

## **SOUTH HEIDELBERG TOWNSHIP – PUBLIC WORKS LABORER 1 – FULL TIME POSITION**

South Heidelberg Township is located in Berks County Pennsylvania with a population of over 7000 residents. The Township has a total area of 13.8 square miles, and over 55 miles of roadways. South Heidelberg Township has a great opportunity for a driven, community minded individual that is motivated to help our Township continue to be an excellent place to reside. If you are interested in joining a positive TEAM culture the Township has a Full Time opportunity for a Public Works Laborer 1.

### **PUBLIC WORKS LABORER 1 – FULL TIME – JOB DESCRIPTION**

A Public Works Laborer I is responsible for the operation of a variety of construction and maintenance equipment and for performing manual labor activities as needed and/or required by the Public Works Department. Laborers in this position class will primarily work in parks, public space and building maintenance, as sign crews, sewage crews, and in other public works areas such as road maintenance as needed.

The position requires operation of Borough-owned vehicles, such as pick-up trucks, backhoe, street sweeper, dump trucks, leaf collectors, salt spreaders, snow plows, etc. as required. The operation of power tools and equipment, such as mowers, chain saws, air compressor, etc. when required is also necessary. The candidate will be required to inspect and repair equipment as required by department procedures as well as be able to make repairs to Township assets (roadways, facilities, equipment, etc). The applicant will mow grass, prune trees and hedges, and plant flowers and trees as required. There is a requirement to clean borough offices, garage areas and park facilities, as well as clean up litter and empty trash cans. Maintenance of sanitary and storm sewers and making repairs and/or conducting routine maintenance procedures is required. Sweeping and clean-up of debris and materials from the roads will be required as well as snow and ice removal, including snow removal from public space owned by the Township. Conducting other job related duties is required.

### **PUBLIC WORKS LABORER 1 REQUIREMENTS**

- Must be committed to **TEAMWORK and the POSITIVE culture** of the Township
- Must be able to effectively communicate with co-workers and the general public in **a positive and professional manner.**
- Ability to complete assigned duties with a high degree of care and conscientiousness (we are here to serve the community | do it correctly the first time)
- High School diploma or equivalent
- A valid Pennsylvania State driver's license is required
- A valid Pennsylvania commercial driver license (CDL) is required
- Ability to utilize technology such as phone, computer, tablet device.
- Knowledge and ability to operate Borough owned vehicles and equipment, such as dump trucks, backhoe, snow plows, salt spreaders, power tools, chain saws, air compressor, etc,
- Ability to understand and follow written and oral instructions and work independently is required.
- Required to perform heavy manual labor, including lifting heavy objects and working in all type of weather conditions.
- Ability to lift and carry up to 100 pounds.
- Safety procedures and practices are required, as well as wearing safety equipment.
- The candidate must be able to be called out for emergencies such as snowfall, floods, downed trees, etc. and must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks.

- Candidate are required to complete application in full and complete all Township required physical examinations and pre-employment testing.

**BENEFITS AND SALARY:**

- Starting salary of \$16.75 to \$17.00 an hour based on experience (Yearly review for hourly increase OR compensation lump sum payout)
- Paid Overtime
- Ability to collect compensatory time
- Vacation & Personal Time Off ((Eligible after 90 day probationary period)
- Great Health & Dental Plan (Eligible after 90 day probationary period)
- Pension eligibility (Eligible after 90 day probationary period)
- Ability to contribute to 457 retirement plan
- Township paid uniform program

**TO APPLY:**

- Visit our website at [www.sheidtwp.org](http://www.sheidtwp.org) > Go to Forms > Job Application Form to download and complete form  
OR
- Visit the Township Building at 555A Mountain Home Road, Sinking Spring PA 19608 and request a Job Application Form and Submit
- You may submit applications to [HR@Sheidtwp.org](mailto:HR@Sheidtwp.org) or drop of application at Township Building located at 555A Mountain Home Road, Sinking Spring PA 19608