

Commissioners' Board Meeting Minutes August 4, 2022

The Berks County Board of Commissioners met in a regular session on Thursday, August 4, 2022, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, and via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Michael S. Rivera, in attendance. Also present were Christine Sadler, Solicitor, Ronald R. Seaman, Chief Administrative Officer.

Commissioner Leinbach opened the meeting with a moment of silence, followed by the Pledge of Allegiance to the Flag.

PRESENTATION

Babette Macy of CGL introduced the implementation of the Berks County Correctional Facility Project website, available in both English and Spanish. The link to the website is present on the Berks County homepage and includes information that will be consistently built upon and updated in an effort to be fully transparent. The website also enables residents to sign-up and choose to receive a variety of different alerts and notifications via email. BCCF Steering Committee meeting dates, agendas and minutes can be found on this website in addition to an array of information and materials relating to all aspects of the new jail project.

APPROVAL OF MINUTES

The Commissioners' meeting minutes of July 28, 2022 were approved as presented.

Commissioner Leinbach noted that there were Executive Sessions held on July 29, 2022 dealing with personnel, August 1, 2022 dealing with personnel and litigation, August 2, 2022 dealing with personnel and litigation, the morning of August 3, 2022 dealing with personnel, litigation, and the afternoon of August 3, 2022 dealing with real-estate, contract negotiations and personnel.

PUBLIC COMMENT ON AGENDA ITEMS

No comments.

AGENDA ITEMS

A motion was made by Commissioner Barnhardt, and seconded by Commissioner Rivera, to approve the agenda as presented.

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| 257.2022 | Adopt a resolution authorizing 2022 Budget Transfers in the amount of \$15,545 and 2022 Appropriations in the amount of \$3,803 per listing dated July 29, 2022. |
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- 258.2022 Adopt a resolution authorizing Human Resources Recommendations dated August 4, 2022 as follows:
1. Authorize the appointment of Thomas Burns to PC011983 Enterprise Support Technician – Information Systems, effective 08/17/2022. Rate of \$51,995/annually. Salary range Minimum \$46,950; Midpoint \$62,600; Maximum \$78,250. Replacing Mohamed Sillah who promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
 2. Authorize the transfer of Trista Oxenreider from PC010674 Court System Improvement Manager – Court Administration to PC010192 Assistant Special Courts Administrator – District Judges, effective 08/05/2022. Rate of \$64,585/annually. Salary range Minimum \$42,705; Midpoint \$56,940; Maximum \$71,175. Replacement for Barbara O'Neil who retired. This request meets the criteria of the Hiring Policy. Budget 10000 – 11610.
 3. Authorize Anne Norton, Elections Operations/Systems Manager PC013516 to receive temporary compensation for additional duties in Elections Services. Salary of \$65,560/annually, effective 08/05/2022. Budget 10000 – 11050.
 4. Authorize Silvia Gutierrez, HAVA Support Coordinator PC010214 to receive temporary compensation for additional duties in Elections Services. Salary of \$57,585/annually, effective 08/05/2022. Budget 10000 – 11050.
- 259.2022 Adopt a resolution authorizing the appointment of Marilu Rodriguez-Bauer, Esq., Mohnton, to the Berks County Convention Center Authority Board for a four (4) year term expiring August 29, 2026. This appointment replaces John Ernesto whose appointment expires August 29, 2022.
- 260.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Addendum No. 3 to Lease Agreement by and between the County of Berks (“Lessee”) and J. Fox Properties, LLC (“Lessor”) extending the lease of office space located at 26 Scholl Drive, Oley, PA 19547 for an additional twelve months, from December 31, 2022 through December 31, 2023.
- 261.22 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute both the Application for Renewal of the County’s MS4

Permit Waiver and accompanying Notice of Intent for submission by the Berks County Planning Department.

- 262.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a Memorandum of Understanding entered into by Berks County ("County") and United Food and Commercial Workers Union Local 1776 ("UFCW") under the Collective Bargaining Agreement.
- 263.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a Memorandum of Understanding entered into by Berks County ("County") and SEIU Healthcare Pennsylvania ("SEIU") under the Collective Bargaining Agreement.
- 264.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Application for Zoning Permit on behalf of the Parks and Recreation Department for Lower Alsace Township.
- 265.2022 Adopt a resolution authorizing Jeffrey R. Smith, Warden, to execute the Commander's License FTIG-GC-061-2022 Form and General Release Statements granting the SOG team use of their Range 30 CACTF facility for training purposes.
- 266.2022 Adopt a resolution authorizing execution of the User License Agreement for the Online Weapons Permit Application between the County of Berks, on behalf of the Berks County Sheriff's Office, and Permittium, LLC, Pineville, NC, to provide online gun permit processing, including staff training, ongoing support, hosting and management of the Permittium Solution Program, effective August 1, 2022 through July 31, 2023.
- 267.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute an amended proposal submitted by BBP Solutions, including a Master Services Agreement incorporating a proposal by Kaplan Kirsch Rockwell, to provide legal advice and counsel on federal regulatory matters to BBP on matters involving the Reading Regional Airport Authority, including, but not limited to, a review of all existing leases entered into by the Authority, at the stated hourly rates contained therein.
2. Motion to authorize execution of Contract Agreements/Amendments as set forth on the attached listing dated August 1, 2022. There was a total of 26 contracts.
3. Motion to authorize execution of the payments and electronic transfers as set forth on Controller's Office vouchers listing dated August 4, 2022.

REPORTS OF TREASURER AND CONTROLLER

1. The weekly Treasurer's report was read by Linda Weaver, Chief Deputy Treasurer.
2. Sandy Graffius, Controller, presented the weekly Controller's report.

REPORT OF CHIEF ADMINISTRATIVE OFFICER – Ronald R. Seaman

No comments.

COMMISSIONERS' COMMENTS

Commissioner Rivera

Thankful for the community's support of National Night Out to meet and engage with law enforcement officers. Reminded of the Penn Street Market which occurs every Thursday from 10am-2pm through September. Detailed the upcoming Riverzilla event at the Riverfront Park.

Commissioner Barnhardt

Thanked CGL for their presentation. Noted both agenda items to be discussed at the next Election Board meeting as well as upcoming SOS Berks Opioid Coalition meeting dates. Advised of attending CCAP's annual conference early next week being held in Lancaster County.

Commissioner Leinbach

Spoke of a few important and inspiring innovative programs and machines that were introduced by a variety of different committees, speakers and groups put on at the NACo conference. Reported to Harrisburg to testify before the Commonwealth Court about the undated ballot issue, stayed for the entirety of the hearing thereafter and provided a detailed account of what occurred.

ROW OFFICERS' COMMENTS

No comments.

PUBLIC COMMENT


Tom Herman, Robeson Township - objected to the lawsuit that Berks County entered into. Believes it a waste of county resources and taxpayer dollars. Demanded that the Commissioners submit the routine paperwork to the state.

Commissioner Leinbach issued a very brief response.

ADJOURNMENT

There being no further business, Commissioner Leinbach adjourned the meeting at 10:42 a.m.

Respectfully Submitted,



Ronald R. Seaman, CAO/Deputy Chief Clerk