

## **Commissioners' Board Meeting Minutes February 20, 2020**

The Berks County Board of Commissioners met in regular session on Thursday, February 20, 2020, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Michael S. Rivera in attendance. Commissioner Leinbach was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of February 13, 2020 Commissioners' Board Meeting and February 13, 2020 Budget/Operations Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Rivera to approve the Agenda as presented. Said motion was seconded by Commissioner Barnhardt, and all voted unanimously to approve the items listed below:
  - 73.2020 Adopt a resolution authorizing 2019 Appropriations in net zero (Moving spending authority from one fund to another fund); 2020 Budget Transfers in the amount of \$125,697, and 2020 Appropriations in the amount of \$7,118,817 per listing dated February 18, 2020.
  - 74.2020 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 20, 2020 as follows:
    1. Authorize the appointment of Donna Tothero to PC013095 Part-time Forensic Support – District Attorney's Office, effective 02/26/2020. Rate of \$20.00/hour. Replacement for George Bell who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

2. Authorize the promotion of Juan Gonzalez from PC013239 Correctional Officer to PC013357 Sergeant – Jail System, effective 03/04/2020. Rate of \$66,709/annually. Salary range Minimum \$46,146; Midpoint \$61,528; Maximum \$76,910. Replacement for Gary Weil who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
3. Authorize the promotion of Dakota Deaven from PC010393 Correctional Officer to PC012257 Sergeant – Jail System, effective 03/04/2020. Rate of \$66,709/annually. Salary range Minimum \$46,146; Midpoint \$61,528; Maximum \$76,910. Replacement for Jose Gonzalez who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
4. Authorize the promotion of Samuel Mills from PC010178 Assistant Public Defender II to PC010185 Assistant Public Defender III – Public Defender's Office, effective 03/11/2020. Rate of \$59,500/annually. Salary range Minimum \$53,056; Midpoint \$70,741; Maximum \$88,427. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
5. Authorize the promotion of Nathan Volpi from PC010173 Assistant Public Defender II to PC010182 Assistant Public Defender III – Public Defender's Office, effective 03/04/2020. Rate of \$59,500/annually. Salary range Minimum \$53,056; Midpoint \$70,741; Maximum \$88,427. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
6. Authorize the promotion of Kimberly Reinert from PC013188 Aging Assessor III to PC013420 Caseworker Supervisor II – Area Agency on Aging, effective 02/26/2020. Rate of \$60,500/annually. Salary range Minimum \$45,194; Midpoint \$60,259; Maximum \$75,323. New position created by Salary Board on 01/06/2020. This request meets the criteria of the Hiring Policy. Budget 28100 – 23150.

- 75.2020 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 19-44-GW, a one (1) year contract for Hauling and Disposal of Filter Cake Material for the Waste Water Treatment Plant as follows:  
**Solid Waste Services, Inc. d/b/a J. P. Mascaro & Sons**  
2650 Audubon Road  
Audubon, PA 19403  
Total Estimated Annual Expenditure (Option 3) **\$34,632.50**  
The County of Berks reserves the right to extend for two (2) additional one (1) year terms at the unit prices herein, upon mutual agreement of both parties.
- 76.2020 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 19-42-JRES a three (3) year agreement for Office Cleaning Services to be utilized by Magisterial District Judge office locations and Careerlink as follows:  
**Advanced Cleaning Solutions**  
**3477 Corporate Pkwy #100**  
**Center Valley PA 18034**  
Estimated Expenditure:  
Year 1 - \$ 74,525.90  
Year 2 - \$ 74,525.90  
Year 3 - \$ 74,507.05  
Total Estimated Expenditure (Year 1-3): **\$223,558.85**  
The County reserves the right to extend the agreement for two (2) additional one (1) year terms upon mutual agreement of both parties at the unit prices herein.
- 77.2020 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute one contract as a result of the Request for Proposal #19-37-CN for Retention and Development Best Practices Study for the Berks County Workforce Development Board as follows:  
**Educational Data Systems, Inc.**  
**15300 Commerce Drive North**  
**Dearborn, MI 48120**  
Total Not to Exceed: **\$50,000.00**
- 78.2020 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute Change Order No. HHMOT79688C dated February 17, 2020 to Motorola Solutions Contract # HGAC RA05-18. The Change Order adds sub-system VHUD (VESTA Heads Up Display) in an amount of \$99,577.15.

- 79.2020 Adopt a resolution authorizing the appointment of Martiza I. Vargas, Reading, Pennsylvania, to the Berks County Children and Youth Services Advisory Board to fill the remainder of a three (3) year term expiring on December 31, 2021.
- 80.2020 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Agreement by and between the County of Berks ("County") and the City of Reading ("City") to allow the City to temporarily occupy the 18<sup>th</sup> Floor of the Berks County Courthouse while the City and County upgrade the City's 911 communication system, and also in the event an emergency situation renders City Hall Communications Center unusable.
- 81.2020 Adopt a resolution ratifying, confirming and approving the execution by the Board of Commissioners of a letter of support to the Montgomery County Planning Commission for the Borough of Pottstown's application to the Montco 2040 Implementation Grant Program to create pathways in and around the Pottstown Station.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated February 18, 2020. Commissioner Barnhardt reported there are 3 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated February 18, 2020 for week ending February 19, 2020 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert Patrizio was absent for his report.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman reported the Budget/Ops Meeting will begin at 2:00 p.m. and there will be an economic strategy plan presentation by Barry Schlouch; John Weidenhammer and David Hunter, Executive Director of the Berks County Planning Commission. Mr. Seaman provided information on the *What's So Cool About Manufacturing* – Berks Schuylkill 2020 contest, produced by the Manufactures Resource Center. Mr. Seaman

reported this year there are 36 entries representing all Middle Schools in Berks and Schuylkill counties, with the qualifiers moving onto to the State Competition. Mr. Seaman noted voting takes place February 26 through February 28, 2020 and the Awards Ceremony will be held March 3, 2020 at the DoubleTree Hotel in Reading.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

No comments.

#### **Commissioner Rivera**

Commissioner Rivera mentioned Commissioner Leinbach's surgery on Monday went well and he is now home recovering, and appreciates all the prayers and well wishes. Commissioner Rivera reported State Secretary of Aging Robert Torres visited Berks County Office of Aging to update the Agency on what is happening at the State level and to receive input on what the State can do to improve services to seniors, and thanked Dr. Michalik and his staff for hosting the event.

Commissioner Rivera attended a breakfast at the DoubleTree Hotel where it was announced the 3<sup>rd</sup> Annual Statewide Latino Health Summit will be held in Reading at the Hotel June 12 and June 13, 2020.

Commissioner Rivera reported yesterday he attended the ribbon cutting ceremony for the new Dr. Jerome Marcus Learning and Meeting Commons in the Reading Public Library. The area consists of three meeting rooms and are for use by the public free of charge, and are equipped with a high-tech audio/video system and TVs.

Commissioner Rivera attended the Taste of Berks event last evening at the DoubleTree Hotel which highlighted local businesses and the agricultural community.

### **ELECTED OFFICIALS' COMMENTS**

County Controller Graffius commented she also attended the Taste of Berks event.

### **COMMENTS FROM THE FLOOR**

Dennis Williams, Hamburg and the Health Chairperson of the Reading Branch of the NAACP. Mr. Williams commented January was National Radon Action Month, and spoke about the importance of testing for radon in your home and explained what radon is and how to protect your home. Mr. Williams said now is the best time to test for radon because windows are generally closed.

Carlos Zayas, Reading, spoke to the Commissioners about what he believes are errors in the 2020 Mail contact strategies in the City of Reading and certain municipalities. Mr. Zayas believes these errors will impact the outcome of the Census count and do not comply with Section 203 of the Voting Rights Act.

Commissioner Barnhardt suggested Mr. Zayas visit the Reading 2020 Census Office at 645 Penn Street and discuss his concerns with them. Commissioner Barnhardt reminded Mr. Zayas the U.S. Census Department is conducting the Census, Berks County is only promoting and marketing the Census, and the County did not generate the maps.

There being no further business, the meeting adjourned at 10:29 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk