COUNTY OF BERKS
COMMISSIONERS' BOARD MEETING AGENDA
April 23, 2020

Christian Y. Leinbach, Commissioner, Chair
Kevin S. Barnhardt, Commissioner
Michael S. Rivera, Commissioner
Christine M. Sadler, Esq., County Solicitor
Ronald R. Seaman, Chief Administrative Officer
Maryjo Gibson, Chief Clerk

NOTICE: Anyone who wishes to comment on a printed agenda item prior to official action being taken must make that known to the Chair or the Chief Clerk in advance.

CALL TO ORDER – 10:00 A.M. at the DES Media Room, DirectLink Technology Center, 2561 Bernville Road, Reading, PA.

Observe a moment of silence followed by the Pledge of Allegiance to the Flag led by Christian Y. Leinbach, Commissioner Chair.

APPROVAL OF MINUTES
Approve the minutes of the April 9, 2020 Commissioners’ Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

AGENDA ITEMS

1. Authorizing:

   Budget Department

   123.2020 A. Adopt a resolution authorizing the following Budget Transfers/Appropriations:
   - 2019 Appropriations in the amount of $407; 2020 Budget Transfers in the amount of $9,538 and 2020 Appropriations in the amount of $1,821,000 per listing dated April 13, 2020.
   - 2020 Budget Transfers in the amount of $340,539 per listing dated April 20, 2020.
Human Resources

124.2020 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated April 23, 2020 as follows:
   1. Authorize the promotion of Elizabeth Monick from PC010662 County Caseworker Supervisor I to PC010998 Manager of In-Home Services – Children and Youth Services, effective 04/29/2020. Rate of $71,000/annually. Salary range Minimum $57,802; Midpoint $77,070; Maximum $96,337. Replacement for Sophia Harbove who separated. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.

125.2020 B. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Blue Cross Administrative Services Group Contracts letter for 2020 health insurance benefits.

Commissioner Rivera

126.2020 A. Adopt a resolution authorizing the appointment of Rafaela Lopez, Reading, Pennsylvania to the Children and Youth Advisory Board to fill the remainder of a 3 year term which will expire on 12/31/2021.

Commissioners

127.2020 A. Adopt a resolution of the County of Berks recognizing and approving the LERTA within the Township of Ontelaunee in compliance with Act No. 76 of 1977 (72 P.S. § 4722 et seq.), known as the Local Economic Revitalization Tax Assistance Act (“LERTA”); and setting a maximum exemption amount and a schedule.

128.2020 B. Adopt a resolution authorizing execution of a letter of support to the Pennsylvania Department of Transportation on behalf of Carbon County, the sponsoring agency for the grant funding, for their grant application for the Federal Fiscal Year 2021-2022 Community Traffic Safety Project program. The grant is shared with counties who adopt a letter of support, and provides the ability to conduct educational programs to the public in general and in schools, as well as police departments and PennDOT.

129.2020 C. Adopt a resolution ratifying, confirming and approving execution of a letter in support to the Pennsylvania Commission on Crime and Delinquency (“PCCD”) on behalf of Clare of Assisi House with respect to its grant application to PCCD 2019/2020 Byrne JAG Single Solicitation of Local Initiatives to provide reentry programs and practices to female ex-offenders
who face tremendous barriers to community re-integration and are at high risk for recidivism.

130.2020 D. Adopt a resolution ratifying, confirming and approving execution of letters in support to the Pennsylvania Department of Community and Economic Development- Greenways, Trails and Recreation Program, and the Pennsylvania Department of Conservation and Natural Resources on behalf of the Board of Supervisors of Ruscombmanor Township with respect to their application for a Greenways, Trails and Recreation Program Grant to provide financial assistance for a project involving improvements to Rueben Strauss Park and the Richard Seidel Park located in the Township.

131.2020 E. Adopt a resolution authorizing execution of the Memorandum of Understanding Regarding Furloughs between the County of Berks ("County") and the American Federation of State, County and Municipal Employees, District Council 88 ("AFSCME"), memorializing an understanding and agreement between the County and AFSCME regarding temporary furloughed Appointed, Court-Related and Residual bargaining unit employees.

132.2020 F. Adopt a resolution authorizing execution of the Memorandum of Understanding between the County of Berks and Berks Connections/Pretrial Services, to provide reentry services in regard to the Second Chance Act Community-Based Reentry Program at the Berks County Jail.

133.2020 G. Adopt a resolution authorizing the reappointment of Mitchell Darcourt, Wyomissing, Pennsylvania, as Chairman of the Berks County Board of Assessment Appeals for a one (1) year term expiring December 31, 2020.

134.2020 H. Adopt a resolution ratifying, confirming and approving execution of the Onsite Deposit Service Agreement between BB&T Bank and the County of Berks for the service of remotely depositing check in accordance with the terms and conditions of the original agreement between the parties.

135.2020 I. Adopt a resolution ratifying, confirming and approving execution of Pennsylvania Commission on Crime and Delinquency ("PCCD") Subgrant application 33007-Capital Case Indigent Defense, to provide for activities that will enhance defense strategies for indigent defendants in capital cases.
136.2020 J. Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter of support to the Department of Human Services Office of Long-Term Living (“OLTL”) on behalf of the Berks County Area Agency on Aging for their letter of commitment to support P4A Response to OLTL Application and Enrollment Services Request for Application.

137.2020 K. Adopt a resolution ratifying, confirming and approving Robert Patrizio, Chief Financial Officer, execution of the Agreement for Release of Collateral between Pennsylvania Manufacturers’ Association Insurance Company (“PMA”) and the County of Berks that removes the requirement for a Letter of Credit to insure the County will pay claims under the deductible for fully insured worker compensation policy years.


3. Motion to ratify and confirm payments set forth on Controller’s Office vouchers listing dated April 14, 2020 for week ending April 14, 2020, and April 21, 2020 for week ending April 22, 2020, and the payment of electronic transfers and employee payroll.

AGENDA APPROVAL

REPORTS OF TREASURER AND CONTROLLER

1. A. Dennis Adams, County Treasurer

2. Sandy Graffius, County Controller

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman
COMMISSIONERS’ COMMENTS

Commissioner Barnhardt

Commissioner Rivera

Commissioner Leinbach

ROW OFFICERS’ COMMENTS

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

ADJOURNMENT
Commissioners’ Board Meeting Minutes
April 9, 2020 (draft for approval April 23, 2020)

The Berks County Board of Commissioners met in regular session on Thursday, April 9, 2020, at 10:00 A.M. in the DES Media Room, DirectLink Technology Center, 2561 Bernville Road, Reading, Pennsylvania, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Michael S. Rivera in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer and Deputy Chief Clerk Ronald R. Seaman.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of March 19, 2020 Commissioners’ Board Meeting and March 19, 2020 Budget/Operations Meeting were approved as presented.

Commissioner Leinbach noted several differences with today’s meeting as opposed to the normal Commissioners’ Meetings. First, everyone in attendance is masked in accordance with Governor Wolf’s directive. Secondly, the Commissioners’ Meetings will be held on the 2nd and 4th Thursday of each month going forward for the time being and will be held at the DirectLink Technology Center, 2561 Bernville Road. Public comment can be made by e-mail at Comments@DES.com. All comments received will be read at the appropriate time with the three (3) minute limit per comment and a total thirty (30) minute comment period being observed.

Commissioner Leinbach then noted that an Executive Session was held on March 18th dealing with Personnel and Real Estate and on March 25th dealing with Real Estate, Personnel and Litigation. He also noted that the County Emergency Leadership Team has been holding daily conference calls at 1:00 PM.

Public Comment on Agenda Items

There was no Public Comment on specific Agenda items.
Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Rivera and all voted unanimously to approve the items listed below except for Resolution No. 122.2020 in which Commissioner Barnhardt voted, “No.”:

113.2020 Adopt a resolution ratifying, confirming and approving, Brandy Neider, as Acting Administrator for Berks County Children & Youth Services, and is hereby authorized to execute any and all approvals for certifications for subsidized adoptions and subsidized permanent legal custodianships beginning Friday, March 20, 2020.

114.2020 Adopt a resolution ratifying, confirming and approving 2019 Budget Transfers in the amount of $2,459,563; 2019 Appropriations in the amount of $657,209; 2020 Budget Transfers in the amount of $44,803 and 2020 Appropriations in the negative amount of $(389,082) per listing dated March 23, 2020; and 2019 Appropriations in the amount of $101,633; 2020 Budget Transfers in the amount of $150,080 and 2020 Appropriations in the amount of $3,628,500 per listing dated March 30, 2020; and authorize 2019 Appropriations in the amount of $565; 2020 Budget Transfers in the amount of $812,500 and 2020 Appropriations in the amount of $7,343 per listing dated April 6, 2020.

115.2020 Adopt a resolution ratifying, confirming and approving Human Resources Recommendations per listing dated April 9, 2020 as follows:

1. Authorize the appointment of Brandy Neider to Interim Children and Youth Services Director – Children and Youth Services, effective 03/20/2020. Rate of $80,365/annually. The working out of class increase will be discontinued when the Interim Director status is terminated. Salary range Minimum $57,802; Midpoint $77,070; Maximum $96,337. Budget 22000 – 23200.

2. Authorize the appointment of John Moser to Interim Director of Workforce Development – Workforce Development Board, effective 04/01/2020. Rate of $82,601/annually. This working out of classification increase will terminate upon the return of Dan Fogarty to the position of Workforce Development/CareerLink Director. Salary range Minimum $54,548; Midpoint $72,730; Maximum $90,913. Budget 25000 – 26660.
3. Authorize the promotion of Matthew Eshenaur from PC012988 Telecommunicator to PC012339 Special Operations and Project Officer – Department of Emergency Services, effective 03/25/2020. Rate of $53,000/annually. Salary range Minimum $45,953; Midpoint $61,271; Maximum $76,589. Replacement for Ben Ross who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 16020.

4. Authorize the promotion of Jennifer Epler from PC010278 Clerk Typist III to PC010062 Administrative Officer I – Children and Youth Services, effective 04/01/2020. Rate of $45,500/annually. Salary range Minimum $39,044; Midpoint $52,059; Maximum $65,074. Replacement for Corinne Cappella who was promoted. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.

5. Authorize the Hourly Part-time Rate Adjustments as outlined on the attached listing, effective 3/18/2020.

116.2020 Adopt a resolution authorizing and approving the Avoidance of Infectious Respiratory Disease Policy & Procedure, Section 9.9 effective April 7, 2020.

117.2020 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute one contract as a result of the Request for Proposal #20-01-CN for Greater Reading Advanced Manufacturing Skills Gap Study for the Berks County Workforce Development Board as follows:

**Economic Development Company of Lancaster County**

115 East King Street
Lancaster, PA 17602

**Total Not to Exceed: $95,621.00**

118.2020 Adopt a resolution of the Berks County Board of Commissioners hereby declaring an emergency to exist due to rapid deterioration of a portion of certain fields located at the Berks County Youth and Recreation Facility, thereby requiring immediate stabilization in order to preclude further deterioration and to protect public health and safety; and further authorizing Kelly Laubach, Director of Contracts and Procurement, to execute the purchase order to Hummer Turfgrass Systems Inc., Manheim, Pennsylvania, to perform said emergency services.
119.2020 Adopt a resolution ratifying, confirming and approving execution by Christian Y. Leinbach, Chair, of the Signatory Authorization Form for the Berks County Workforce Development Board substituting signatory authority from Daniel Fogarty, Executive Director of the Berks County Workforce Development Board, to John W. Moser, Acting Director of Berks County Workforce Development Board effective March 20, 2020.

120.2020 Adopt a resolution ratifying, confirming and approving execution by Christian Y. Leinbach, Chair, of the Partnership Agreement between the County of Berks Chief Elected Official and Berks County Workforce Development Board effective April 1, 2020 through March 31, 2024. The agreement defines the roles and responsibilities of the County and WDB as they relate to the local governance structure defined in the Workforce Innovation and Opportunity Act of 2014, and all subsequent implementing regulations issued by the U.S. Department of Labor and Pennsylvania Department of Labor & Industry.

121.2020 Adopt a resolution ensuring the continuity of governmental operations through succession planning in the event any member or members of the Berks County Board of Commissioners becomes incapacitated due to illness or death.

122.2020 Adopt a resolution of the Berks County Board of Commissioners, that in order to mitigate the economic impact of COVID-19 on County taxpayers, it is hereby authorized that for taxable year 2020 only, all tax payments for County taxes received by September 30, 2020, shall be assessed a penalty of zero percent (0%) of the taxpayer’s tax liability. All late 2020 tax payments for County taxes received after September 30, 2020, shall be assessed a penalty of ten percent (10%) of the taxpayer’s tax liability.

Under discussion, Commissioner Leinbach noted that with respect to resolution No. 122.2020, this was in correlation with the federal and state government deferring the filing dates for income taxes and in anticipation of authorizing legislation already passed by the PA Senate and expected to be passed by the PA House when they return to session. This legislation makes the delay of imposing a penalty on real estate taxes optional based on the needs of individual municipalities. Commissioner Rivera noted that the penalty amount was not being increased and that current bills also included municipal taxes which are not being addressed in this Resolution. Commissioner Barnhardt asked that this be tabled until April 30th to avoid confusion among taxpayers, and allow the Board to engage in a dialog with municipalities and school districts prior to taking action.
on the Resolution. He then placed tabling action on Resolution 122.2020, but the motion died for lack of a second.

All Commissioners agreed that relief was needed. Commissioner Rivera emphasized that additional changes could be made if the legislation finally passed requiring any modification of the Resolution or if necessitated by actions taken or not taken by municipalities.


3. Motion authorizing payments set forth on Controller’s Office vouchers payable listings dated March 24, 2020 for week ending March 25, 2020; and for the listing dated March 31, 2020; and for the listing dated April 7, 2020 for the week ending April 8, 2020, and the payment of electronic transfers and employee payroll.

**Reports**

1. County Treasurer A. Dennis Adams, CPA was absent, and his report was presented by Commissioner Leinbach.

2. In the absence of the County Controller, Sandy Graffius, Commissioner Leinbach also presented her report.

There being no Budget/Ops Meeting today, there was no report of the CFO, Robert Patrizio.

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman asked everyone to continue practicing social distancing and be safe as families gather to celebrate Passover and Easter and wishes the best to all during the observances of these special events.

**COMMISSIONERS’ COMMENTS**

Commissioner Barnhardt

Commissioner Barnhardt began his comments by thanking the public for their cooperation, and County employees for their willingness to continue providing necessary services to the Community.

He next spoke about the three-phased process the County was engaged in to deal with the COVID-19 Pandemic. Phase I was a preparation and information gathering mode. Phase II, which has now begun, will involve a furloughing of two hundred ninety-nine (299) employees effective April 15, 2020. As time progresses, this number could increase. In Phase III, we will be looking at the County’s recovery. In preparation to not face a tax
increase for the next several years, the County has already looked at shifting $5 Million dollars in capital costs budgeted for 2020 to 2021. More on Phase III will be forthcoming.

Census 2020 is still actively continuing. If you have not already completed the form, please do so today. He stated that contrary to some information being put forth, there is no connection to completion of the form in order to be eligible to receive a stimulus check and census information may not be shared with Immigration and Customs.

Election Services continues to prepare for a June 2, 2020 Primary Election and continues to urge voters to utilize a mail-in ballot. It is becoming increasingly difficult to find Poll Workers willing to serve in the respective precincts throughout the County and several polling locations have indicated they would not be available for this Primary, especially churches and school buildings. Also, privacy curtains are being installed on the voting machine carts and will be available for this Primary if there will be an on-site election.

Lastly, BARTA has placed security in the Downtown Transportation Center to avoid “joyriders” on busses since fares have been suspended in an effort to promote safe social distancing for individuals that must rely on public transportation to obtain vital necessities or have transportation to jobs. This is a combined effort by the Reading Police Department and the County Deputy Sheriffs.

Commissioner Rivera

Commissioner Rivera began his remarks by also commending the County employees for the work they are doing under these trying circumstances as well as our First Responders and Medical Workers for their work on the front lines of the pandemic.

He then stated that Regular Commissioner Meetings will be held on the 2nd and 4th Thursdays of the month beginning with today’s Meeting, and on the 1st, 3rd and if there is a 5th Thursday, at 10:00 Commissioner Leinbach will be providing a COVID-19 Update from the studio of BCTV followed by himself delivering the same message in Spanish.

He stated that the County Call Center that has been established is open daily from 8:00 AM until 7:00 PM and to date, they have received a total of 1,249 calls and 462 e-mails.

Commissioner Rivera also noted that effective immediately, all employees and any visitors must be masked when entering a County building.

It was noted that now more, than ever, volunteers are needed to continue providing needed services such as the delivery of Meals-On-Wheels and other programming. He recommended checking the United Way website for more information or contact his Administrative Assistant Barbara Lopez for information on volunteer opportunities and your willingness to assist.

Lastly, Commissioner Rivera cautioned everyone to be on the lookout for scammers. They seem to be trying many different ways to con people during this crisis.
Commissioner Leinbach

Commissioner Leinbach opened up his remarks by reporting on the increased volume of calls and e-mails received at the County COVID Help Center over the last three (3) days. Many calls were inquiring about where to purchase masks or how they should be worn. Others were asking which County Departments were open and what services were being provided. Also, there were calls requesting information on who should be contacted to report businesses that should not be operational but are. Following this, he presented three (3) types of masks and how they are worn.

Commissioner Leinbach then addressed the five (5) public comments that had been received.

Brian Doughty- Commented that the arrangement of the United States Flag along with the remaining two (2) on the speaker’s platform were not arranged according to proper flag etiquette. Research indicated that the United States Flag was properly displayed in the center of the State and Local Flag as long as it appeared higher than the others. The flag poles were shortened to accommodate that and the three (3) flags are now properly being displayed.

The next two (2) questions dealt with Berks County Jail. The first asked what was being done to prevent inmates from contracting COVID-19? Commissioner Leinbach first articulated the precautionary measures that had been put in place prior to any employees being tested and then stated what steps were being taken since the positive test results on the employees were received. In all instances, proper procedures per the CDC and PA Department of Health were being followed. He also noted that the current jail population had been significantly reduced during the prior few months from its former level.

The second question relative to the jail asked about sanitation protocols that were being followed at the jail and why inmates were not given masks for their protection? This question was being forwarded to the Warden for a response.

The next question was submitted by Jane Morganster who expressed her concern about the lack of public adherence to enforcement of social distancing. The County will shortly be issuing a Press Release that addresses this very issue along with other recommended practices to help avoid the spread of the virus.

Kerry Seifert asked why all citizens were not given a mask by the federal government? Commissioner Leinbach noted that people can make their own masks out of ordinary household materials and that N95 masks need to be reserved for first responders and health care workers. Commissioner Rivera noted that masks are worn by the general public to prevent others, not the wearer of the mask themselves, from spreading the virus.
Commissioner Leinbach closed his remarks by saying that no one person has all the answers, nor does anyone know how long the current situation will last. He further noted that during the time this meeting has been in session, Governor Wolf has ordered that all schools in PA are to fully close for the duration of this school year. He also requested that all individuals extend a helping hand to an elderly neighbor in seeing that they had proper essentials and medications available to them without having to leave the safety of their homes to secure them, if at all possible.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Ronald R. Seaman, Deputy Chief Clerk
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1. Appropriating funds needed to post 2019 year-end grant reconciliation journal entries.
2. Transferring wage savings being generated by a vacancy to cover the costs of a temporary employee.
4. Appropriating General Fund Balance to fund the purchase of additional supplies in response to the COVID-19 emergency.

Digitally signed by Laura Jones
Date: 2020.04.13
09:38:58 -04'00'
**April 20, 2020**

**To:** Marye Gibson

**From:** Robert Parree - Director of Budget & Finance

Please include the attached "Budget Transfer/Appropriation Requests" on the Commissioner's Meeting Agenda for the week of April 23, 2020.

### TRANSFERS 2020

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1. Transferring additional funds needed for Community Outreach in response to COVID-19 emergency.
2. Transferring additional funds from contingency to fund purchases of additional supplies in response to COVID-19 emergency.

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**Cost:**

- COVID-19 Response: $30,000
- Emergency Services Supplies: $310,539
Commissioners’ Meeting
HUMAN RESOURCES RECOMMENDATION
April 23, 2020

1. Authorize the promotion of Elizabeth Monick from PC010662 County Caseworker Supervisor I to PC010998 Manager of In-Home Services – Children and Youth Services, effective 04/29/2020. Rate of $71,000/annually. Salary range Minimum $57,802; Midpoint $77,070; Maximum $96,337. Replacement for Sophia Harboye who separated. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.
COUNTY OF BERKS
Purchasing Department

MEMORANDUM

DATE: Monday, April 20, 2020
TO: The Board of Commissioners & the Chief Clerk
RE: Agenda Items – Commissioners’ Meeting

Please include the contract listings outlined in this Memorandum for inclusion on the Agenda for the Commissioners’ meeting scheduled for Thursday, April 23, 2020 for approval and formalization. Details are as follows:

1. **Contract Type & #:** Amendment 1 to Vendor Contract – Agreement #VC-214570-19
   **Department:** Berks Heim Nursing and Rehabilitation
   **Vendor:** Aetna Health, Inc.
   **Term:** Effective Date: March 15, 2019
   **Expiration Date:** March 14, 2022
   **Funding Source:** No cost to the County
   **Description & Amount:** This Amendment serves to add the provision to bill for part B services, which was not included in the original agreement. The Vendor shall include Berks Heim Nursing and Rehabilitation as a provider facility in the Aetna Health referral network. This Amendment, upon Commissioners’ approval, shall be electronically signed by the Commissioner Chair.

2. **Contract Type & #:** Amendment #4 to Agreement #ICA-173132-16
   **Department:** Berks Heim Nursing and Rehabilitation
   **Vendor:** Reading Hospital
   **Term:** Effective Date: January 1, 2020
   **Expiration Date:** December 31, 2020
   **Funding Source:** 100% Other, Expenditures are funded by resident’s insurance
   **Description & Amount:** This Amendment serves to extend the Agreement for an additional one-year term for the Vendor to provide various audiology services to the residents of Berks Heim Nursing and Rehabilitation. The rate shall be $112.37 for each full hour of service provided. There shall be no cost to the County.
3. **Contract Type & #:** Amendment #1 to Agreement #PC-600566-20  
   **Department:** CareerLink  
   **Vendor:** Educational Data Systems, Inc.  
   **Term:** Effective Date: March 1, 2020  
   Expiration Date: October 31, 2020  
   **Funding Source:** 100% Federal  
   **Description & Amount:** This Amendment serves to extend the Agreement through October 31, 2020 for the retention and development best practices study. The fee shall remain the same and not exceed $50,000.00 during this term.

4. **Contract Type & #:** Amendment #1 to Agreement #VC-209098-18  
   **Department:** Coroner  
   **Vendor:** Comcast of New Mexico/Pennsylvania, LLC  
   **Term:** Effective Date: October 1, 2019  
   Expiration Date: July 31, 2022  
   **Funding Source:** 100% County  
   **Description & Amount:** This Amendment serves to modify this Agreement for service cable communications systems in the Coroner’s office to allow for upgrades to the system, as authorized, at the then current rates.

5. **Contract Type & #:** Amendment #1 to Agreement #VC-208939-18  
   **Department:** Courthouse and Services Center  
   **Vendor:** Comcast of New Mexico/Pennsylvania, LLC  
   **Term:** Effective Date: October 1, 2019  
   Expiration Date: July 31, 2022  
   **Funding Source:** 100% County  
   **Description & Amount:** This Amendment serves to modify this Agreement for service cable communications systems at the Courthouse and Services Center to allow for upgrades to the system, as authorized, at the then current rates.
6. Contract Type & #: Amendment #1 to Agreement #VC-209086-18  
Department: District Attorney  
Vendor: Comcast of New Mexico/Pennsylvania, LLC  
Term: Effective Date: October 1, 2019  
Expiration Date: July 31, 2022  
Funding Source: 100% County  
Description & Amount: This Amendment serves to modify this Agreement for service cable communications systems in the District Attorney’s office to allow for upgrades to the system, as authorized, at the then current rates.

