

## **Commissioners' Board Meeting Minutes September 22, 2022**

The Berks County Board of Commissioners met in a regular session on Thursday, September 22, 2022, at 10:00 A.M. in the Commissioners' Boardroom, 13<sup>th</sup> floor of the Berks County Services Center, and via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Also present were Christine M. Sadler, Solicitor, Ronald R. Seaman, Chief Operating Officer and Carmen Torres, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence, followed by the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

The September 15, 2022, Commissioners' meeting minutes were approved as presented.

Commissioner Leinbach noted that an Executive Session was held on September 21, 2022, dealing with personnel, litigation, contract negotiations, and real estate.

### **PUBLIC COMMENT ON AGENDA ITEMS**

No comments

### **AGENDA ITEMS**

A motion was made by Commissioner Barnhardt and seconded by Commissioner Leinbach to approve the agenda as presented.

#### 1. Authorizing:

321.2022 Adopt a resolution authorizing 2022 Budget Transfers in the amount of \$246,586 and 2022 Appropriations in the amount of \$256,443 per listing dated September 16, 2022.

322.2022 Adopt a resolution authorizing Human Resources Recommendations dated September 22, 2022, as follows:

1. Authorize the promotion of Elizabeth Ernst from PC010124 Assistant Director of Nursing to PC011004 Director of Nursing, Berks Heim Nursing Administration, effective 09/28/2022. Rate of \$109,000/annually. Salary range Minimum \$86,777; Midpoint \$91,703; Maximum \$114,628. Replacing Doris Logan who retired. This request meets the criteria of the Hiring Policy. Budget 53000 – 33390.

2. Authorize the utilization of a temporary agency for an Office Support III – Management/Confidential – Jail System, effective 09/23/2022. Rate not to exceed \$28.00/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the vacant Office Support III – M/C position. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
- 323.2022 Adopt a resolution authorizing a letter of support for the Redevelopment Assistance Capital Program (RACP) application by the Colebrookdale Railroad Preservation Trust for \$2.25M to complete ADA and downtown connectivity improvements in the Boyertown Yard event space and build the Secret Valley Farmer's Market.
- 324.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair to execute the Susquehanna Accounting and Consulting Solutions Inc. (“SACS”) amended agreement to include consulting services to the Berks County Workforce Development Board related to program monitoring performed by the County of Berks.
- 325.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Agreement by and between the County of Berks (“County”) and The Berks County Industrial Development Authority (“Authority”), to assist Saint Luke’s Hospital of Bethlehem, Pennsylvania with their project funded by the Redevelopment Assistance Capital Program.
- 326.2022 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Master Service Agreement between Lexipol, LLC, and Berks County Sheriff’s Office, for the subscription of Annual Law Enforcement Policy Manuals, Supplemental Manuals, and Training Bulletins.
- 327.2022 Adopt a resolution authorizing the appointment of Nathaniel Guest, Boyertown, to the Schuylkill River Passenger Rail Authority Technical Committee for a two (2) year term expiring September 30, 2024.
2. Motion to authorize execution of Contract Agreements/Amendments as set forth on the attached listing dated September 19, 2022. There were a total of five (5) contracts and the departments were listed.
  3. Motion to authorize execution of the payments and electronic transfers as set forth on Controller’s Office vouchers listing dated September 22, 2022.
  4. Motion to authorize execution of employee payroll disbursements dated September 27, 2022.

**REPORTS OF TREASURER AND CONTROLLER**

1. Linda Weaver, Chief Deputy Treasurer, presented the weekly Treasurer's report.
2. Sandy Graffius, Controller, presented the weekly Controller's report.

**REPORT OF CHIEF OPERATIONS OFFICER** – Ronald R. Seaman  
Nothing to report

**COMMISSIONERS' COMMENTS**

Commissioner Rivera  
Not present

Commissioner Barnhardt  
Reminded everyone of the Berks County Correctional Facility Town Hall meeting taking place this evening at 5:30 in the Commissioners' boardroom. The town hall will be led by members of the BCCF committee and CGL to give an update on the facility's progress and to listen to the community/stakeholder concerns and questions. He indicated that he visited Lancaster County along with other County staff to see the progress of Lancaster County's new correctional facility project.

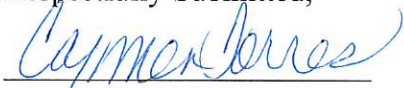
Commissioner Leinbach  
He invited everyone to the Salem Bellman's Church for the Blue Mountain Heritage Course concert and to enjoy the music and favorite foods. He asked Mr. Ron Seaman to give the details of the concert. He also spoke about some other events taking place in the community.

**ROW OFFICERS' COMMENTS**  
No Comments

**PUBLIC COMMENT**  
No comments

**ADJOURNMENT**  
There being no further business, Commissioner Leinbach adjourned the meeting at 10:16 a.m.

Respectfully Submitted,

  
Carmen Torres, Chief Clerk