



**NORTHERN BERKS REGIONAL
POLICE DEPARTMENT
37 Ontelaunee Drive
Reading, PA 19605**

Scott W. Eaken
Chief of Police

Radio (610) 655-4911
Office (610) 926-2999
Fax (610) 926-0309

RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: _____

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : _____

STREET ADDRESS : _____

CITY/STATE/ZIPCODE/COUNTY : _____

TELEPHONE (Optional): _____

E-MAIL (Optional): _____

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information.* _____

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

OPEN RECORDS OFFICER: Ruth M Manmiller

DATE RECEIVED:

NORTHERN BERKS REGIONAL POLICE HAS (5) BUSINESS DAYS TO RESPOND

Serving Maiden creek Township, Ontelaunee Township, and Leesport Borough