

Commissioners' Board Meeting Minutes January 12, 2017

The Berks County Board of Commissioners met in regular session on Thursday, January 12, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of January 5, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 17.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$646,260; 2016 Appropriations in the amount of \$20,070,847 and 2017 Appropriations in the amount of \$45,830 per listing dated January 10, 2017.
Kim Grinage, Deputy Director of Budget and Finance, commented that the majority of the 2016 Appropriations is the moving of approximately \$13 million to cover HealthChoices funds received in 2016.
 - 18.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 12, 2017 as follows:
 1. Authorize the appointment of Joseph Famiglietti, Jr. to PC012773 Senior Financial Analyst – Office of Budget and Finance, effective 1/18/2017. Rate of \$48,000/annually. Salary range Minimum \$43,333; Midpoint \$57,778; Maximum \$72,222. New position created by Salary Board on 1/9/2017. This request meets the criteria of the Hiring Policy. Budget 10000 – 11400.
 2. Authorize the appointment of Kristy Belschwinder to PC013232 Client Services Coordinator – Public

Defender's Office, effective 1/25/2017. Rate of \$40,000/annually. Salary range Minimum \$33,101; Midpoint \$44,135; Maximum \$55,168. New position created by Salary Board on 12/15/2016. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.

- 19.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the annual Emergency Management Performance Grant (EMPG) Application for FFY 2017 (October 1, 2016 through September 30, 2017) in the amount of \$106,869.60, and any and all other required documents necessary to the application process. This grant application includes funding for the Director of Emergency Services and a Planner 1.
 - 20.17 Adopt a resolution authorizing execution of Engineering Services Agreement #EA-559530-16 with Elliott, LeBoeuf & McElwain, P.C., Springfield, Virginia, to perform the annual structural engineering evaluation at the Burn Building, Berks County Fire Training Center, Morgantown Road at a not to exceed amount of \$4,590.00.
 - 21.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Indemnification and Hold Harmless Agreement with Branch Banking and Trust Company ("BB&T") that will allow BB&T to issue Business Debit Card(s) specific to the County of Berks-Hazmat Response Fund.
 - 22.17 Adopt a resolution authorizing the reappointment of Danelle Bower, Shoemakersville, Pennsylvania to the Berks County Council on Chemical Abuse Advisory Board for a three (3) year term expiring February 1, 2020.
 - 23.17 Adopt a resolution authorizing the reappointment of Brian Engelhardt, Reading, Pennsylvania to the Berks County Council on Chemical Abuse Advisory Board for a three (3) year term expiring February 1, 2020.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated January 10, 2017. Commissioner Leinbach reported there are 10 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated January 10, 2017 for week ending January 12, 2017 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Kim Grinage, Deputy Director of Budget and Finance, reported today there will be a discussion on the Treasurer's banking role and authority; a District Justice staffing update and a natural gas commodity update.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had no comments.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt had no additional comments.

Commissioner Scott remarked on a recent article he read in Barron's Magazine regarding real estate tax revenue and funding budgets, and how some brick and mortar stores are experiencing decline while online companies are experiencing growth, and how that impacts downtown revitalization efforts.

Commissioner Leinbach reported this morning, he and Mary Buerer attended a Chamber Breakfast in Pottstown where the conversation focused on the economy and manufacturing, and was somewhat related to the comments of Commissioner Scott. Commissioner Leinbach reported he and Mary Buerer attended the Farm Show in Harrisburg yesterday, and took 2 local high school students who plan on attending college and majoring in agriculture and farming.

COMMENTS FROM THE FLOOR

Berks County Recorder of Deeds Frederick Sheeler commented on the announcement yesterday by the Department of Human Services on the closure of the Hamburg Center. Mr. Sheeler stated he is currently President of the Board at the Center and has been a trustee for over 10 years, and the current residents at the Center are fragile, most non-ambulatory and are not able to take care of themselves, and most likely would not be accepted into a group home. Mr. Sheeler remarked the State should tour the facility and talk to people who work there before they make any decisions to close the facility.

There being no further business, the meeting adjourned at 10:41 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk