



## RENTAL PROPERTY OCCUPANCY REPORT

**SOUTH HEIDELBERG TOWNSHIP  
BERKS COUNTY, PENNSYLVANIA**

As required by Township Ordinance No. 68, we are requesting your cooperation in completing and returning the information below. Please be sure to list the **FULL** name of **EACH** occupant 18 years of age or older residing at this property. Please be aware that it is required that this information be updated by June 1st, and by December 1st of each calendar year. Failure to respond may result in a fine or penalty as outlined in the Ordinance. Thank you for your compliance. Your cooperation is greatly appreciated.

**Return to:**

**SOUTH HEIDELBERG TOWNSHIP  
555A MOUNTAIN HOME ROAD SINKING SPRING, PA 19608  
PHONE: 610 678-9652 FAX: 610 678-9411**

Date Reported: \_\_\_\_\_  
Property Owner/Landlord Name(s): \_\_\_\_\_  
Property Owner/Landlord Address: \_\_\_\_\_  
Property Owner/Landlord Phone #: \_\_\_\_\_  
Reported by other than Landlord:  
Name/Company Name: \_\_\_\_\_

**Rental Property Address(es):** \_\_\_\_\_  
\_\_\_\_\_  
**Change to Rental Property?** Number of Units: \_\_\_\_\_ # Occupied: \_\_\_\_\_  
*No longer rental etc.* \_\_\_\_\_  
\_\_\_\_\_

OCCUPANTS FULL NAME	UNIT/APT. NUMBER	ENTRY/DEPARTURE DATE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____