

Commissioners' Board Meeting Minutes January 8, 2015

The Berks County Board of Commissioners met in regular session on Thursday, January 8, 2015, at 10:00 A.M. in the Boardroom on the 13th Floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag. Commissioner Leinbach wished everyone a Happy New Year announcing this is the first official meeting of 2015.

Approval of Minutes

The minutes of December 18, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 01.15 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$2,769,954.00, 2014 Appropriations in the amount of \$1,852,286.00, 2015 Budget Transfers in the amount of \$433,551.00 and 2015 Appropriations in the amount of \$570,600.00 per listing dated January 2, 2015.
 - 02.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 8, 2015 as follows:
 1. Authorize the appointment of Nicholas Imbesi to PC013068 Office Manager/2nd Deputy – Recorder of Deeds, effective 1/14/2015. Rate of \$43,000/annually. Salary range Minimum \$33,539; Midpoint \$44,719; Maximum \$55,899. New position created by Salary Board on 12/18/2014. This request meets the criteria of the Hiring Policy. Budget 10000 – 11150.
 2. Authorize and award additional compensation within the District Attorney's Office as outlined on the attached listing. The lump sum awards are at the request of the District Attorney for senior level staff that has

demonstrated the ability to perform at a higher level within the department. Budget 10000 – 11580.

3. Authorize and award additional compensation within the Public Defender's Office as outlined on the attached listing. In conjunction with the District Attorney's Office request, these lump sum awards are for senior level staff that has demonstrated the ability to perform at a higher level within the department. Budget 10000 – 11570.
- 03.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Application for Excess Loss Insurance provided by Transamerica Life Insurance Company from January 1, 2014 through December 31, 2015.
 - 04.15 Adopt a resolution ratifying, confirming and approving execution of the Agreement between the County of Berks and Pennsylvania Social Services Union, Local 668, Service Employees International Union, AFL-CIO effective January 1, 2015 to December 31, 2017.
 - 05.15 Adopt a resolution authorizing execution of Signature Card to National Penn Bank for the Liquid Fuels Act 89 Account.
 - 06.15 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to TranSystems, 1717 Arch Street, Suite 700, Philadelphia, PA 19103 granting an extension of time for completion of the Final Design phase of the Buttonwood Street Bridge rehabilitation project until June 30, 2015. This extension is to allow for additional time with which to finalize the Utility clearances and ROW acquisition prior to letting the project for construction. The existing agreement expires 12/31/2014.
 - 07.15 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to P. Joseph Lehman, Inc., Olde Farm Office Centre, P.O. Box 419, Hollidaysburg, PA 16648 granting an extension of time for completion of Part I the Preliminary Engineering Phase of the Dreibelbis Station Covered Wooden Bridge rehabilitation project until March 19, 2015. This extension is to allow for additional time with which to complete the environmental, cultural and public diligence required which resulted from the rehabilitation study for the asset. The existing agreement expired 11/19/2014.
 - 08.15 Adopt a resolution authorizing a Final Project Completion Payment to Albany Township, P.O. Box 197, Kempton, PA 19529, in the amount of \$275,000.00 as a reimbursement from the County Liquid Fuels Allocation for the replacement of the

Township-owned bridge carrying T-803 over the Pine Creek (PennDOT Project Number 06-06201-01CA).

- 09.15 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter to McTish, Kunkel & Associates, 3500 Winchester Road, Suite 300, Allentown, PA 18104 granting an extension of time for completion of the construction phase inspection services pertaining to the Berne Station Bridge (County Bridge 61A) replacement project until July 9, 2015. This extension is intended to align the original duration of the Agreement with the approved construction schedule, to include on-site services through and including the revised scheduled completion date of June 9, 2015 and approx. thirty (30) days of post-construction closeout services. There are no additional costs associated with this extension of time.
- 10.15 Adopt a resolution authorizing execution of the Pennsylvania Emergency Management Agency Federal Fiscal Year 2015 Hazardous Material Emergency Preparedness Grant Agreement to provide financial assistance to local units of government to conduct hazardous materials planning or training in the amount of \$39,550.00, which is 80% federally funded and 20% local match.
- 11.15 Adopt a resolution authorizing execution of the Memorandum of License for Right-of-Way for Blue Mountain Site between the Pennsylvania Game Commission and the County of Berks for use as a tower site regarding the Berks County Public Safety Radio Project.
- 12.15 Adopt a resolution authorizing execution of Engineering Services Agreement #EA-158606-14 between the County of Berks and SSM Group, Inc., Reading, Pennsylvania, to provide engineering services for the site and utility improvements associated with the Bingaman Nature Center located at Antietam Lake Park, Lower Alsace Township at a not to exceed amount of \$25,200.00.
- 13.15 Adopt a resolution authorizing execution of the Engineering Services Agreement between the County of Berks and Schnabel Dam Engineering Inc., West Chester, Pennsylvania to provide annual inspection services for Antietam Dam, Lower Alsace Township at a not to exceed amount of \$2,800.00.
- 14.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Partnership Agreement between the County of Berks and Berks County Workforce Investment Board ("WIB") that defines the roles and responsibilities of the County and WIB as they relate to the local governance structure defined in the Workforce Investment Act of 1998 and the Workforce Innovation and Opportunity Act of 2014.

- 15.15 Adopt a resolution authorizing the reappointment of Robert H. Kauffman, Reading, Pennsylvania, to the Berks County Municipal Authority for a five (5) year term expiring January 3, 2020.
- 16.15 Adopt a resolution authorizing the appointment of Lawrence J. Medaglia, Jr., West Reading, Pennsylvania, to the Reading Area Community College Board of Trustees for a term expiring June 30, 2017. This is a replacement for Jermaine Edwards who resigned.
- 17.15 Adopt a resolution amending Resolution No. 378-14 adopted December 4, 2014, which authorized the reappointment of Christian Y. Leinbach, Hamburg, Pennsylvania, Commissioner Chair to the Berks County Conservation District Board from a four (4) year term to a one (1) term expiring December 31, 2015. Commissioner Leinbach commented this amendment was necessary to be consistent with the Pennsylvania State Conservation Commission law.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated January 6, 2015. Commissioner Leinbach reported there are 10 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated January 6, 2015 for week ending January 7, 2015 and the payment of electronic transfers and employee payroll and for the week ending December 31, 2014 due to the New Year holiday.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken had no report today.
2. Robert J. Patrizio reported the Commissioners would receive a RACP Grant update and discuss miscellaneous financial matters including an update on the environmental defense fund.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that the County's Blighted Property Review Committee has been formed and will hold its first meeting January 27, 2015. Commissioner Barnhardt will provide an update to the Board.

Commissioner Scott commented on the items listed under Human Resources regarding the lump sum awards for staff in the District Attorney and Public Defender's Office, commenting that due to the extraordinary success in seizing drug forfeiture funds, the funds for the District Attorney's staff will come from drug forfeiture funds and to keep the playing field equal and fair, a lump sum award money was also authorized for the Public Defender's staff and will come from the General Fund. Commissioner Scott complimented those involved in the negotiations of the new Agreement with PSSU, stating it was very successful and fruitful. Commissioner Scott commented on his appointment of Larry Medaglia to the Reading Area Community College Board (RACC) of Trustees, commenting that Larry taught several evening courses at RACC, and brings the perspective of a faculty member to the Board. Commissioner Scott welcomed Kaitlyn Foti, a reporter with the Pottstown Mercury, back to attending the Commissioners' Meetings.

Commissioner Leinbach announced next week will start the 99th Annual Pennsylvania State Farm Show in Harrisburg, and he and Mary Buerer, will again take 4 local students to Harrisburg for a behind the scenes tour of the Fair.

There being no further business, the meeting adjourned at 10:30 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk