

UPPER TULPEHOCKEN TOWNSHIP
6501 Old Route 22
Bernville, PA 19506
Ph: (610) 488-7170 Fax: (610) 488-6394

ZONING OFFICER: Systems Design Engineering
1032 James Drive
Leesport, PA 19533
Ph: (610) 916-8500 Fax: (610) 916-8501

APPLICATION FOR ZONING PERMIT

PERMIT NUMBER _____

FEE DATE PD. CHK. NO.

ZONING PERMIT FEE
CERTIFICATE OF USE AND OCCUPANCY FEE

*NAME OF APPLICANT (must be record owner and/or equitable owner of property)

*TELEPHONE NO.

*MAILING ADDRESS OF APPLICANT

ZIP CODE

*PHYSICAL ADDRESS OF PROPERTY (If different from Mailing Address) (i.e.; E. side PA 183 1 mi. N. of I-78)

*Deed Book Volume _____ Page _____ *Tax Parcel Identification No. _____

Subdivision/Lot Number (Attach Subdivision Plan) Sewage Permit #. (Attach Design) Lot Size Width Length

*Description of proposed construction/land use. Type (i.e. new residential dwelling; in-ground pool; one room addition; flea market; etc.) & Materials. (i.e. block foundation, wood frame, vinyl siding, pole building, etc.)

*Dimensions Area No. Stories/Height *Value of Construction

Zoning District Building Setback Side Yard, ea. Rear Yard
_____ Required >> _____ _____ _____
_____ Provided >> _____ _____ _____

DO NOT WRITE BELOW -- SHADED AREA FOR TOWNSHIP USE ONLY

_____ Permit Denied Reason _____
_____ Zoning Officer Signature _____ Date Permit Issued
Special Instructions/Restrictions _____

Easements

Does your property contain easements of any kind? _____ Yes _____ No _____ Don't Know (If YES, attach copy of deed.)

Do you have a utility pole on your property? _____ Yes _____ No _____ Don't Know

Do you have a swale, ditch, stream, etc. on your property? _____ Yes _____ No _____ Don't Know

Do you have underground utilities through your property? _____ Yes _____ No _____ Don't Know

Do you have shrubs, plants along the rear of your property? _____ Yes _____ No _____ Don't Know

Restrictions

Does your property contain any deed restrictions? _____ Yes _____ No _____ Don't Know (If YES, attach copy of deed.)

If yes, please list what restrictions: _____

Variations

Has your property received any zoning variations or relief from the Zoning Ordinance? _____ Yes _____ No _____ Don't Know

If yes, please explain what relief _____

Has your property been rezoned (zoning district change?) _____ Yes _____ No _____ Don't Know

If yes, please explain what district you changed to: _____

Environmental Features

Does your property contain steep slopes? or contours? _____ Yes _____ No _____ Don't Know

Does your property flood or are you located within a flood zone? _____ Yes _____ No _____ Don't Know

Does your property contain any wetlands? _____ Yes _____ No _____ Don't Know

If the subject property was ever granted any type of variance, special exception, and/or other form of relief from the regulations contained in the Zoning Ordinance, by the Zoning Hearing Board AND/OR if the subject property was ever subject to any restrictions by deed, recorded plan, action of the Zoning Hearing Board and/or other means, the applicant must divulge said information in the space provided below. Please be specific as to the date of any Zoning Hearings, etc. The applicant must also attach a photocopy of any deed, recorded plan, agreement, will, covenant, and/or Zoning Hearing Board decision which contains said restrictions, variations, and/or special exceptions which affect the subject property.

If, to the best of the applicant's knowledge and belief there are no such variations, special exceptions, and/or other restrictions which would affect the use of the subject property for the activity for which a zoning permit is being applied for, please indicate your opinion by signing below.

VERIFICATION STATEMENT

I, _____, hereby verify that the information contained in this application, including all statements, representations, and other entries, is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 PA. C. S. §4904, relating to unsworn falsification to authorities, and §4911, relating to tampering with official records.

_____/_____
Applicant's Signature Date

Property Drawing

Please provide a sketch in the box below depicting the following information.

All information must be displayed or the Zoning Permit Application may be deemed incomplete and may be denied.

1. Rough sketch of your property boundary lines
2. Depict all existing and proposed buildings
3. Distance in Feet from your proposed structure to all property lines (front, rear, and both sides)
4. Distance in Feet from your proposed structure to the primary residence
5. Distance in Feet from your proposed structure to any other accessory structures

Note: The measurements listed above are to be measured at the shortest distance between your proposed structure and other structures or lot lines.



PLEASE NOTE: INCOMPLETE APPLICATIONS WILL BE REJECTED

Pursuant to PA Act 38 (amending Act 287 and 172) notification to the "One Call System" is required at least three working days prior to disturbing earth with any type of powered equipment. Call Toll Free 1-800-242-1776. Please note that it is the responsibility of the applicant to make this notification.

***** Please Note: If an application is submitted without all required information, a review will not begin until all missing information is submitted. If information is not submitted the application can be deemed incomplete and can be denied.**

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_____/_____
Applicant's Signature / Date

ZONING PERMIT AND RELATED ISSUES APPLICATION FEE SCHEDULE

1. Zoning Permit Application Fees for All Construction Related Activities:

<u>Cost of Construction in U.S. Dollars:</u>	<u>Corresponding Fee:</u>
Up to \$250	\$10.00
251 - 2,000	\$30.00
2,001 - 10,000	\$40.00
10,001 - 11,000	\$50.00*

*** For every \$1,000 beyond \$11,000 add an additional \$1.00 to the fee.**
(For example: \$12,000 cost of construction = \$51.00 fee)

2. **Certificate of Use & Occupancy Fee is a \$20.00 Flat Fee (Due with filing of every Zoning Permit Application)**

3. Zoning Permit Application Fees for All Land Use, or Change in Land Use Permit Applications and for All Home Occupation, Farm Occupations, Farm-related Businesses, or any other type of Applications is **\$100.00**.

4. Certificate of Use and Occupancy Fee for Travel Trailer Parks/Campgrounds is **\$50.00** minimum, plus **\$1.00** per Campsite exceeding 25 sites, per year.

5. Fee for any type of Zoning Hearing Board Appeals, Special Exceptions, Variances, Amendments to the Zoning Ordinance, Driveway Permit Appeals, Conditional Use Hearings, and any other appeal proceedings that may come before the Upper Tulpehocken Township Zoning Hearing Board, Board of Supervisors, or the Zoning Officer is **\$500.00**. This fee is paid in advance along with this application. PLUS any additional administrative expenses shall also be paid for by the applicant, at the conclusion of the hearing(s). These costs are non refundable regardless of the outcome of said proceedings.

MAKE ALL CHECKS PAYABLE TO: "UPPER TULPEHOCKEN TOWNSHIP"

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