



**BOARD OF SUPERVISORS
SOUTH HEIDELBERG TOWNSHIP**

555A MOUNTAIN HOME ROAD
SINKING SPRING, PA 19608
Phone: 610 678-9652
Fax: 610 678-9411


December 26, 2017

Dear Sirs:

Enclosed please find your form to report totals of all recyclable materials generated from your facility for the year 2017, in accordance with South Heidelberg Township Ordinance No. 187, enacted October 23, 2003. **The hauler you have contracted with to collect your recyclable material must provide you with this information and must verify tonnage by their signature on the form.** Please note, while many commercial establishments only report totals for corrugated cardboard collected, the Ordinance requires you to recycle high grade office paper, corrugated cardboard, glass bottles, aluminum and bi-metal cans, plastics (PET#1, HDPE#2) and leaf waste. The form provides space for other materials you are voluntarily recycling. The form is to be returned by February 2, 2018, reporting total amounts collected through December 31, 2017.

Should you have any questions, please contact the South Heidelberg Township Municipal Office at the above telephone number. Thank you for your anticipated cooperation in this matter.

Sincerely,



Sean A. McKee
Township Manager