

Commissioners' Board Meeting Minutes October 6, 2022

The Berks County Board of Commissioners met in a regular session on Thursday, October 6, 2022, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, and via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Michael S. Rivera in attendance. Also present were Christine M. Sadler, Solicitor, Ronald R. Seaman, Chief Operations Officer and Carmen Torres, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

The September 29, 2022, Commissioners' meeting minutes were approved as presented.

Commissioner Leinbach noted that several Executive Sessions were held, one on October 3, 2022, dealing with litigation, another session was held on October 4, 2022, dealing with litigation and contract negotiations, and one on October 5, 2022 dealing with litigation.

PUBLIC COMMENT ON AGENDA ITEMS

No comments

AGENDA ITEMS

A motion was made by Commissioner Barnhardt and seconded by Commissioner Rivera to approve the agenda as presented.

1. Authorizing:

Budget Department

- 337.2022 Adopt a resolution authorizing 2022 Budget Transfers in the amount of \$2,187,773 and 2022 Appropriations in the negative amount of \$(1,413,805), per listing dated September 30, 2022.
- 338.2022 Adopt a resolution authorizing Human Resources Recommendations dated October 6, 2022, as follows:
 1. Authorize the promotion of Staci Foreman from PC011167 Judicial Coordinator to PC011154 Judicial Administrative Assistant, Court Administration, effective 10/11/2022. Rate of \$55,503/annually. Salary range Minimum \$35,744; Midpoint \$47,659; Maximum \$59,574. Replacing Elise Santarelli who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.

2. Authorize the promotion of Cole Dietrich from PC013302 Office Support III, Clerk of Courts to PC011167 Judicial Coordinator, Court Administration, effective 10/11/2022. Rate of \$46,139/annually. Salary range Minimum \$33,827; Midpoint \$45,103; Maximum \$56,379. Replacing Staci Foreman who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
 3. Authorize a salary adjustment for Linda Weaver PC010249 Chief Deputy Treasurer, Treasurer Department, effective 10/07/2022. Rate of \$90,000/annually. Salary range Minimum \$66,914; Midpoint \$89,219; Maximum \$111,523. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.
 4. Authorize a salary adjustment for Nicole Blanding PC012648 Director of Tax Claim, Tax Claim Department, effective 10/07/2022. Rate of \$69,000/annually. Salary range Minimum \$52,781; Midpoint \$70,374; Maximum \$87,968. This request meets the criteria of the Hiring Policy. Budget 10000 – 11100.
 5. Authorize a salary adjustment for Joslynn Quijada PC013098 Tax Claim Manager, Tax Claim Department, effective 10/07/2022. Rate of \$59,000/annually. Salary range Minimum \$47,940; Midpoint \$63,920; Maximum \$79,890. This request meets the criteria of the Hiring Policy. Budget 10000 – 11100.
 6. Authorize the utilization of a temporary agency for Voter Registrar II positions – Election Services, effective 10/07/2022. Rate not to exceed \$27.00/hour. Utilization of the temporary agency will cease when candidates are hired to fill the vacant Voter Registrar II positions. This request meets the criteria of the Hiring Policy. Budget 10000 – 11050.
- 339.2022 Adopt a resolution authorizing the recommendation to award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #22-11-SW a contract for the Guide Rail Improvements – Bridges 21A and 49C as identified herein:

DESCCO Design and Construction
1 Willow Street Industrial Park
Fleetwood, PA 19522

Total Bid Amount Not to Exceed: \$125,890.60

- 340.2022 Adopt a resolution authorizing the reappointment of Clyde A.B. Myers, Bernville, Pennsylvania to the Berks County Agricultural Land Preservation Board for a 3 year term expiring on December 31, 2025.
- 341.2022 Adopt a resolution authorizing the reappointment of Louise Swartley, Birdsboro, Pennsylvania to the Berks County Agricultural Land Preservation Board for a 3 year term expiring on December 31, 2025.
- 342.2022 Adopt a resolution authorizing the reappointment of Jack Gombach, West Reading, Pennsylvania to the Berks County Municipal Authority for a 5 year term expiring on December 31, 2027.
- 343.2022 Adopt a resolution authorizing the reappointment of Helen Sheimo Flynn, Reading, Pennsylvania to the Berks County Public Libraries Advisory Board for a 3 year term expiring on December 31, 2025.
- 344.2022 Adopt a resolution authorizing the reappointment of Robert Moore, Reading, Pennsylvania to the Berks County Parks and Recreation Board for a 4 year term expiring on December 31, 2026.
- 345.2022 Adopt a resolution authorizing the reappointment of Heather Schoener, Blandon, Pennsylvania to the Berks County Parks and Recreation Board for a 4 year term expiring on December 31, 2026.
- 346.2022 Adopt a resolution authorizing year one implementation funds for the IMAGINE Berks Strategic Economic Development Action Plan, said implementation effective from July 1, 2022 to June 30, 2023, by allocating County General Fund dollars in the amount of \$53,000 to the Berks LaunchBox powered by Penn State for coworking, makerspace, and entrepreneurial support.
- 347.2022 Adopt a resolution authorizing execution of Amendment #5 to HealthChoices Behavioral Health Agreement No. 4100083356 between the Commonwealth of Pennsylvania, acting through the Department of Human Services and the County of Berks, amending various appendices of the Program Standards and Requirements.

- 348.2022 Adopt a resolution authorizing Christie Kennedy, Administrator, Berks Heim, Nursing and Rehabilitation, to execute the Anna Care Transition Management Master Subscription Agreement, to participate in the Post Acute Analytics health care coordination networks and manage care for patients admitted to Berks Heim.
 - 349.2022 Adopt a resolution authorizing execution of the Pennsylvania Commission on Crime and Delinquency ("PCCD") grant application for Gun Violence Investigation and Prosecution, to acquire funding for additional personnel and to purchase equipment to enhance the ballistic component of the Berks County District Attorney's Crime Laboratory.
 - 350.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Addendum to Memorandum of Understanding between Berks County ("County") and United Food and Commercial Workers Union Local 1776 ("UFCW"), under the Collective Bargaining Agreement, for interim incentives to recruit and retain staff at the Berks Heim.
 - 351.2022 Adopt a resolution supporting Operation Green Light for Veterans in Berks County, by hereby declaring November 7th through November 13th, each year, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service and encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light at their place of business or residence.
- 2. Motion to authorize execution of Contract Agreements/Amendments as set forth on the attached listing dated October 3, 2022. There are a total of 10 contracts and listed the departments.
 - 3. Motion to authorize execution of the payments and electronic transfers as set forth on Controller's Office vouchers listing dated October 6, 2022.
 - 4. Motion to authorize execution of employee payroll disbursements dated October 11, 2022.

REPORTS OF TREASURER AND CONTROLLER

- 1. Linda Weaver, Chief Deputy Treasurer, presented the weekly Treasurer's report.
- 2. Sandy Graffius, Controller, presented the weekly Controller's report.

REPORT OF CHIEF OPERATIONS OFFICER – Ronald R. Seaman

Nothing to report

COMMISSIONERS' COMMENTS

Commissioner Rivera

He announced several events taking place in the upcoming weekend in which he intends to participate. He invited everyone to the Faith & Blue event on Sunday, October 9th, at City Park which will be a great way to unite the community with the local police department.

Commissioner Barnhardt

He gave a brief breakdown of the Elections Board meeting agenda. He announced the SOS Berks Opioids Coalition monthly meeting taking place at McGlenn Conference Center in Alvernia. Everyone is welcome to join and help combat the Opioids epidemic in Berks County.

Commissioner Leinbach

He thanked the Reading Police Department Chaplains for their leadership in putting together the Faith & Blue event this weekend in City Park. He shared information on the book he finished reading called Devotion by Adam Makos and recommended everyone to read it.

ROW OFFICERS' COMMENTS

No Comments

PUBLIC COMMENT

No comments

ADJOURNMENT

There being no further business, Commissioner Leinbach adjourned the meeting at 10:20 a.m.

Respectfully Submitted,



Carmen Torres, Chief Clerk