

HOURS-OF-SERVICE INSPECTION FLOWCHART FOR ALL RECORDS OF DUTY STATUS

ALL TYPES OF RECORD OF DUTY STATUS (RODS)

Once you determine the driver needs a RODS, ask the driver to surrender the RODS.

ELECTRONIC DEVICE SURRENDERED

- Ask the driver if he/she has an ELD or "grandfathered" AOBDR
- Ask the driver for the instruction card/manual/visor card for the device (may be electronic) – the information should indicate it is an AOBDR or ELD
- If the driver is unsure of what type of device he/she has**
- Ask the driver if the device has an option to transfer the RODS to eRODS via local (Bluetooth/USB) or telematics (email or web service) transfer
- Ask the driver if the device logs driving time without driver input
- Look at the device display for ELD identifiers in the header information

PAPER RODS SURRENDERED (395.5)

- Determine if the driver meets an exemption from ELD requirements
 - Does not need RODS more than 8 days in 30 days
 - Engine year older than 2000
 - Driveaway-towaway (vehicle driven or recreational)
 - The ELD/AOBDR does not function and the driver is within the 8 day allowance or has an extension
 - The driver is under a temporary exemption or waiver

ELS (395.22)

- Ensure the driver has a sufficient number of blank log pages (may be electronic)
- Ensure the ELD is registered with FMCSA
- Examine the RODS on the device and request the driver to transfer the files
- After transfer, access the eRODS file and examine the RODS further. If there are discrepancies in the file, examine the RODS on the display or printout
- Look at potential violations the eRODS software may identify and verify them in the RODS (Ask the driver about any exemptions under which he/she may be operation)

AOBRD (395.15)

- Ensure the driver has a sufficient number of blank log pages (may be electronic)
 - Examine the RODS on the device
 - If available, have the driver get a copy of the RODS emailed or faxed, if necessary (this is not a regulatory requirement)
 - A fleet must have been using AOBRDs prior to Dec 18, 2017, to be able to add additional AOBRDs to the fleet after that date
 - If you believe that a fleet does not qualify for a grandfathered AOBRD, send the information to FMCSA for investigation
- NOTE:** A registered ELD (hardware) may be running AOBRD software

LOGGING SOFTWARE (395.8)

- The device is neither an ELD or AOBRD
- Determine if the driver meets an exemption from the ELD mandate (see paper surrendered section of flowchart)

IF EXEMPT

- Ensure the RODS can be printed and signed on paper or electronically signed
- Inspect the RODS for compliance

IF EXEMPT

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IF NOT EXEMPT

- Cite the violation for no RODS and place the driver OOS

IF NOT EXEMPT

- If the driver has not been cited on this trip for no RODS, cite the violation for no RODS and place the driver OOS
- If the driver has been cited and placed OOS on this trip, allow the driver to proceed until his/her final destination