

## **Commissioners' Board Meeting Minutes February 9, 2012**

The Berks County Board of Commissioners met in regular session on Thursday, February 9, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach, called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of January 31, 2012 Commissioners' Workshop and February 2, 2012 Commissioners' Meetings were approved as presented.

### **Consent Agenda Items**

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
  - 49.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$42,422.00 and 2012 Budget Transfers in the amount of \$36,000.00 per listing dated February 3, 2012.
  - 50.12 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated February 7, 2012:
    1. Authorize promotion of John T. Stanton, PC010223 Captain to PC010248 Chief Deputy Sheriff – Sheriff, effective 1/18/12. Rate of \$62,795/annually. Salary budgeted \$62,492/annually. Salary range Minimum \$43,068; Midpoint \$57,424; Maximum \$71,779. Replacement for Anthony Damore who transferred. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.
    2. Authorize transfer of Anthony Damore, PC010248 Chief Deputy Sheriff – Sheriff to PC010223 Captain – Sheriff, effective 1/18/12. Rate of \$58,490/annually. Salary budgeted \$56,375/annually. Salary range Minimum \$42,181; Midpoint \$56,242; Maximum \$70,302. Replacement for John Stanton who was promoted. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11510.

3. Authorize utilization of a temporary agency for Part-time Vendor Coordinator – Facilities, effective 2/15/2012. Rate not to exceed \$16.50/hr. Use of the temporary agency will cease on or before 12/31/2012. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11030.
- 51.12 C. Adopt a resolution authorizing the award and Director of Contracts & Procurement to execute as a result of Request for Proposal #11-25-MB, a contract to Audit Financial Statements of the County of Berks for the fiscal year ending December 31, 2011, with the option of auditing its financial statements for each of the two subsequent fiscal years of 2012 and 2013 as follow:
- Reinsel Kuntz Leshner LLP  
1330 Broadcasting Road  
P.O. Box 7008  
Wyomissing, PA 19610-6008  
**2011 Audit: \$70,000.00**
- 52.12 D. Adopt a resolution authorizing a Final Project Completion Payment to Muhlenberg Township, 5401 Leesport Avenue, Temple, PA, 19560, in the amount of \$367,727.09 as a reimbursement from the County Liquid Fuels Allocation for the Township's Hain Avenue Bridge Rehabilitation Project.
- 53.12 E. Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Supplemental Engineering Agreement 057032-A with McTish, Kunkel & Associates of Allentown, Pennsylvania, consenting to revisions to certain contract clauses and provisions, and increasing the established budget to complete Part II, Final Design in the amount of \$48,013.17 for the Christman Road Bridge Replacement Project in Greenwich Township.
- 54.12 F. Adopt a resolution authorizing the Office of Assessment to charge the following fees for all assessment appeals effective immediately:
1. Residential and Farm Appeals-Twenty-five dollars (\$25.00)
  2. Commercial and all other Appeals-One hundred dollars (\$100.00)
- 55.12 G. Adopt a resolution authorizing execution of the Lease Agreement between the Pennsylvania Game Commission and the County of Berks for property situate in the Township of Wayne, Schuylkill

County and the Townships of Bethel and Upper Tulpehocken, (Blue Mountain), Berks County, in regard to the Berks County Emergency Response Radio Project.

- 56.12 H. Adopt a resolution authorizing execution of Change Order No. 003 to the Motorola Solutions, Inc. Contract No. 10-23185/CR dated November 30, 2010, in the amount of \$12,891.00 for the installation of position lighting for the Berks County Communications Office in regard to the Berks County Public Safety Radio Network Project.
  - 57.12 I. Adopt a resolution authorizing execution of Engineering Services Agreement No. EA-526390-12 between the County of Berks and Skelly and Loy, Engineering Environmental Consultants, of Harrisburg, Pennsylvania, to provide professional planning services to update the County's 2007 Hazard Vulnerability Assessment and Mitigation Plan at a fixed fee of \$57,800.00.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated February 6, 2012.
  3. Motion to authorize payments set forth on Controller's Office vouchers listing dated February 9, 2012 for the week ending February 8, 2012.

### Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Richard L. Miller, Manager of Auditing, Controller's Office.

### Comments

Commissioner Barnhardt commented on the proposed plan to lease parking spaces on the lot across from the Services Center for handicapped parking for the Courthouse and Services Center during the garage renovation project. The County is in negotiation with the owner of the building.

Commissioner Leinbach commented that yesterday he attended CCAP 2012 Priorities Press Conference and Legislative Work Day in Harrisburg. It was very clear that Berks County had a significant role in the outcome of human services block grant issue. Commissioner Leinbach also commented a new task force is being formed to deal with the block grant issue and will include George Kovarie and Commissioner Leinbach. The task force will be geographically spread out to include urban and rural areas of the Commonwealth.

There being no further business, the meeting adjourned at 11:00A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk