to and including 50 devices	\$150
	Over 50 devices	\$225
Reinspection Fee		\$68

Plumbing Permits

<i>Type</i>	<i>Fee per unit</i>
Sanitary Sewer Connection	\$68
Water Service Connection	\$68
First Trap or Fixture	\$40
Additional Trap or Fixture	\$10
Water Heater (relief valve)	\$50
Heating Boiler (relief valve)	\$50
Steam heating boiler	\$50
Domestic water piping	\$40
Sanitary Lift Station/Grinder pump	\$40
Water conditioner	\$25
Rain conductor	\$10
Dishwasher	\$10
Garbage disposal	\$10
Sump Pump	\$25
Miscellaneous fixtures	\$20
Mechanical Permit (new home/replacement)	\$225
Reinspection fee	\$68
New home (covers first trap or fixture, water connection, sewer connection, first rain conductor, domestic water piping and domestic hot water)	\$175
Residential Sprinkler	\$150 + plan review

General Fees

Non-refundable application fee***	\$50
Uniform Construction Code Education Fee (applies to all building permits)	\$4
Zoning Inquiry Fee (Covers requests for information pertaining to the zoning ordinance. Fee covers time spent on information requested up to a quarter hour. Each additional quarter hour will be billed an additional \$15)	\$25
Returned Check Fee	\$30

***Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up.

**NON-RESIDENTIAL
2011 Building and Zoning Permit Fee Schedule**

The following permit costs include the initial inspections as required for UCC compliance.

Zoning Permits

New Construction and Additions including accessory structures	\$100
Land Use	\$75
Sign Permit – New	\$100
- Replacement (in same location)	\$50
Cell & Radio Towers	\$5.00/ft.
Driveway – New	\$150
- Pave existing or modifications	\$75
Road Occupancy Permit	\$68/hour
Temporary Use (tents, trailers, construction trailers, etc.)	\$75

Building Permits

New Construction & Additions – Finished Space**	\$0.50/sq. ft. (\$300 min.)
New Construction & Additions – Unfinished Space** (Garages, Basements, Accessory Structures, etc.)	\$0.25/sq. ft. (\$300 min.)
Plumbing	\$0.05/sq. ft. (\$300 min.)
Electric (over 600 amp service)	\$0.05/sq. ft. (\$350 min.)
Mechanical	\$0.05/sq. ft. (\$300 min.)
Accessibility	\$0.05/sq. ft. (\$300 min.)
Sprinkler System	\$5 per head
Fire Protection (other than sprinkler system)	\$0.05/sq. ft. (\$300 min.)
Demolition	\$100
Swimming Pools	\$250
Alterations/Renovations	
Minimum fee - up to \$1,000 of fair market value*	\$125
- for each additional \$1,000 or fraction thereof	\$10
Certification of Occupancy	\$35
Permit Renewal Fee	\$60
Failed Inspection/Reinspection Fee	\$80
Penalty for Construction without a permit	Double fee(s)
Plan review	\$80/hour
Miscellaneous permit/plan review or inspection	
Partial Occupancy	\$75

**NON-RESIDENTIAL
2011 Building and Zoning Permit Fee Schedule (continued)**

Electrical Permits

600 amp service or less	Up to and including 200 devices	\$350
	Over 200 devices	\$350 + \$0.50/device over 200
Over 600 amp service		\$0.05/sq. ft. (\$300 min.)
Branch circuit work (600 amps or less)	Up to and including 50 devices	\$225
	Over 50 devices	\$275
Reinspection fee		\$80
Service upgrade (600 amps or less)		\$125
Miscellaneous permit/plan review & inspection/additional plan review		\$80/hour

General Fees

Non-refundable application fee***	\$150
Uniform Construction Code Education Fee (applies to all building permits)	\$4
Zoning Inquiry Fee (Covers requests for information pertaining to the zoning ordinance. Fee covers time spent on information requested up to a quarter hour. Each additional quarter hour will be billed an additional \$15)	\$25
Returned Check Fee	\$30

***Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up.

2011 FEE SCHEDULE FOR OPEN RECORD REQUESTS

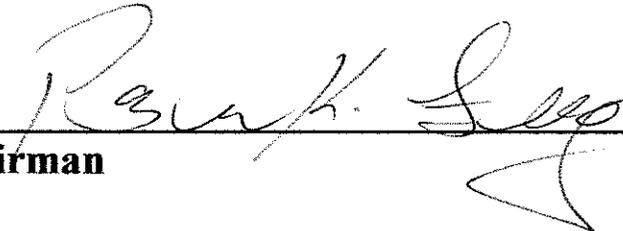
MAILING FEE	TOTAL COST OF MAILING
FAX	ACTUAL COST
PHOTOCOPIES PER PAGE	\$.25
CERTIFICATION – PER DOCUMENT	\$ 1.00
SPECIALIZED DOCUMENTS	ACTUAL COST
ELECTRONIC RECORDS	N/A

**PREPAYMENT IS REQUIRED IF THE FEES ARE
EXPECTED TO EXCEED \$100.00**

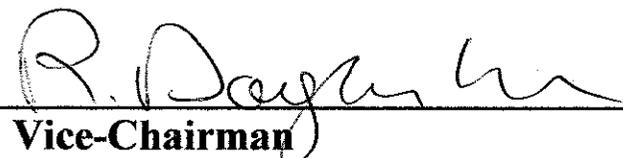
**ALL RESOLUTIONS OR PARTS OF RESOLUTIONS
INCONSISTENT WITH THIS RESOLUTION ARE HEREBY
REPEALED INsofar, BUT ONLY INsofar AS THE SAME
ARE INCONSISTENT HEREWITH.**

**RESOLVED AND APPROVED BY THE ROBESON
TOWNSHIP BOARD OF SUPERVISORS, IN LAWFUL SESSION
THIS 18TH DAY OF JANUARY 2011.**

ROBESON TOWNSHIP BOARD OF SUPERVISORS



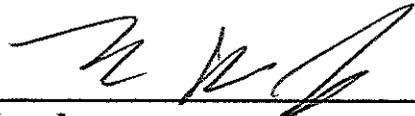
Chairman



Vice-Chairman



Member



Member



Member

BE IT RESOLVED by the Authority of the **BOARD OF SUPERVISORS OF ROBESON TOWNSHIP, BERKS COUNTY** and it is hereby resolved by the authority of the same, that the **CHAIRMAN OF THE SUPERVISORS** be authorized and directed to sign the attached Resolution and the Secretary be authorized and directed to attest and seal the same.

ATTEST:

Galen L Brown Secretary By: Paul K. Long Chairman

I Galen L Brown, Secretary of the **ROBESON TOWNSHIP BOARD OF SUPERVISORS**, do hereby certify that the foregoing is a true and correct copy of the **RESOLUTION** adopted at a Regular Meeting of the **BOARD OF SUPERVISORS**, held the 18th day of January 2011.

Date: January 18, 2011

By: Galen L Brown

SEAL