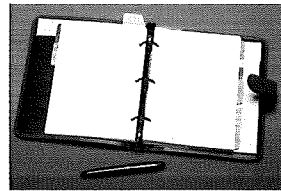


CONSOLIDATED ANNUAL  
PERFORMANCE  
&  
EVALUATION  
REPORT  
FOR  
PROGRAM YEAR 2020



**Jurisdiction: County of Berks, Pennsylvania**

**Lead Agency: Redevelopment Authority of the County of Berks**

**Address: 606 Court Street**

**3<sup>rd</sup> Floor, Reading, PA 19601**

**Telephone: 610-478-6325**

**FAX: 610-478-6326**

**TDD: 610-478-6335**

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During 2020, the County continued its emphasis on the rehabilitation or replacement of public facilities or infrastructure that serves low/moderate income persons or areas.. The County also coninuted its emphasis on comprehensive community revitalization by allocating funds to the Berks County Redevelopment Authority for redevelopment area activities. The Redevelopment Authority continued implementing the goals of the Tannery Redevelopment Area in Fleetwood, the Armorcast Redevelopment Area in Birdsboro, the Downtown Redevelopment Area in Sinking Spring, and the Penn Avenue Redevelopment Area of West Reading.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	20	0	0.00%	4	0	0.00%
Homeless Prevention	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	250	310	124.00%	50	130	260.00%

Homeowner Housing	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	15	3	20.00%	5	1	20.00%
Public Facility	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	5997	119.94%	4000	5997	149.93%
Public Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%			
Rental Unit Construction	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	5	0	0.00%			
Rental Unit Rehabilitation	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	5	2	40.00%			
Shelter	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	2500	609	24.36%	500	303	60.60%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

**giving special attention to the highest priority activities identified.**

The County used funds for activities and projects of the highest priority or that had a positive impact on low and moderate income persons.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	242	1	187
Black or African American	41	0	74
Asian	0	0	1
American Indian or American Native	3	0	1
Native Hawaiian or Other Pacific Islander	0	0	0
<b>Total</b>	<b>286</b>	<b>1</b>	<b>263</b>
Hispanic	105	0	158
Not Hispanic	181	1	105

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

People that listed multiple races or refused to provide data were added to white.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	5,666,555	2,296,635
HOME	public - federal	716,271	481,622
ESG	public - federal	205,289	188,433

**Table 3 - Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Armorcast Redevelopment Area			
Boroughs & Townships	100	70	affordable housing projects
County-wide		30	RACC, YMCA, and Teen Challenge projects
Downtown Sinking Spring			
Penn Avenue R.A. - West Reading			
Second Street Redevelopment Area			

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

Actual allocation of funds was consistent with planned allocations.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Federal ESG Program funds leveraged additional private and state funds for ESG activities. No publicly-owned land or property located within the County was used to address the needs identified in the Plan.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	440,366
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	440,366
4. Match liability for current Federal fiscal year	110,334
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	330,032

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year									
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match	

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period			
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$
0	65,170	65,170	0
			Balance on hand at end of reporting period \$
			0

Table 7 – Program Income



<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	1,050,000	525,000	0	0	275,000	250,000
Number	3	0	0	0	2	1
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	525,000	525,000	0			
Number	3	0	3			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition</b>						
Parcels Acquired		1		25,000		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	1	1
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>1</b>	<b>1</b>

**Table 11 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	1	0
Number of households supported through Rehab of Existing Units	2	2
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>3</b>	<b>2</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Redevelopment Authority's nonprofit (BCNDC) purchased an existing single-family house and began its rehabilitation. BCNDC also completed the rehabilitation of an existing single-family house and sold it to a low/moderate income family. During 2020, BCNDC purchased a vacant lot for the purpose of constructing a new single-family house.

Berks Housing Opportunities (BHO) purchased a single-family house, began its rehabilitation, and upon completion, will sell it to a low and moderate income family.

**Discuss how these outcomes will impact future annual action plans.**

The Redevelopment Authority, BCNDC, and other nonprofit housing organizations will continue to purchase properties to be rehabilitated, constructed and rented or sold to low and moderate income individuals or families. The County does not anticipate changing future action plans as a result of the outcomes.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	1
Moderate-income	0	0
<b>Total</b>	<b>0</b>	<b>1</b>

**Table 13 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

On an annual basis, the County does not receive sufficient ESG Program funds, state funds, or local funds to be able to adequately address the homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan. Thus little progress was made to reduce or end homelessness. The Berks Coalition to End Homelessness contacts unsheltered persons and assesses their individual needs as part of the annual PIT count.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The projects funded by Berks County's ESG Program are an integral part of the projects and programs outlined in the Strategy to End Homelessness of the Berks Coalition to End Homelessness. In 2020, 339 persons were directly assisted with ESG Program funds.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Using ESG Program funds, the County provided funds to Family Promise, Berks Connection/Pre-trial Services, and Catholic Charities for homeless prevention and rapid re-housing activities.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

**recently homeless from becoming homeless again**

None

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

No actions or activities were undertaken in 2020 to address the needs of public housing. Due to the fact that HUD provides direct funding to public housing through a variety of programs, the County feels there is no need to allocate CDBG, HOME, or ESG Program funds to the needs of public housing.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

No such actions or activities were undertaken by the County in 2020. It is the County's belief that actions such as these are best undertaken by the local public housing authorities.

### **Actions taken to provide assistance to troubled PHAs**

There are no troubled PHAs in the County of Berks.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Under Pennsylvania law, counties have no control over land use. That power lies with the individual municipalities. The County Planning Commission continued to review new or amended zoning ordinances and land use ordinances for possible negative effects on affordable housing.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The greatest obstacle to addressing underserved needs is the continuing lack of adequate funds at the federal, state, and local level. The County continued its search for additional funds to address underserved needs.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The County continues to seek funds to reduce lead-based paint hazards in areas that qualify for federal or state funding. All nonprofits that are provided CDBG, HOME, or ESG Program funding are required to abate lead-based paint as part of the rehabilitation of existing properties.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

A number of different County agencies serve the population below the poverty line. Among them are the Area Office on Aging, Children and Youth Services, Community Service, Domestic Relations, Employment and Training Office and Mental Health and Developmental Disabilities Office. These agencies in turn have many affiliations with private non-profit services who also serve the persons with incomes below the poverty line. A catalogue of activities of these agencies seems beyond the scope of this document. Their collective efforts, however, constitute the County's anti-poverty strategy.

The County believes that the housing priorities which emphasize priority for very low households, development of a transitional housing arrangements and the development of programs like family self-sufficiency which link housing and social services will assist in reducing the number of households with incomes below the poverty line.



**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In 2014, the Berks County Redevelopment Authority has been assigned the task of carrying out the Joint Consolidated Plan for the County. During 2020, the Authority worked with municipalities, non-profit organizations, and public institutions to implement the goals and objectives of the Consolidated Plan.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In 2014, the County designated the Redevelopment Authority of the County of Berks as the lead entity to administer its federal, state, and local community development and housing programs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In 2019, the County completed a new Analysis of Impediments to Fair Housing Choice. The County provided funds to Berks Coalition to End Homeless to implement its housing database, for operations, and to develop an emergency shelter for homeless families. As fair housing complaints were received, the County made referrals to appropriate agencies. The Berks County Planning Commission continued to review zoning ordinance revisions or amendments for potential conflicts with the Fair Housing Act. Using the County Redevelopment Authority, the County provided funds for rehabilitation and new construction of affordable housing units.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The County is responsible for monitoring those funds it receives directly from HUD. The three programs for which the County enters into contracts with HUD are the HOME Program, the CDBG Program, and the ESG Program. Monitoring will occur in accordance with these agreements, the certifications the County signs and the regulations for these programs. Monitoring responsibility will continue to be assigned to the Berks County Redevelopment Authority.

The County exercises a high degree of control over the projects and activities of sub-recipients and sub-grantees of the HOME, CDBG and ESG Program. Therefore, minimum monitoring procedures consist of day to day contact either by telephone or in person, copies of all project documents in County files, written documentation of expenditures for reimbursement of costs by the County, and the submission of written progress reports. For the ESG Program, the County conducts on-site monitoring at least once during the term of the subrecipient agreement. For the CDBG Program, the County selects a representative sample of completed projects for on-site monitoring. For the HOME Program, the County follows the schedule at 24 CFR Part 92.504(e) for on-site monitoring.

The County's monitoring standards and procedures ensure that statutory and regulatory requirements are being met and that information submitted to HUD is correct and complete.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to**

**comment on performance reports.**

Copies of the CAPER were sent to municipal offices, nonprofits, and libraries. It was also posted on the County's web site. An ad about the availability of the CAPER was placed in the local newspaper.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The County has not and does not intend to change its program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In 2020, no projects were scheduled for on-site inspections due to the COVID-19 pandemic.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

During the reporting period no completed projects contained 5 or more HOME-assisted units and therefore the County is unable to assess the effectiveness of the affirmative marketing actions prescribed by 24 CFR 92.351 (a). All agreements with property owners for tenant-based rental assistance contained affirmative marketing procedures and requirements.

The County's Minority/Women Business Outreach Program is designed to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, in all contracts entered into by the County in order to facilitate the activities of the County to provide affordable housing authorized under the Cranston-Gonzalez National Affordable Housing Act and any other fair housing law applicable to the County. The County has developed the Minority/Women Business Outreach Program in accordance with the requirements of Executive Orders 11625 and 12432 concerning minority business enterprises and Executive Order 12138 concerning women's business enterprises. In addition, the Program implements 24 CFR Part 85.36(e) which outlines the actions to be taken to assure that minority business enterprises and women business enterprises are used when possible in the procurement of property and services.

In 2020, two contracts were awarded to minority-owned business.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

A total of \$65,169.88 in program income was received in 2020. The funds were used for affordable rehabilitation projects of the Redevelopment Authority's nonprofit, Berks Nonprofit Development

Corporation.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

In 2017, the Berks County Redevelopment Authority purchased the project known as Sunshine Homes. The project consists of 10 single family houses located around the County. The houses were designed to be assessible by persons with disabilities. During 2020, the Authority sold 2 of the houses to a local affordable housing nonprofit and continued rehabilitation of the remaining properties.

