

Commissioners' Board Meeting Minutes January 16, 2020

The Berks County Board of Commissioners met in regular session on Thursday, January 16, 2020, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Michael S. Rivera in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held Tuesday, January 14, 2020 dealing with litigation and personnel.

Approval of Minutes

The minutes of January 9, 2020 Commissioners' Board Meeting and January 9, 2020 Budget/Operations Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda a presented. Said motion was seconded by Commissioner Rivera, and all voted unanimously to approve the items listed below:
 - 15.2020 Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$2,510,066; 2019 Appropriations in the amount of \$16,972 and 2020 Appropriations in the negative amount of \$(17,000) per listing dated January 13, 2020.
 - 16.2020 Adopt a resolution authorizing Human Resources Recommendations per listing dated January 16, 2020 as follows:
 1. Authorize the promotion of Barbara Dancy from PC0010136 Assistant Chief to PC10798 Deputy Chief - Juvenile Probation effective 02/05/2020. Rate of \$89,089/annually. Salary range Minimum \$55,682; Midpoint \$74,243; Maximum \$92,803. Replacement for Laurie Dykty who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12020.

2. Authorize the utilization of a temporary agency for an Office Support – District Attorney Department, effective 1/17/2020. Rate not to exceed \$21.00/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the Office Support position. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

- 17.2020 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #19-32-GR two (2) contracts for the Berks County Jail A/B Visitation Room Renovation Project as identified herein:

Uhrig Construction, Inc.

1700 North Fifth Street
Reading, PA 19601

General Construction - Total Not to Exceed: \$49,859.00

Pagoda Electrical, Inc.

2003 Friedensburg Road
Reading, PA 19606

Electrical Construction - Total Not to Exceed: \$75,743.00

Alternate EC-1 – Deduct in the amount of \$9,600 if determined the existing intercom wiring can be used.

- 18.2020 Adopt a resolution of the Berks County Board of Commissioners authorizing the County Solicitor and Chief Administrative Officer to take all necessary and proper steps to identify a firm or firms to engage in a forensic audit of the Berks County Constable System. Commissioner Leinbach commented this audit is being done because of the mere impossibility of determining the flow of charges and revenue generated from the Constable system, and we need to know what it is costing the County.
- 19.2020 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Amendment to UPMCHP Ancillary Provider Agreement between UPMC Health Plan, Inc. and the County of Berks, to include the County's participation in additional UPMCHP products for the Berks Heim Nursing and Rehabilitation.
- 20.2020 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Ancillary Provider Services Agreement, the Medicare Advantage Addendum Terms and Conditions and Community HealthChoices Addendum Terms and Conditions between

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AmeriHealth Caritas Health Plan and the County of Berks on behalf of the Berks Heim Nursing and Rehabilitation.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated January 13, 2020. Commissioner Leinbach reported there are 6 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated January 14, 2020 for week ending January 15, 2020 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA, was absent. Linda Weaver, Deputy Treasurer, submitted the prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert Patrizio was absent for his report.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman provided the report for Budget Ops, which will begin at 3:00 due to the RATS Meeting. There will be a request from Workforce Development Board for a new position; a discussion on Epler's School move, and a discussion regarding the Berks County Sustainable Energy Park.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Barnhardt, reported that yesterday, he and Commissioner Rivera attended the opening of the Census 2020 Office at 645 Penn Street, 5th Floor, and will cover Berks, Schuylkill and Chester counties. Commissioner Barnhardt encouraged the public to complete and return the postcards or go online to complete the Census questionnaire. Commissioner Barnhardt reported the Epler School Friends met this past Monday at the Bern Farm and set up a 501(3)(c), set their Mission Statement and voted on a governing Board of seven, and will begin working on their By-Laws. Commissioner Barnhardt stressed to Friends' Board the importance of fundraising and to take on as much financial responsibility without coming to the County for assistance.

Commissioner Rivera

Commissioner Rivera reported yesterday he and his Executive Assistant Barbara Lopez visited the Exeter and Boyertown libraries, and noticed how libraries are evolving into much more than taking out books to attract more people.

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Commissioner Rivera expressed how important the April 1, 2020 date is for Berks County; we need as many people as possible to respond and be counted to the Census, so Berks County qualifies for federal funding.

Commissioner Rivera reported tomorrow he will be visiting the Jail and will provide a report next week.

Commissioner Leinbach

Commissioner Leinbach reported yesterday he was privileged to be in Washington, D.C. to attend the signing of the Phase I China Trade Deal with several other Commissioners from across the country and noted one of the most significant parts of the day was seeing Henry Kissinger, who sat in front of the Presidential podium.

ELECTED OFFICIALS' COMMENTS

None.

COMMENTS FROM THE FLOOR

None.

There being no further business, the meeting adjourned at 10:21 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk