

**BOROUGH OF WYOMISSING  
RESOLUTION NO. 2008-01**

**A RESOLUTION OF THE BOROUGH OF WYOMISSING  
REVISING AND UPDATING THE BOROUGH'S FEE SCHEDULE**

WHEREAS, the Borough of Wyomissing from time to time updates and revises its schedule of fees charged for certain services; and

WHEREAS, the Borough desires to update and revise its presently existing fee schedule.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Wyomissing, that the following schedule of fees is hereby established. Fees changed by act of this resolution are effective immediately.

<u>SUBJECT</u>	<u>FEES</u>
<b>ADMINISTRATIVE FEES</b>	
Copy fees: first page	\$2.00
each additional page	\$ .30
of records onto electronic media	\$20.00 plus materials
off-site of subdivision, land development or other plans	\$20.00 plus actual cost incurred
[Note: If estimated copy costs exceed \$100.00, prepayment may be required]	
Certification of a public record	\$25.00 per record certified
COBRA:	2% of premium for administrative fee
Delinquent invoice – after 30 days	\$25.00
after 60 days	6%
after 90 days it will be turned over to a collection agent	
Overhead fee for damage billing	\$25.00

**UCC BUILDING PERMIT FEES**

STATE MANDATED FEES \$4.00 per building permit

All residential buildings and commercial structures over 1,000 square feet and addition(s) to any principal building requiring a building permit a state mandated fee of \$4.00 is charged to the applicant for issuance of a building permit.

**SUBJECT**

**FEES**

RESIDENTIAL BUILDING PERMIT FEES (UCC projects)

New one and two family dwelling unit, multiple family dwelling unit, or similar residential structure; fee shall be computed on a square foot basis as measured out-to-out of the structure, and shall include basements, bays, hallways, stairways, utility rooms, storage rooms, lobbies, attached garages, foyers and attics that have a minimum of 6-foot headroom.	\$100.00 plus \$0.30 per sq. ft. of floor area
Attached and detached structures and additions accessory to a residential dwellings, to include unroofed decks, and patios with a floor height of greater than 30” above finished grade.	\$75.00 plus \$0.30 per sq. ft. of floor area
Manufactured Housing Units (inspection of basements, piers, footers and final inspection is required).	\$300.00
Miscellaneous structural and/or non-structural building activity not specifically exempted by the UCC, Section 403-62 and not identified elsewhere in this fee schedule.	\$100.00
Alterations, renovations, or modifications of existing buildings or structures.	\$75.00 plus \$0.30 per sq. ft. of floor

COMMERCIAL BUILDING PERMITS

<b>1. Commercial, Industrial, and Institutional Buildings or Structures</b>	
a. First \$1,000.00 of project cost	\$25.00
b. Each additional \$1,000.00 or part thereof	\$7.50
<b>2. Additions, alterations, renovations, or modification of existing buildings or structures</b>	
a. First \$1,000.00 of project cost	\$25.00
b. Each additional \$1,000.00 or part thereof	\$7.50
<b>3. Initial Plan Reviews and review of revisions to previously approved plans.</b>	\$50.00 per hr.

<u>SUBJECT</u>	<u>FEES</u>
<u>ELECTRICAL PERMIT FEES</u>	
<b>1. Residential Inspections:</b>	
a. Service inspection	\$80.00
b. Rough wiring inspection	\$80.00
c. Final inspection	\$80.00
<b>2. Commercial Inspections:</b>	
a. First \$1,000.00 of project cost	\$25.00
Each additional \$1,000.00 or part thereof	\$7.50
<b>3. Initial Plan Reviews and review of revisions to previously approved plans</b>	\$50.00 per hr.

PLUMBING, MECHANICAL AND HVAC PERMITS FEES

<b>1. Residential Permit</b>	
Any plumbing, mechanical and/or HVAC work not associated with a building permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit.	
a. First \$1,000.00 of project cost	\$25.00
Each additional \$1,000.00 or part thereof	\$7.50
<b>2. Commercial Permit</b>	
a. Any plumbing, mechanical and/or HVAC work not associated with a building permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit.	
First \$1,000.00 of project cost	\$25.00
Each additional \$1,000.00 or part thereof	\$7.50
<b>3. Initial Plan Reviews and review of revisions to previously approved plans</b>	\$50.00 per hr.

<b><u>SUBJECT</u></b>	<b><u>FEES</u></b>
-----------------------	--------------------

**MISCELLANEOUS PERMIT FEES**

1.	Demolition Permit:	
a.	Residential and detached accessory structure	\$50.00
b.	Commercial, Industrial, Institutional and detached accessory structures	\$100.00
2.	Swimming pools and spas:	
a.	Above ground Includes (1) electrical inspection	\$150.00
b.	In-ground Includes (2) electrical inspections	\$300.00
3.	Building Permit Renewal Fee	\$50.00

**PERMIT CONDITIONS**

A permit becomes invalid unless the authorized construction work begins within 180 days after the permit's issuance or if the authorized construction work permit is suspended or abandoned for 180 days after the work has commenced. A permit holder may submit a written request for an extension of time to commence construction for just cause. The building code official may grant extensions of time to commence construction in writing.

When scheduling inspections, the contractor must ensure he has completed all items necessary for the inspection. Should the Building Inspector/Zoning Officer be required to make additional inspections, a fee of \$75.00 will be due to defray the cost of the inspection. The entire fee must be paid prior to the inspection. The fee is paid to the Municipality.

**MISCELLANEOUS CONSTRUCTION PERMIT FEES (Non-UCC projects)**

First \$1,000 of project cost	\$25.00
Each additional 1,000 or part thereof	\$7.50
Re-inspection fee	\$50.00
Dumpster permit fee	\$20.00

**BUSINESS PRIVILEGE LICENSE (24, §103)**

New license application fee	\$40.00
Annual license renewal fee	\$20.00
Late payment penalty	\$10.00

**SUBJECT****FEES****CHARGES FOR COPIES OF THE FOLLOWING:**

Zoning ordinance and map	\$45.00
Zoning ordinance only	\$25.00
Map only	\$20.00

Land development and subdivision ordinance	\$25.00
--	---------

**FIRE FALSE ALARM BILLING** (per false alarm starting with third false alarm)

Nonresidential (second false alarm)	\$50.00
Nonresidential (third and subsequent alarms)	\$100.00
Nonresidential (third and subsequent alarms)	\$200.00 [Res. 01-07]
Fire alarm nuisance fee	\$800.00 [Res. 04-04]

<b>FIRE DEPARTMENT FIRE REPORTS</b>	\$25.00
-------------------------------------	---------

**HEALTH LICENSE FEES**

Temporary Food Vending Permit	\$20.00
Itinerant Food Vending Permit	\$20.00

**POLICE DEPARTMENT FEES**

Police accident reports and all other police reports	\$15.00
False alarm billing (per false alarm starting with third false alarm)	\$50.00
Nonresidential (second alarm)	\$50.00
Nonresidential (third and subsequent alarm)	\$100.00 [Res. 01-07]

**RECREATION FEES**

## Tennis:

-- I.D. fees: Family Membership:	
1 card	\$5.00
2 or more cards	\$10.00
-- Group tennis lessons	\$35.00 registration fee
-- Private tennis lessons -	\$30.00/hour (pro instructor)
	\$12.50/hour (student instructor)

## Playground Registration Fees:

-- per child	\$50.00 [Res. 08-01]
-- per workshop	\$ 5.00

(Registration fees are for all supervised Tot Lot, T-Ball and Mite Baseball programs.)

**SUBJECT****FEES****RECREATION FEES (continued)**

Happy Hollow & Wyomissing Hills Pavilion Rental Fee \$100.00 plus a \$10.00 key deposit  
(Non-profit youth groups may have fee waived.)

## Pool:

--	Family season membership	\$225.00 for up to 2 adults & 2 children
--	Extra Child with family membership above	25.00 ea. additional child over the age of 2
--	Individual season membership	\$100.00
--	60 Plus Club	\$50.00
--	Guest fees	\$5.00
--	Daily resident fee	\$5.00

## -- Swimnastic Classes:

	registration fee	\$50.00 for pool members
	resident non-pool members	\$50.00 registration fee plus 4.00 per class

--	Group swimming lessons (member)	\$25.00 registration fee
--	Group swimming lessons (nonmember)	\$30.00 registration fee
--	Private swimming lessons	\$10.00 per 1/2 hour
--	Baby-sitting membership	\$100.00

(This is a membership for the baby-sitter who accompanies working members' children to the pool. The family must purchase a full membership in order to qualify. This has been used in the past on a limited basis for families who have sitters who live outside the Borough.)