**CR-60 - ESG 91.520(g) (ESG Recipients only)**  
**ESG Supplement to the CAPER in *e-snaps***  
**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	BERKS COUNTY
<b>Organizational DUNS Number</b>	043251883
<b>EIN/TIN Number</b>	236003049
<b>Identify the Field Office</b>	PHILADELPHIA
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Reading/Berks County CoC

**ESG Contact Name**

<b>Prefix</b>	Mr
<b>First Name</b>	Kenneth
<b>Middle Name</b>	L
<b>Last Name</b>	Pick
<b>Suffix</b>	0
<b>Title</b>	Executive Director

**ESG Contact Address**

Street Address 1	606 Court Street
Street Address 2	0
City	Reading
State	PA
ZIP Code	19601-4302
Phone Number	6104786325
Extension	0
Fax Number	0
Email Address	kpick@berksredevelop.org

**ESG Secondary Contact**

Prefix  
First Name  
Last Name  
Suffix  
Title  
Phone Number  
Extension  
Email Address

**2. Reporting Period—All Recipients Complete**

Program Year Start Date	01/01/2020
Program Year End Date	12/31/2020

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** Opportunity House  
**City:** Reading  
**State:** PA  
**Zip Code:** 19612, 2303  
**DUNS Number:** 796668481  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 40000

**Subrecipient or Contractor Name:** Berks Coalition to End Homelessness

**City:** Reading

**State:** PA

**Zip Code:** 19601, 3635

**DUNS Number:** 831225516

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 83173

**Subrecipient or Contractor Name:** Family Promise of Berks County, Inc.

**City:** Reading

**State:** PA

**Zip Code:** 19601, 3088

**DUNS Number:** 145084950

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 52516

**Subrecipient or Contractor Name:** Berks Connections/Pretrial Services

**City:** Reading

**State:** PA

**Zip Code:** 19601, 3582

**DUNS Number:** 166110825

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 15000



**HUD ESG  
CAPER  
FY2020**

**Report Date Range**

1/1/2020 to 12/31/2020

**Q01a. Contact Information**

First name	Kenneth
Middle name	Lynn
Last name	Pick
Suffix	
Title	Executive Director
Street Address 1	606 Court Street
Street Address 2	3rd Floor
City	Reading
State	Pennsylvania
ZIP Code	19601
E-mail Address	kpick@berksredevelop.org
Phone Number	(610)478-6325
Extension	
Fax Number	(610)478-6326

**Q01b. Grant Information**

ESG Information from IDIS  
CAPER reporting includes funds used from fiscal year:  
2019, 2020

Project types carried out during the program year  
Enter the number of each type of projects funded through  
ESG during this program year.

Street Outreach	0
Emergency Shelter	2
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	3
Homelessness Prevention	3

**Q01c. Additional Information**

HMIS  
Comparable Database  
Are 100% of the project(s) funded through ESG, which are  
allowed to use HMIS, entering data into HMIS? Yes  
Have all of the projects entered data into Sage via a CSV -  
CAPER Report upload? Yes  
Are 100% of the project(s) funded through ESG, which are  
allowed to use a comparable database, entering data into the  
comparable database? No

Have all of the projects entered data into Sage via a CSV - CAPER Report upload? Yes

**Q04a: Project Identifiers in HMIS**

Organization Name	Organization ID
Berks County - BCPS	20
Berks County - BCPS	20
Berks Coalition to End Homelessness	1
Berks Coalition to End Homelessness	1
Berks Coalition to End Homelessness	1
Opportunity House	2
Catholic Charities	86
Family Promise	219
Family Promise	219

**Q05a: Report Validations Table**

Total Number of Persons Served	433
Number of Adults (Age 18 or Over)	300
Number of Children (Under Age 18)	129
Number of Persons with Unknown Age	4
Number of Leavers	344
Number of Adult Leavers	253
Number of Adult and Head of Household Leavers	255
Number of Stayers	89
Number of Adult Stayers	47
Number of Veterans	12
Number of Chronically Homeless Persons	30
Number of Youth Under Age 25	52
Number of Parenting Youth Under Age 25 with Children	7
Number of Adult Heads of Household	260
Number of Child and Unknown-Age Heads of Household	3
Heads of Households and Adult Stayers in the Project	365
Days or More	13

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused
Name	0
Social Security Number	6
Date of Birth	0
Race	0
Ethnicity	0
Gender	0
Overall Score	

**Q06b: Data Quality: Universal Data Elements**

**Error Count**

Veteran Status	0
Project Start Date	0
Relationship to Head of Household	44
Client Location	0
Disabling Condition	14

**Q06c: Data Quality: Income and Housing Data Quality**

	<b>Error Count</b>
Destination	7
Income and Sources at Start	19
Income and Sources at Annual Assessment	13
Income and Sources at Exit	15

