

Commissioners' Board Meeting Minutes February 16, 2012

The Berks County Board of Commissioners met in regular session on Thursday, February 16, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach, called the meeting to order with Commissioner Mark C. Scott and Commissioner Kevin S. Barnhardt in attendance. Also present were Solicitor Alan Miller and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of February 7, 2012 Commissioners' Workshop and February 9, 2012 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 58.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$354,024.00, 2011 Appropriations in the amount of \$264,987.00, 2012 Budget Transfers in the amount of \$164,790.00 and 2012 Appropriations in the amount \$37,564.00 per listing dated February 10, 2012.
 - 59.12 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated February 14, 2012 as follows:
 1. Authorize promotion of Jonathan H. Kurland, PC010161 Assistant District Attorney IV to PC010257 Chief of Trials – District Attorney, effective 2/15/12. Rate of \$70,000/annually. Salary budgeted \$75,716/annually. Salary range Minimum \$52,341; Midpoint \$69,788; Maximum \$87,235. Replacement for Adrian Shchuka who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11580.
 2. Authorize transfer of Rosalynda M. Crichton, PC012692 PT District Attorney to PC010161 Assistant District Attorney IV – District Attorney, effective 2/15/12. Rate of \$58,864/annually. Salary budgeted \$68,094/annually. Salary range Minimum \$50,180; Midpoint \$66,907;

Maximum \$83,634. Replacement for Jonathan H. Kurland who was promoted. Ms. Crichton's service will be bridged for vacation accrual purposes; the vacation accrual shall be based upon her total full-time years of County service. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11580.

3. Authorize \$200 uniform/clothing allowance for Lieutenants and Sergeants – Jail System, effective in the 4/10/2012 paycheck, per attached listing. Budget 10000 – 12090.
 4. Authorize a stipend in the amount of \$200 per week to Jeffrey Gregro, PC010797 Deputy Chief – Juvenile Probation, effective 2/15/2012. The weekly stipend will remain in effect while Mr. Gregro provides consultation and assistance to the Berks County Youth Detention Center. Budget 52000 – 32040.
 5. Authorize the appointment of Brendan S. Lederer to PC012688 PT Trails Manager – Parks, effective 2/22/12. Rate of \$16.00/hour. New position created by Salary Board on 9/20/11. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 16070.
 6. Authorize the appointment of Michael P. Mullen Jr. to PC011142 Investigator – Public Defender, effective 3/28/12. Rate of \$38,586/annually. Salary budgeted \$38,399/annually. Salary range Minimum \$29,674; Midpoint \$39,565; Maximum \$49,457. Replacement for Richard Davis who separated. This request was reviewed and has met the criteria of the Hiring Policy. Budget 10000 – 11570.
- 60.12 C. Adopt a resolution authorizing a recommendation to award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 11-22-LE, a one year contract for Medical Supplies to be utilized at Berks Heim as follows:

Bound Tree Medical

5000 Tuttle Crossing

Dublin, OH 43106

Line Items: 5, 9, 13, 14, 15, 16, 17, 41A, 41B,

41C, 55, 58, 85, 104, and 105

Estimated Annual Expenditure: \$6,274.82

Gulf South Medical Supply

4345 Southpoint Boulevard
Jacksonville, FL 32216

Line Items: 6, 7, 8, 11, 12, 19, 24, 30, 40A, 40B,
40C, 40D, 53, 57, 62, 70, 71, 73, 74, 76, 81, 87,
100, 101, 102 and 106

Estimated Annual Expenditure: \$35,108.28

Manheim Medical Supply

13 N. Main St
Manheim, PA 17545

Line Items: 4, 10, 18, 20, 21, 22, 23, 25, 27, 28, 31,
32, 35, 39A, 39B, 39C, 39D, 43, 44, 49, 50, 51, 52,
54, 59, 64, 66, 72, 79, 80, 83, 90, 91, 93, 96, 97, 107,
109, 110, 111, 112, 113, and 114

Estimated Annual Expenditure: \$145, 556.30

Medline Industries Holdings, LP.

11080 Soldiers Field Court #700
Sugarland, TX 77479-4053

Line Items: 1, 26, 33, 38, 42, 45, 46, 47, 48, 56, 65,
75, 77, 78, 88, 89, 92, 95, 94, 98, 99, 102, and 108

Estimated Annual Expenditure: \$72,572.69

Moore Medical

PO Box 4066
Farmington, CT 06032-4066

Line Items: 2, 3, 29, 34, 36, 37, 61, 63, 82, 84, and 86

Estimated Annual Expenditure: \$17,319.94

- 61.12 D. Adopt a resolution authorizing the County Solicitor to execute termination letters of Lease Agreements between the County of Berks and various entities for desk space in the Recorder of Deeds Office.
- 62.12 E. Adopt a resolution authorizing execution of the Certification Statement to the Office of Children, Youth & Families of the Pennsylvania Department of Public Welfare as part of the quarterly invoice to receive reimbursement for expenditures for FY 2011/2012, 2nd quarter.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated February 13, 2012.
3. Motion to authorize payments set forth on Controller's Office vouchers listing dated February 14, 2012, for the week ending February 15, 2012.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Richard L. Miller, Manager of Auditing.

There being no further business, the meeting adjourned at 10:39 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk