

Commissioners' Board Meeting Minutes
July 28, 2022

The Berks County Board of Commissioners met in a regular session on Thursday, July 28, 2022, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, and via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Barnhardt called the meeting to order with Commissioner Michael S. Rivera, in attendance. Also present were Christine Sadler, Solicitor, and Ronald R. Seaman, Chief Administrative Officer.

Commissioner Barnhardt opened the meeting with a moment of silence, followed by the Pledge of Allegiance to the Flag.

PRESENTATION

Dairy princesses and ambassadors briefly introduced themselves and delivered a speech and wonderful song explaining the importance and culture of the dairy industry.

APPROVAL OF MINUTES

The Commissioners' meeting minutes of July 14, 2022 were approved as presented.

Commissioner Barnhardt noted that there were four Executive Sessions held on July 18, 2022 dealing with personnel and litigation, July 20, 2022 dealing with personnel, July 26, 2022 dealing with personnel, and July 28, 2022 dealing with contract negotiations, personnel, litigation, and security.

PUBLIC COMMENT ON AGENDA ITEMS

See Q&A attached.

AGENDA ITEMS

A motion was made by Commissioner Rivera, Commissioner Barnhardt seconded the motion to approve the agenda as presented. There was a total of 21 contracts.

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| 245.2022 | Adopt a resolution authorizing 2022 Budget Transfers in the amount of \$436,682.00; and 2022 Appropriations in the amount of \$ 8,680,120.00 per listing dated July 22, 2022. |
| 246.2022 | Adopt a resolution authorizing Human Resources Recommendations dated July 28, 2022 as follows:

<ol style="list-style-type: none">1. Authorize the promotion of Jennifer Smeltzer from PC011636 RN Supervisor to PC013139 Assistant Director of Nursing – Berks Heim – Nursing Administration, effective 08/03/2022. Rate of \$89,000/annually. Salary |

range Minimum \$64,638; Midpoint \$86,184; Maximum \$107,730. Replacing Ruth Somers who transferred. This request meets the criteria of the Hiring Policy. Budget 30000 – 33390.

2. Authorize the transfer of Katelyn Moyer from PC011750 Office Support III – Prothonotary to PC011791 Office Support III Management/Confidential – Jail System, effective 07/29/2022. Rate of \$38,000/annually. Salary range Minimum \$30,935; Midpoint \$41,247; Maximum \$51,559. Replacement for Laurie Dow who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
3. Authorize the transfer of Angelica Sandoval from PC011895 Office Support IV – District Judges to PC013539 Office Support IV – Interpreter Coordinator Management/Confidential – Court Administration, effective 08/15/2022. Rate of \$46,000/annually. Salary range Minimum \$32,845; Midpoint \$43,793; Maximum \$54,741. New position created by Salary Board on 5/05/2022. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
4. Authorize salary adjustments effective 07/29/2022 for Attorneys in the District Attorney, Public Defenders, Solicitor Departments and Guardian Ad Litem per the attached Salary Adjustment memorandum.

- 247.2022 Adopt a resolution authorizing the appointment of Joe Conway, West Reading, PA to the Berks County MH/DD Advisory Board, to fill an unexpired term ending on December 31, 2023.
- 248.2022 Adopt a resolution authorizing the appointment of Jack Gombach, West Reading, Pennsylvania to the Berks County Municipal Authority to fill the remainder of a 5-year term which will expire on December 31, 2022.
- 249.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair to execute the Amendment to Participating Health Plan Application and Subcontractor Business Associate Agreement known as the Joinder Agreement between Rx-Benefits, Inc. f/k/a Prescription Benefits, Inc. (“Administrator”) and County of Berks (“Participating Health Plan”) amending Section 6 of the agreement and correcting Exhibit B.

- 250.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair to execute the Pennsylvania Commission on Crime Delinquency (PCCD) Subgrant Award Notification (2022-IP-ST-37482) on behalf of Berks County Adult Probation Department for the County Intermediate Punishment Program FY22-23 in the amount of \$409,955.00 for the period of 7/1/22 – 6/30/23.
- 251.2022 Adopt a resolution authorizing adoption of the needs assessment as recommended by CGL and the Berks County Correctional Facility Steering Committee.
- 252.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair to execute the Peach Street Bridge, Kutztown, Pennsylvania Installation and Maintenance Agreement between the County of Berks, Pennsylvania, and Brought of Kutztown, Pennsylvania assigning responsibility for the cost of installation, operations, and maintenance of bridge lighting and other items on the proposed Peach Street Bridge replacement project in the Borough of Kutztown.
- 253.2022 Adopt a resolution authorizing a letter of support for South Heidelberg Township's application to the Commonwealth Financing Authority for a Multimodal Transportation Grant for their Krick Lane Extension and Intersection Improvement Project.
- 254.2022 Adopt a resolution authorizing a letter of support for Blue Creek Investment's application to the Commonwealth Financing Authority for a Multimodal Transportation Grant for their Camp Swatara Road Project.
- 255.2022 Adopt a resolution authorizing a letter of support for Amity Township's application to the Commonwealth Financing Authority for a Multimodal Transportation Grant for their Tollgate Roadway & Culvert Project.
- 256.2022 Adopt a resolution authorizing Christine Sadler, County Solicitor, to retain Fox Rothschild, LLP, to represent Berks County in the Noni Fischer trust matter, and execute a letter of engagement.
1. Motion to authorize execution of Contract Agreements/Amendments as set forth on the attached listing dated July 25, 2022.
 2. Motion to authorize execution of the payments and electronic transfers as set forth on Controller's Office vouchers listing dated July 28, 2022.

3. Motion to authorize execution of employee payroll disbursements dated August 2, 2022.

REPORTS OF TREASURER AND CONTROLLER

1. The weekly Treasurer's report was read by Linda Weaver, Chief Deputy Treasurer.
2. Grazyna Nykiel, 1st Deputy Controller, presented the weekly Controller's report.

REPORT OF CHIEF ADMINISTRATIVE OFFICER – Ronald R. Seaman

No comments.

COMMISSIONERS' COMMENTS

Commissioner Rivera

Congratulated the dairy team and thanked them for their attendance and presentation. Spoke of upcoming National Night Out events and locations. Remarked about recently returning from attending NACo's 2022 annual conference in Colorado, which he felt offered many unique opportunities. Provided the National Suicide Hotline contact number: dial 988, then press 1.

Commissioner Barnhardt

Announced that today is National Intern Day, and introduced his current intern, Madeline Campbell. Thoroughly addressed the earlier comment regarding the BCCF Steering Committee's Needs Assessment.

ROW OFFICERS' COMMENTS

No comments.

PUBLIC COMMENT

No comments.

ADJOURNMENT

There being no further business, Commissioner Barnhardt adjourned the meeting at 10:37 a.m.

Respectfully Submitted,



Ronald R. Seaman, CAO/Deputy Chief Clerk