Adult Exercise Class:	\$25.00 per month
-----------------------	-------------------

Stone House rental:	\$100.00 plus a \$50.00 damage deposit.[Res.07-07]
---------------------	--

**REFUSE/RECYCLING FEE**

\$250.00 per year for each dwelling unit, small business or commercial establishment  
[Res. 05-15]

**RECYCLING ONLY FEE**

\$56.00 per year for each small business or commercial establishment [Res. 05-15]

**SEWAGE PERMIT FEES**

Fees associated with the permitting of new on-lot sewage disposal systems and/or repairs to existing on-lot sewage disposal systems will be based on the hourly rates and expenses charged to the Borough by the Borough's Sewage Enforcement Officer and/or consultant. The permit application fees will not exceed the costs charged to the Borough.

<b>SIDEWALK, CURB, HANDICAPPED RAMP AND DRIVEWAY CONSTRUCTION PERMIT FEE (21, §204)</b>	\$10.00
---	---------

<b>STREET EXCAVATION PERMIT (21, §102)</b>	\$10.00
--	---------

<b>SUBJECT</b>	<b>FEES</b>
----------------	-------------

**SUBDIVISION AND LAND DEVELOPMENT FEES**

-- Residential Subdivision/Land Development	
-- 1 - 5 lots or dwelling units	\$500.00
-- 6 - 100 lots or dwelling units	\$750.00
-- Over 100 lots or dwelling units	\$1,000.00
-- Commercial or Industrial Subdivision/Land Development	
-- Less than 2 acres	\$500.00
-- 2 acres to 20 acres	\$750.00
-- Over 20 acres	\$1,000.00
-- Revision to a Plan of Record	\$200.00
-- Sketch Plan for Record	\$200.00

In the event of any conflict between the number of lots or dwelling units, the greater figure shall be utilized. In addition to the fee schedule above, all engineering costs and/or legal costs associated with reviewing the subdivision or land development plan shall be paid by the subdivider/developer to the Borough. The subdivider/developer shall also pay the Borough for all costs for inspection of utilities and/or improvements for the subdivision or land development.

Any person, partnership, corporation or other entity initiating any such action shall pay the applicable fee(s) to the Borough of Wyomissing at the time such action is initiated.

Fee for each dwelling unit in lieu of reserving open space areas for recreation in accordance with Subdivision and Land Development [Chapter 22, §509(1)(B)] \$500.00

**WATER (26, §105)**

-- Water shut off charge	
during business hours	\$50.00
during non-business hours	\$100.00
-- Water turn on charge	
during business hours	\$50.00
during non-business hours	\$100.00
-- Meter reading charge/certification	\$20.00
-- New or renewal of residential water service connection from street to curb if done by Borough personnel	\$1,000.00/per service [Res. 01-04]

**ZONING FEES**

-- Appeal of Zoning Officer decision which requires the applicant to obtain a special exception or variance	\$1,000.00 [Res. 08-01]
-- Challenge to validity of zoning ordinance or zoning map	\$1,000.00
-- Request for variance	\$1,000.00 [Res. 08-01]
-- Request for special exception	\$1,000.00 [Res. 08-01]
-- Request for zoning change or amendment	\$1,000.00

**SUBJECT** \_\_\_\_\_

**FEES** \_\_\_\_\_

**ZONING FEES (continued)**

-- Request for curative amendment	\$1,000.00
-- Other appeal requests	\$500.00
-- Zoning certificate of use and occupancy	\$20.00
-- Temporary Sign/Facility Permit	\$15.00

Any person, partnership, corporation or other entity initiating any such action shall pay the applicable fee(s) to the Borough of Wyomissing at the time such action is initiated.

(Res. 5/13/1997; as amended by Res. 3/9/1999 by Res. 99-7, 4/13/1999; by Res. 99-16, 12/13/1999; by Res. 00-10, 12/12/2000; by Res. 01-04, 5/8/2001; by Res. 01-07, 6/12/2001; by Res. 01-11, 8/14/2001; by Res. 01-12, 8/14/2002; by Res. 03-01, 1/14/03; by Res. 04-06, 6/8/04; by Res. 06-06; by Res. 07-07, 2/13/07)

Enacted this 8th day of January, 2008.

**BOROUGH OF WYOMISSING**

By: \_\_\_\_\_  
President of Borough Council

Attest: \_\_\_\_\_  
Kevin Tobias  
Borough Secretary