7. Contract Type & #: Amendment #1 to Agreement #ICA-219159-19  
Department: Library System  
Vendor: Interpersonal Frequency  
Term: Effective Date: July 1, 2020  
Expiration Date: June 30, 2022  
Funding Source: 100% State  
Description & Amount: This Amendment serves to extend this Agreement for the provision of Fulcrum cloud hosting the website BerksLibraries.org through June 30, 2022. The amount shall not exceed $30,430.00 during this term.

The following shall be ratified and confirmed:

8. Contract Type & #: Vendor Contract – Agreement #VC-229539-20  
Department: Commissioners’ Office  
Vendor: Lamar of Philadelphia  
Term: Effective Date: April 17, 2020  
Expiration Date: May 14, 2020  
Funding Source: 100% County  
Description & Amount: The County is engaging the Vendor for the provision of digital billboard advertisements for the “Do Your Part – Stop the Spread” Campaign. The amount shall not exceed $5,000.00 during this term.
9. **Contract Type & #:** Vendor Contract – Agreement #VC-229624-20  
   **Department:** Commissioners' Office  
   **Vendor:** La Mega  
   **Term:** Effective Date: April 20, 2020  
   Expiration Date: May 9, 2020  
   **Funding Source:** 100% County  
   **Description & Amount:** The County is engaging the Vendor for the provision of radio advertisements in Spanish for the “Do Your Part – Stop the Spread” Campaign. The amount shall not exceed $1,470.00 during this term.

10. **Contract Type & #:** Vendor Contract – Agreement #VC-229615-20  
    **Department:** Commissioners’ Office  
    **Vendor:** RUMBA 92.3FM/1340AM  
    **Term:** Effective Date: April 23, 2020  
    Expiration Date: May 13, 2020  
    **Funding Source:** 100% County  
    **Description & Amount:** The County is engaging the Vendor for the provision of radio advertisements in Spanish for the “Do Your Part – Stop the Spread” Campaign. The amount shall not exceed $1,500.00 during this term.

11. **Contract Type & #:** Vendor Contract – Agreement #VC-229540-20  
    **Department:** Commissioners’ Office  
    **Vendor:** Vector Media Holding Corp.  
    **Term:** Effective Date: April 15, 2020  
    Expiration Date: May 31, 2020  
    **Funding Source:** 100% County  
    **Description & Amount:** The County is engaging the Vendor for the provision of BARTA bus tail advertisements for the “Do Your Part – Stop the Spread” Campaign. The amount shall not exceed $2,548.00 during this term.
12. **Contract Type & #:** Vendor Contract – Agreement #VC-229551-20  
**Department:** Information Systems  
**Vendor:** eGroup Holding Company, LLC  
**Term:** Effective Date: April 20, 2020  
Expiration Date: until terminated  
**Funding Source:** No cost to the County  
**Description & Amount:** The County is engaging the Vendor for the provision of a Cloud Backup Assessment for the current computing infrastructure and Veeam backup solution. The amount shall not exceed $7,500.00 during this term which shall be paid by Microsoft incentives.

13. **Contract Type & #:** American Institute of Architects Agreement – Agreement #AIA-228951-20  
**Department:** Jail System  
**Vendor:** Pagoda Electrical, Inc.  
**Term:** Effective Date: April 6, 2020  
Expiration Date: until project completion  
**Funding Source:** 100% Inmate Welfare Fund  
**Description & Amount:** The County is engaging the Vendor for the provision of electrical construction to install charging stations for tablets at the Berks County Jail. The tablets and charging stations shall provide inmates with methods of communication as visitation has been restricted. The amount shall not exceed $143,950.00 during this term.