**Q06d: Data Quality: Chronic Homelessness**

	<b>Count of Total Records</b>
ES, SH, Street Outreach	238
TH	0
PH (All)	16
Total	254

**Q06e: Data Quality: Timeliness**

	<b>Number of ProjectStart Records</b>
0 days	35
1-3 Days	140
4-6 Days	69
7-10 Days	37
11+ Days	76

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	<b># of Records</b>
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0
Bed Night (All Clients in ES - NBN)	0

**Q07a: Number of Persons Served**

	<b>Total</b>
Adults	300
Children	129
Client Doesn't Know/ Client Refused	0
Data Not Collected	4
Total	433
For PSH & RRH – the total persons served who moved into housing	7

**Q08a: Households Served**

**Total**

Total Households	263
For PSH & RRH – the total households served who moved into housing	2

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	<b>Total</b>
January	28
April	28
July	33
October	34

**Q09a: Number of Persons Contacted**

	<b>All Persons Contacted</b>
Once	0
2-5 Times	0
6-9 Times	0
10+ Times	0
Total Persons Contacted	0

**Q09b: Number of Persons Engaged**

	<b>All Persons Contacted</b>
Once	0
2-5 Contacts	0
6-9 Contacts	0
10+ Contacts	0
Total Persons Engaged	0
Rate of Engagement	0

**Q10a: Gender of Adults**

	<b>Total</b>
Male	143
Female	157
Trans Female (MTF or Male to Female)	0
Trans Male (FTM or Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	0
Subtotal	300

**Q10b: Gender of Children**

	<b>Total</b>
Male	65
Female	64
Trans Female (MTF or Male to Female)	0

Trans Male (FTM or Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	0
Subtotal	129

**Q10c: Gender of Persons Missing Age Information**

	<b>Total</b>
Male	0
Female	0
Trans Female (MTF or Male to Female)	0
Trans Male (FTM or Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	4
Subtotal	4

**Q10d: Gender by Age Ranges**

	<b>Total</b>
Male	208
Female	221
Trans Female (MTF or Male to Female)	0
Trans Male (FTM or Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	4
Subtotal	433

**Q11: Age**

	<b>Total</b>
Under 5	45
5 - 12	54
13 - 17	30
18 - 24	47
25 - 34	79
35 - 44	76
45 - 54	53
55 - 61	29
62+	16
Client Doesn't Know/Client Refused	0
Data Not Collected	4
Total	433

**Q12a: Race**

	<b>Total</b>
White	289
Black or African American	122
Asian	1
American Indian or Alaska Native	4
Native Hawaiian or Other Pacific Islander	0
Multiple Races	7
Client Doesn't Know/Client Refused	6
Data Not Collected	4
<b>Total</b>	<b>433</b>

**Q12b: Ethnicity**

	<b>Total</b>
Non-Hispanic/Non-Latino	258
Hispanic/Latino	171
Client Doesn't Know/Client Refused	0
Data Not Collected	4
<b>Total</b>	<b>433</b>

**Q13a1: Physical and Mental Health Conditions at Start**

	<b>Total Persons</b>
Mental Health Problem	114
Alcohol Abuse	11
Drug Abuse	17
Both Alcohol and Drug Abuse	18
Chronic Health Condition	48
HIV/AIDS	4
Developmental Disability	28
Physical Disability	69

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children

**Q13b1: Physical and Mental Health Conditions at Exit**

	<b>Total Persons</b>
Mental Health Problem	95
Alcohol Abuse	11
Drug Abuse	17
Both Alcohol and Drug Abuse	14
Chronic Health Condition	39
HIV/AIDS	3
Developmental Disability	25
Physical Disability	61

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children

**Q13c1: Physical and Mental Health Conditions for Stayers**

	<b>Total Persons</b>
Mental Health Problem	17
Alcohol Abuse	0

Drug Abuse	1
Both Alcohol and Drug Abuse	2
Chronic Health Condition	8
HIV/AIDS	1
Developmental Disability	3
Physical Disability	6

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children

**Q14a: Domestic Violence History**

	<b>Total</b>
Yes	78
No	219
Client Doesn't Know/Client Refused	0
Data Not Collected	6
<b>Total</b>	<b>303</b>

**Q14b: Persons Fleeing Domestic Violence**

	<b>Total</b>
Yes	2
No	25
Client Doesn't Know/Client Refused	0
Data Not Collected	51
<b>Total</b>	<b>78</b>

**Q15: Living Situation**

	<b>Total</b>
<b>Homeless Situations</b>	<b>0</b>
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	51
Transitional housing for homeless persons (including homeless youth)	1
Place not meant for habitation	40
Safe Haven	0
Host Home (non-crisis)	0
Interim Housing	0
<b>Subtotal</b>	<b>92</b>
<b>Institutional Settings</b>	<b>0</b>
Psychiatric hospital or other psychiatric facility	7
Substance abuse treatment facility or detox center	6
Hospital or other residential non-psychiatric medical facility	8
Jail, prison or juvenile detention facility	4
Foster care home or foster care group home	1
Long-term care facility or nursing home	0
Residential project or halfway house with no homeless criteria	0
<b>Subtotal</b>	<b>26</b>

