

## **Commissioners' Board Meeting Minutes January 11, 2018 (draft for approval January 18, 2018)**

The Berks County Board of Commissioners met in regular session on Thursday, January 11, 2018, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session yesterday, January 10, 2018 to discuss contract negotiations with PSSU.

### **Approval of Minutes**

The minutes of January 4, 2018 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Scott, with a question regarding the contract with the Reading Phillies listed on the contract agenda, asking what was the purpose. Commissioner Barnhardt commented it is a public relations effort to bring awareness to mental health issues and also provides important contact information for the public. Commissioner Leinbach suggested Dr. Ed Michalik attend a meeting to explain the Program. Commissioner Scott was satisfied with that explanation, and all voted unanimously to approve the items listed below:
  - 07.18 Adopt a resolution of the Board of Commissioners approving the issuance by the South Heidelberg Township Municipal Authority of a series ("2018") of tax-exempt Revenue Notes ("Alvernia University Project") in the amount of \$10,000,000 to be used by Alvernia University ("University"), Reading, Pennsylvania, to finance various capital projects on the campus of the University. Peter Edelman, Esq., Bond Counsel for Alvernia University, reported this is Phase II of the Project initiated last year and approved by the Commissioners, and is the approval required by the Internal Revenue Code. Mr. Edelman stated this action does not bind the County or make the County liable for the payment of the principal or interest of the Bond.

- 08.18 Adopt a resolution authorizing the appointment of Kevin Lerch, Muhlenberg Township, as a representative of a 1<sup>st</sup> Class Township to serve on the Reading Area Transportation Study Coordinating Committee, effective immediately.
- 09.18 Adopt a resolution authorizing Stacy Feltenberger, Human Resources Coordinator, to electronically change the Unemployment Compensation Power of Attorney from Equifax to Corporate Cost Control effective February 1, 2018.
- 10.18 Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$214,068 and 2018 Budget Transfers in the amount of \$105,888 per listing dated January 8, 2018.
- 11.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 11, 2018 as follows:
1. Authorize a stipend in the amount of \$500 for Devon Schneck, PC011159 Judicial Administrative Assistant – Court Administration, effective 1/10/2018. The stipend is for additional responsibilities for serving as the Judicial Administrative Assistant to the President Judge. Budget 10000 – 11600.
- 12.18 Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to electronically execute the General Reimbursement Agreement for Federal Aid Projects (No. R17050008) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Gibraltar Road a/k/a Althouse Mill Bridge (County Bridge 45A) Replacement Project, Exeter Township, Berks County, Pennsylvania.
- 13.18 Adopt a resolution authorizing the reappointment of Michael Kaucher, Wyomissing, Pennsylvania, to the Council on Chemical Abuse Board for a three (3) year term expiring February 1, 2021.
- 14.18 Adopt a resolution authorizing the reappointment of Dr. Kristen Sandel, Sinking Spring, Pennsylvania, to the Council on Chemical Abuse Board for a three (3) year term expiring February 1, 2021.
- 15.18 Adopt a resolution authorizing the appointment of Sharon Cameron, Mohrsville, Pennsylvania, to the Reading Public Library Board to fill the remainder of a five (5) year term which will expire December 31, 2018.

- 16.18 Adopt a resolution authorizing the appointment of James Adams, Reinholds, Pennsylvania, to the Berks County Planning Commission for a four (4) year term expiring December 31, 2022.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated January 9, 2018. Commissioner Leinbach reported there are 4 contracts and referenced the departments.
  3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated January 9, 2018 for week ending January 10, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported the Commissioners will receive the finalized five year adopted forecast, and an update on the Berks Heim.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

No report.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt reported that tonight the Mt. Penn Preserve committee will hold their monthly meeting at Mt. Penn Borough Hall to finalize the development of the Council of Government ("COG") form that will be presented to the five municipalities for approval in either February or March. Commissioner Barnhardt reported Exeter Township has been invited to join the COG, but has not responded either way.

#### **Commissioner Scott**

No further comments.

#### **Commissioner Leinbach**

Commissioner Leinbach read an update from the Department of Veterans Affairs he was asked to read by Larry Cohen regarding revisions to the regulations regarding reimbursement for emergency treatment for veterans.

**COMMENTS FROM THE FLOOR**

None.

There being no further business, the meeting adjourned at 10:24 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk