

## **Commissioners' Board Meeting Minutes October 20, 2022**

The Berks County Board of Commissioners met in a regular session on Thursday, October 20, 2022, at 10:00 A.M. in the Commissioners' Boardroom, 13<sup>th</sup> floor of the Berks County Services Center, and via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order, with Commissioner Kevin S. Barnhardt in attendance. Also present were Christine M. Sadler, Solicitor, Ronald R. Seaman, Chief Operations Officer and Carmen Torres, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence, followed by the Pledge of Allegiance to the Flag.

### **PRESENTATION**

Ken Lebron, Director of Berks County Department of Veterans Affairs, introduced JRTOC Senior Army Instructor Major Gerald New. Major New thanked the Commissioners for the opportunity to address the community about the Veterans Appreciation Dinner, which is celebrating its 20th anniversary this year. Major New introduced Cadet Dylan O'Brien and Cadet Jaedyn Brightbill, who gave details about the event and showed a slide presentation with pictures of previous Appreciation Dinners.

Ken Lebron announced the three inductees being nominated into the Berks County Military Hall of Fame. The nominees are Major *General David M. Gregg*, U.S. Army, Special Recognition and Achievement, Civil War, *Corporal Bernard Radomski*, U.S. Marine Corps, Navy Cross Medal for Heroism, WWII, and *Captain Ward Rodney Price*, U.S. Army, Air Medal, WWII

Commissioner Barnhardt motioned to accept the nominations of General Gregg, Corporal Radomski, and Captain Price into the Berks County Military Hall of Fame; Commissioner Leinbach seconded the motion. There being no further discussion, the motion carried.

### **APPROVAL OF MINUTES**

The October 13, 2022, Commissioners' meeting minutes were approved as presented.

Commissioner Leinbach noted that several Executive Sessions were held, one on October 17, 2022, dealing with real estate and litigation. Another session was held on October 18, 2022, dealing with real estate and litigation, and one on October 19, 2022, dealing with litigation, personnel, and real estate.

### **PUBLIC COMMENT ON AGENDA ITEMS**

No comments

### **AGENDA ITEMS**

A motion was made by Commissioner Barnhardt and seconded by Commissioner Leinbach to approve the agenda as presented.

## 1. Authorizing:

- 361.2022 Adopt a resolution authorizing 2022 Budget Transfers in the amount of \$387,536 and 2022 Appropriations in the amount of \$16,215, per listing dated October 14, 2022.
- 362.2022 Adopt a resolution authorizing Human Resources Recommendations dated October 20, 2022, as follows:
1. Authorize the appointment of Caitlin Drobek to PC012947 Human Resources Assistant, Human Resources, effective 11/07/2022. Rate of \$42,000/annually. Salary range Minimum \$33,060; Midpoint \$44,081; Maximum \$55,101. Replacing Keanniry Fernandez who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.
  - ~~2. Authorize the appointment of Angele Bingaman to PC013442 Office Manager, Recorder of Deeds, effective 11/02/2022. Rate of \$48,000/annually. Salary range Minimum \$38,538; Midpoint \$51,384; Maximum \$64,230. Replacing Suzanne Miller who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11150. This item was withdrawn and was not voted on.~~
  3. Authorize the promotion of Emily Washburn from PC013425 Certified Legal Intern to Assistant Public Defender I, Public Defender's Office, effective 10/21/2022. Rate of \$59,000/annually. Salary range Minimum \$48,792; Midpoint \$65,056; Maximum \$81,320. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
  4. Authorize the promotion of John Grenier from PC013558 Certified Legal Intern to Assistant Public Defender I, Public Defender's Office, effective 10/21/2022. Rate of \$59,000/annually. Salary range Minimum \$48,792; Midpoint \$65,056; Maximum \$81,320. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
  5. Authorize the utilization of a temporary agency for an Implementation Specialist position – Information Systems, effective 10/21/2022. Rate not to exceed \$55.00/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the Implementation Specialist position. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.

- 363.2022 Adopt a resolution authorizing the reappointment of Dr. Johanna Kelly, M.D., FAAP, Wyomissing, Pennsylvania to the Berks County MH/DD Advisory Board for a 3 year term expiring on December 31, 2025.
- 364.2022 Adopt a resolution authorizing the appointment of Ryan A. Breisch, Director of the Literacy Council of Reading-Berks, to the Berks County Workforce Development Board for a replacement term beginning November 1, 2022 to June 30, 2025.
- 365.2022 Adopt a resolution authorizing the appointment of the individuals listed below to the Berks County Local Emergency Planning Committee effective October 20, 2022.
1. Andrew Harakel, Reading, PA
  2. Candice Mills, Croydon, PA
  3. Corey Williamson, Oley, PA
  4. John Phillips, Reading, PA
- 366.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair to execute the Pennsylvania Commission on Crime and Delinquency Award Notification for subgrant 36917, awarding funds for the Forensic Science/Combating Opioids project within the District Attorney's office. This resolution amends resolution no. 335.2022 to reflect the correct amount of the grant totaling \$89,426.00.
- 367.2022 Adopt a resolution authorizing a letter of support for the Schuylkill River Greenway to secure funding for the repair and improvement of the Therman Madeira switchback trail at the Kernsville Dam Recreation area in Tilden Township.
- 368.2022 Adopt a resolution authorizing the sending of a letter to the Reading Regional Airport Authority reaffirming the intent of the Berks County Board of Commissioners to form a Reading Regional Airport Advisory Committee, composed of a single representative of each airport tenant, that shall meet with the Airport Authority and Airport Management, on a monthly basis.
2. Motion to authorize execution of Contract Agreements/Amendments as set forth on the attached listing dated October 17, 2022. There was a total of 12 contracts and listed the departments.
  3. Motion to authorize execution of the payments and electronic transfers as set forth on Controller's Office vouchers listing dated October 20, 2022.
  4. Motion to authorize execution of employee payroll disbursements dated October 25, 2022.

5. Motion to authorize execution of the 3<sup>rd</sup> Quarter of 2022 local Earned Income Tax (EIT) payment dated October 20, 2022.
6. Motion to authorize execution of the 3<sup>rd</sup> Quarter of 2022 local Services Tax (LST) payment dated October 20, 2022.

**REPORTS OF TREASURER AND CONTROLLER**

1. Linda Weaver, Chief Deputy Treasurer, presented the weekly Treasurer's report.
2. Sandy Graffius, Controller, presented the weekly Controller's report.

**REPORT OF CHIEF OPERATIONS OFFICER** – Ronald R. Seaman  
Nothing to report

**COMMISSIONERS' COMMENTS**

Commissioner Rivera  
Not present

Commissioner Barnhardt  
He reminded everyone of the deadlines for registering to vote and request an absentee ballot. He gave a list of the agenda items for the Elections Board meeting.

Commissioner Leinbach  
Nothing to report

**ROW OFFICERS' COMMENTS**  
No Comments

**PUBLIC COMMENT**  
No comments

**ADJOURNMENT**

There being no further business, Commissioner Leinbach adjourned the meeting at 10:33 a.m.

Respectfully Submitted,

  
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Carmen Torres, Chief Clerk