<b>Other Locations</b>	0
Permanent housing (other than RRH) for formerly homeless persons	2
Owned by client, no ongoing housing subsidy	1
Owned by client, with ongoing housing subsidy	2
Rental by client, with RRH or equivalent subsidy	0
Rental by client, with HCV voucher (tenant or project based)	0
Rental by client in a public housing unit	1
Rental by client, no ongoing housing subsidy	65
Rental by client, with VASH subsidy	0
Rental by client with GPD TIP subsidy	0
Rental by client, with other housing subsidy	1
Hotel or motel paid for without emergency shelter voucher	18
Staying or living in a friend's room, apartment or house	51
Staying or living in a family member's room, apartment or house	41
Client Doesn't Know/Client Refused	1
Data Not Collected	2
Subtotal	185
Total	303

Interim housing is retired as of 10/1/2019.

#### Q16: Cash Income - Ranges

	Income at Start
No income	120
\$1 - \$150	2
\$151 - \$250	2
\$251 - \$500	9
\$501 - \$1000	72
\$1,001 - \$1,500	30
\$1,501 - \$2,000	25
\$2,001+	25
Client Doesn't Know/Client Refused	0
Data Not Collected	15
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0
Number of Adult Stayers Without Required Annual Assessment	0
Total Adults	300

#### Q17: Cash Income - Sources

	Income at Start
Earned Income	72
Unemployment Insurance	19



SSI	37
SSDI	37
VA Service-Connected Disability Compensation	0
VA Non-Service Connected Disability Pension	1
Private Disability Insurance	0
Worker's Compensation	0
TANF or Equivalent	6
General Assistance	2
Retirement (Social Security)	2
Pension from Former Job	3
Child Support	8
Alimony (Spousal Support)	2
Other Source	7
Adults with Income Information at Start and Annual Assessment/Exit	0

**Q19b: Disabling Conditions and Income for Adults at Exit**

**AO: Adult with Disabling Condition**

Earned Income	16
Supplemental Security Income (SSI)	23
Social Security Disability Insurance (SSDI)	26
VA Service-Connected Disability Compensation	0
Private Disability Insurance	0
Worker's Compensation	0
Temporary Assistance for Needy Families (TANF)	2
Retirement Income from Social Security	2
Pension or retirement income from a former job	2
Child Support	0
Other source	9
No Sources	41
Unduplicated Total Adults	107

**Q20a: Type of Non-Cash Benefit Sources**

**Benefit at Start**

Supplemental Nutritional Assistance Program	139
WIC	12
TANF Child Care Services	1
TANF Transportation Services	1
Other TANF-Funded Services	1
Other Source	0

**Q21: Health Insurance**

**At Start**

Medicaid	295
Medicare	34

State Children's Health Insurance Program	12
VA Medical Services	3
Employer Provided Health Insurance	5
Health Insurance Through COBRA	1
Private Pay Health Insurance	2
State Health Insurance for Adults	9
Indian Health Services Program	1
Other	2
No Health Insurance	89
Client Doesn't Know/Client Refused	5
Data Not Collected	11
Number of Stayers Not Yet Required to Have an Annual Assessment	0
1 Source of Health Insurance	302
More than 1 Source of Health Insurance	26

**Q22a2: Length of Participation – ESG Projects**

	<b>Total</b>
0 to 7 days	71
8 to 14 days	41
15 to 21 days	28
22 to 30 days	22
31 to 60 days	72
61 to 90 days	52
91 to 180 days	52
181 to 365 days	46
366 to 730 days (1-2 Yrs)	31
731 to 1,095 days (2-3 Yrs)	18
1,096 to 1,460 days (3-4 Yrs)	0
1,461 to 1,825 days (4-5 Yrs)	0
More than 1,825 days (> 5 Yrs)	0
Data Not Collected	0
<b>Total</b>	<b>433</b>

**Q22c: Length of Time between Project Start Date and Housing Move-in Date**

	<b>Total</b>
7 days or less	0
8 to 14 days	0
15 to 21 days	0
22 to 30 days	0
31 to 60 days	0
61 to 180 days	7
181 to 365 days	0
366 to 730 days (1-2 Yrs)	0
Total (persons moved into housing)	7
Average length of time to housing	86
Persons who were exited without move-in	22

Total persons	29
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**Q22d: Length of Participation by Household Type**

	<b>Total</b>
7 days or less	71
8 to 14 days	41
15 to 21 days	28
22 to 30 days	22
31 to 60 days	72
61 to 90 days	52
91 to 180 days	52
181 to 365 days	46
366 to 730 days (1-2 Yrs)	31
731 to 1,095 days (2-3 Yrs)	18
1,096 to 1,460 days (3-4 Yrs)	0
1,461 to 1,825 days (4-5 Yrs)	0
More than 1,825 days (>5 Yrs)	0
Data Not Collected	0
<b>Total</b>	<b>433</b>

**Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started**

	<b>Total</b>
7 days or less	130
8 to 14 days	20
15 to 21 days	8
22 to 30 days	14
31 to 60 days	25
61 to 180 days	34
181 to 365 days	30
366 to 730 days (1-2 Yrs)	12
731 days or more	5
<b>Total (persons moved into housing)</b>	<b>278</b>
Not yet moved into housing	24
Data not collected	32
<b>Total persons</b>	<b>334</b>

**Q23c: Exit Destination – All persons**

	<b>Total</b>
<b>Permanent Destinations</b>	<b>0</b>
Moved from one HOPWA funded project to HOPWA PH	0
Owned by client, no ongoing housing subsidy	1
Owned by client, with ongoing housing subsidy	0
Rental by client, no ongoing housing subsidy	99
Rental by client, with VASH housing subsidy	0
Rental by client, with GPD TIP housing subsidy	0
Rental by client, with other ongoing housing subsidy	10

Permanent housing (other than RRH) for formerly homeless persons	12
Staying or living with family, permanent tenure	15
Staying or living with friends, permanent tenure	6
Rental by client, with RRH or equivalent subsidy	7
Rental by client, with HCV voucher (tenant or project based)	0
Rental by client in a public housing unit	0
Subtotal	150
<b>Temporary Destinations</b>	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	28
Moved from one HOPWA funded project to HOPWA TH	0
Transitional housing for homeless persons (including homeless youth)	3
Staying or living with family, temporary tenure (e.g. room, apartment or house)	9
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	4
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	1
Safe Haven	0
Hotel or motel paid for without emergency shelter voucher	7
Host Home (non-crisis)	3
Subtotal	55
<b>Institutional Settings</b>	0
Foster care home or group foster care home	0
Psychiatric hospital or other psychiatric facility	2
Substance abuse treatment facility or detox center	2
Hospital or other residential non-psychiatric medical facility	3
Jail, prison, or juvenile detention facility	1
Long-term care facility or nursing home	0
Subtotal	8
<b>Other Destinations</b>	0
Residential project or halfway house with no homeless criteria	1
Deceased	0
Other	123
Client Doesn't Know/Client Refused	0
Data Not Collected (no exit interview completed)	7
Subtotal	131
Total	344
Total persons exiting to positive housing destinations	97
Total persons whose destinations excluded them from the calculation	3

Percentage

28.45 %

**Q24: Homelessness Prevention Housing Assessment at Exit**

	<b>Total</b>
Able to maintain the housing they had at project start-- Without a subsidy	51
Able to maintain the housing they had at project start--With the subsidy they had at project start	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0
Moved to new housing unit--With on-going subsidy	0
Moved to new housing unit--Without an on-going subsidy	0
Moved in with family/friends on a temporary basis	0
Moved in with family/friends on a permanent basis	0
Moved to a transitional or temporary housing facility or program	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0
Client went to jail/prison	0
Client died	0
Client doesn't know/Client refused	0
Data not collected (no exit interview completed)	3
Total	54

**Q25a: Number of Veterans**

	<b>Total</b>
Chronically Homeless Veteran	1
Non-Chronically Homeless Veteran	11
Not a Veteran	288
Client Doesn't Know/Client Refused	0
Data Not Collected	0
Total	300

**Q26b: Number of Chronically Homeless Persons by Household**

	<b>Total</b>
Chronically Homeless	30
Not Chronically Homeless	389
Client Doesn't Know/Client Refused	2
Data Not Collected	12
Total	433

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	4
Number of New Units - Conversion	0
Total Number of bed-nights available	49,025
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Data used in this table was provided by the CoC.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	22,769	20,672	39,074
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	1,255	8,181	532
Expenditures for Housing Relocation & Stabilization Services - Services	26,331	15,002	15,231
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>50,355</b>	<b>43,855</b>	<b>54,837</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	7,977	20,681	5,548
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	2,710	0
Expenditures for Housing Relocation & Stabilization Services - Services	6,404	3,940	1,706
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>14,381</b>	<b>27,331</b>	<b>7,254</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	2,948	0	0
Operations	81,318	85,707	116,601
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>84,266</b>	<b>85,707</b>	<b>116,601</b>

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	0	0	0
HMIS	0	0	0
Administration	11,834	13,934	9,741

Table 28 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2018	2019	2020
	160,836	170,827	188,433

Table 29 - Total ESG Funds Expended

**11f. Match Source**

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	410,310	327,000	327,000
Local Government	0	70,000	70,000



Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>410,310</b>	<b>397,000</b>	<b>397,000</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	571,146	567,827	585,433

**Table 31 - Total Amount of Funds Expended on ESG Activities**

CDBG Program - 2020

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition.

	Number	Cost
Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Minority			Property	Enterprises		White Non-Hispanic
	Total	Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	Hispanic	
Number	0	0	0	0	0	0	0
Cost	0	0	0	0	0	0	0



# Impediments to Fair Housing 2019-2023 County of Berks

## Impediment 1: Lack of Fair Housing Education and Outreach

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
1-A Promote fair housing awareness through the media, seminars, and training to provide educational opportunities for all persons to learn more about their rights under the Fair Housing Act and Americans With Disabilities Act.	2019 and on-going	Berks Association of Realtors Berks Coalition to End Homelessness	CDBG HOME ESG CoC					
1-B Make available and distribute literature and informational material concerning fair housing issues, an individual's housing rights, and landlord responsibilities to affirmatively further fair housing.	2019 and then Annually	Berks Coalition to End Homelessness	CDBG HOME ESG CoC					
1-C Educate and promote that all residents have a right to choices about where to live.	2019 and on-going	Berks Association of Realtors Berks Coalition to End Homelessness Berks County Planning Commission	CDBG Act 137	X				

## Impediment 2: Need for Affordable Housing

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
2-A Continue to support and encourage plans from both private developers and non-profit housing providers to develop additional affordable housing through rehabilitation or new construction.	2019 and on-going	Neighborhood Housing Services Habitat for Humanity Berks Housing	CDBG HOME Act 137 LIHTC	X				

			Opportunities	Other funds as available					
			Affordable Housing Developers Local Lending Institutions						
2-B Continue to support and provide financing for the rehabilitation of the existing housing stock to become decent, safe, and sound housing that will remain affordable to low/moderate income households.	2019 and on-going		Neighborhood Housing Services Habitat for Humanity Berks Housing Opportunities Affordable Housing Developers Local Lending Institutions	CDBG HOME Act 137 LIHTC Other funds as available	X	X			

### Impediment 3: Need for Accessible Housing

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
3-A Promote programs to increase the amount of accessible housing through the rehabilitation of existing owner-occupied housing by making accessible improvements.	2019 and on-going	Neighborhood Housing Services Habitat for Humanity Berks Housing Opportunities	CDBG HOME Act 137 LIHTC Other funds as available	X				
3-B Encourage the development of accessible housing through new construction of units designed to be occupied by persons with disabilities.	2019 and on-going	Neighborhood Housing Services Habitat for Humanity Berks Housing Opportunities	CDBG HOME Act 137 LIHTC Other funds as available					

3-C Promote programs to assist elderly homeowners to make accessibility improvements to their properties in order for them to stay in their homes.	2019 and on-going	Neighborhood Housing Services Habitat for Humanity Berks Housing Opportunities	CDBG HOME Act 137 Other funds as available				
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**Impediment 4: Lack of Financial Resources**

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
4-A Work with national and state organizations to increase the funding for housing.	2019 and on-going	PAHRA Housing Alliance of PA	CDBG HOME ACT137	X	X			
4-B Encourage and support non-profit housing agencies to apply for funding from federal, state, and foundation resources to promote and develop affordable housing projects.	2019 and on-going	Neighborhood Housing Services Habitat for Humanity Berks Housing Opportunities	CDBG HOME Act 137 LIHTC Other funds as available	X	X			
4-C Berks County Housing Authority should promote, sponsor, and partner with private developers to build affordable housing using federal, state, and local funding sources.	2019 and on-going	Berks Housing Opportunities	CDBG HOME Act137					

**Impediment 5: Economic Issues Affecting Housing Choice**

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
5-A Strengthen partnerships and develop incentive programs that will enhance the County's business base, expand its tax base, and create a more sustainable economy.	2019 and on-going	Greater Reading Chamber Alliance	CDBG HOME	X	X			

				Act 137					
5-B Support and enhance workforce development and skills training that result in a “livable” wage and increase job opportunities.	2019 and on-going	Greater Reading Chamber Alliance	County Funds Private Funds						
5-C Work with the Greater Reading Chamber Alliance to promote and encourage economic development with local commercial and industrial firms to expand their operations and increase job opportunities.	2019 and on-going	Berks County Industrial Development Authority	County Funds Private Funds	X					

### Impediment 6: Public Policy

Action	Timeframe	Potential Partners	Proposed Investment & Source	2019	2020	2021	2022	2023
6-A Continue to have the Berks County Planning Commission review new or amendments to zoning ordinances for provisions that would restrict fair housing choice.	2019 and on-going	Berks County Planning Commission	County funds	X	X			
6-B Encourage the Berks County Planning Commission to develop and promote zoning language that would increase housing choice.	2019 and on-going	Berks County Planning Commission	County funds					
6-C Encourage the Berks County Planning Commission to have local municipalities include “Accessibility” and “Visitability” in zoning ordinances.	2019 and on-going	Berks County Planning Commission	County funds					

### Specific 2020 Actions:

- 2-B: The Redevelopment Authority provided HOME Program funds to Berks County Nonprofit Development Corporation to rehabilitate a blighted property for sale to a 1/m income family. The Redevelopment Authority provided HOME Program funds to Berks Housing Opportunities for the rehabilitation of a single-family home which will be sold to a low/moderate income family upon completion.
- 4-A: The Redevelopment Authority is a member of PAHRA and offers comments and support of proposed housing legislation.
- 4-B: The Redevelopment Authority provided Habitat for Humanity with information for a grant application to the Federal Home Loan Bank of Pittsburgh. The Redevelopment Authority also assisted the City of Reading with its application to HUD’s lead-based paint grant.
- 5-A: The Redevelopment Authority continue it’s a membership with the Greater Reading Chamber Alliance.

6-A: The Planning Commission continued to review new zoning ordinances and amendments to existing ordinances for any provisions that would restrict housing choice.



## AFFIRMATIVE MARKETING POLICIES AND PROCEDURES

### Statement of Policy:

In accordance with the County of Berks' commitment of non-discrimination and equal opportunity in housing, the County has established procedures and requirements to affirmatively market rental and homebuyer projects containing 5 or more housing units, tenant-based rental assistance, downpayment assistance programs, and all other HOME funded projects or activities. These procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968, and Executive Order 11063.

The County believes that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, religion, sex, familial status, handicap or national origin. Individuals eligible for public housing assistance or who have minor children should also have available a similar range of housing choices.

The County will carry out this policy through affirmative marketing procedures designed for the HOME Investment Partnerships Program.

### Responsibility for Informing the Public, Potential Tenants, and Owners about Federal Fair Housing Laws and Affirmative Marketing Policies

Through the Berks County Redevelopment Authority, the County will inform the public, potential tenants, and owners about its fair housing and affirmative marketing policy in the following manner:

1. Information regarding the policy will be included in all materials prepared by the County for program marketing, including press releases, advertising, program brochures, and application packages. The Equal Housing Opportunity logo type and slogan will be used in all printed information.
2. The County may sponsor an "Owner's Workshop" to discuss procedures and program requirements, including the affirmative marketing policy. Participating owners shall be advised orally and in writing of this policy.
3. Provide information sheets to tenants of buildings to be rehabilitated through the HOME Program, including information on this policy and their rights under the Fair Housing Laws.

### Requirements for Owners to Inform the General Public About Available Units Rehabilitated or Assisted Under the HOME Program

In order to carry out the County's affirmative marketing policy, the owner shall certify that, to the extent there are vacant units in properties rehabilitated or assisted through the HOME Program, these units will be marketed in a good faith effort to attract tenants, regardless of sex,

of all minority and majority groups. In marketing units, the owner shall agree to:

1. At least 30 days prior to the date of expected vacancy (when possible) contact the Berks County Housing Authority and advise of the pending vacancy, in order to receive referrals for tenants qualified for Section 8 Housing Choice Vouchers. For units rented to tenants receiving housing assistance provided by the Berks County Housing Authority, the owner shall be relieved of any additional responsibility under this policy.
2. In advertising vacant units for rent, the following procedures shall be followed:
  - a. The owner shall use media likely to reach persons of all minority and majority groups, including those persons identified as least likely to apply. (e.g. use of community organizations, churches, fair housing groups, or housing counseling agencies.)
  - b. The owner shall use the equal housing opportunity logo, slogan (Equal Housing Opportunity) or statement in all advertising, including signs placed on property.
3. The owner shall display a fair housing poster in the rental office.
4. The owner shall comply with the requirements of Title VI and Title VIII of the Civil Rights Acts of 1964 and 1968, respectively, which provide that (1) no person is to be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity receiving financial assistance hereunder, and (2) no person shall discriminate in the sale or rental of housing, the financing of housing, or the provision of services, including in any way making unavailable or denying a dwelling to any person, because of race, color, religion, sex, handicap, or national origin.
5. The owner shall not discriminate against any person because of their eligibility for housing assistance or because of the fact that they have minor children in the household.
6. The owner shall maintain and provide to the County information on the racial, ethnic, and gender characteristics of:
  - a. Tenants occupying units before rehabilitation:
  - b. Tenants moving from and, initially after rehabilitation, to completed units; and
  - c. Applicants for tenancy within 90 days following completion of rehabilitation. owner may, at his sole discretion, maintain this information on applicants following this initial 90 day period to

demonstrate compliance with this policy.

7. The owner shall maintain appropriate records to document his good faith effort to affirmatively market units as required by this policy, including, but not limited to, copies of advertisements, special notices, etc.

#### Assessment and Corrective Action

The effectiveness of the affirmative marketing will be assessed as follows:

1. The County will review information required to be maintained by the owner in Part 6 and 7 above. If the required steps were taken, the County will determine that good faith efforts have been made.
2. Where there is evidence that the owner has failed to take appropriate actions as called for above, including receipt of complaints by prospective tenants regarding discriminatory actions by the owner, the County will proceed to contact the owner to investigate the nature of the complaints, actions taken by the owner, and corrective actions to be taken by the owner in marketing the next available unit. The County reserves the right to require additional affirmative marketing procedures from those described above if determined necessary to achieve a good faith effort by owner. Serious or repeated violations of this policy could result in the termination of the HOME Program Agreement by the County and the immediate repayment of the entire principal balance of financing provided herein.
3. At least annually, the County shall examine whether or not persons from a variety of racial and ethnic groups in the market area applied for or became tenants of units that were affirmatively marketed. If such groups are not represented at least proportionally to their presence in the market area, the County will review this policy to determine what changes, if any, will make the policy more effective in reaching these groups.