



## Rules and Regulations

- Neighborhood events, such as block parties, provide neighbors a unique opportunity that can be found nowhere else. At such an event members of a community are given a chance to gather and create a community of friends rather than mere acquaintances.

A street may be closed for a neighborhood block party if it meets the following qualifications:

1. The street is a cul-de-sac, dead end or circular street;
2. The section being closed is less than a half mile in length and is intersected by two other residential streets.

A street may not be closed if one of the following conditions exists:

1. Speed limit on the street is greater than 25 miles per hour;
2. Street is an arterial street with more than two lanes;
3. Street has a bus stop.

- All businesses or residential property owners or lessees within the street closure area shall give their acknowledgement of the road closure. **You must obtain a minimum of 80% approval from these individuals for approval to be considered.**

Reservations may be made a maximum of 1 year in advance and must be made a minimum of 20 business days in advance. Reservations made less than 20 may not be approved. Applications will not be accepted fewer than seven business days prior to the proposed neighborhood block party date.

- A copy of photo identification (PA Driver's license or I.D. card) of the applicant and the responsible person will be required to complete the application process.

- All debris and trash must be removed from an event site immediately after the event. Failure to do so may require the Borough to call upon the Borough Road Crew. All expenses will be the responsibility of the event applicant. The applicant is required to provide recyclable receptacles at the event.

- Only readily removable barricades may be used for street closures, and a 20-ft lane of clearance is required for emergency vehicle access at all times. The applicant is responsible for acquiring barricades for a street closure from the Borough.

- The applicant(s) shall assume and reimburse the Borough for any and all costs and expenses determined by the Borough to be unusual or extraordinary, and related to the event, including but not limited to:

- A. The cost of providing, erecting, and moving barricades and/or signs;
- B. The cost of providing and moving garbage or waste receptacles;
- C. The cost of Borough personnel who are required by the Borough to work overtime hours.



**Rules and Regulations (cont'd.)**

Initial \_\_\_\_ I hereby attest that the information contained in this application is true and correct. I understand that this is only an application and not a guarantee that permission will be granted.

I agree that: (1) if any of the information contained in the application is found to be false: or (2) should my conduct, or the conduct of any participants or guests, not be as described in the application or (3) should any applicable borough, county, state or federal rules, regulations, codes or laws be violated, any permission issued shall automatically become null and void and any activity associated with this event will immediately cease.

Initial \_\_\_\_ Applicant agrees to assume the defense of and indemnify and save harmless the Borough of Shillington, its council members, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the Borough may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such temporary street closure and the activities permitted in connection therewith. The Borough may require, as a condition of issuance of approval, that the applicant obtains insurance to serve this end, in such an amount and with such terms as the Borough determines to be appropriate under the circumstances. This shall be a continuing release and shall remain in effect until revoked in writing.

Initial \_\_\_\_ In case of emergency or for reasons beyond the Borough's control, the Borough reserves the right to cancel the event prior to scheduled use without liability.

Initial \_\_\_\_ Alcohol must be confined to private property. Alcohol consumed on Public property is not permitted.

**Agreement and Signature**

I the undersigned representative have read the rules and regulations with reference to this application. The information contained herein is complete and accurate.

Name (printed): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Driver's License or I.D. Number \_\_\_\_\_  
(Copy of I.D. Required)

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**Office Use Only**  
Received \_\_\_\_\_

Reviewed \_\_\_\_\_

**Approval: YES / NO**

**MAYOR ANDREW R. HIVNER** \_\_\_\_\_

Submit your completed application to:

Mayor Andrew Hivner  
Shillington Police Department