

Commissioners' Board Meeting Minutes February 21, 2019

The Berks County Board of Commissioners met in regular session on Thursday, February 21, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held February 13, 2019 dealing with contract negotiations.

Approval of Minutes

The minutes of February 7, 2019 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

None

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt, and all voted unanimously to approve the items listed below:
 - 60.19 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$819,000; 2018 Appropriations in the amount of \$639,650 and 2019 Appropriations in the amount of \$132,344 per listing dated February 19, 2019.
 - 61.19 Adopt a resolution authorizing Terence Brennan, Administrator at the Berks Heim Nursing and Rehabilitation, to execute the 2019-2020 PELICAN Renewal Quotation for the Berks Heim Nursing and Rehabilitation for General Liability, Healthcare Professional Liability and Employee Benefits Liability presented by EH&D through the Pelican Insurance Program and administered by CCAP ("County Commissioners Association of Pennsylvania"). Mike Malinowski, EH&D Insurance, mentioned this program is managed by CCAP and is a good program for county nursing homes and non-profit nursing homes. Mr. Malinowski reported

the premium went up slightly but is still reasonable, and noted there won't be dividends issued this year.

62.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 21, 2019 as follows:

1. Authorize the appointment of Robert Frankel to PC011112 Guardian ad Litem – Court Administration, effective 3/6/2019. Rate of \$57,000/annually. Salary range Minimum \$49,121; Midpoint \$65,495; Maximum \$81,869. Replacement for Molly Sanders who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
2. Authorize the appointment of Douglass Kenwood to Interim Director of Facilities and Operations – Facilities and Operations, effective 2/15/2019. Rate of \$80,449/annually. The working out of classification compensation will cease upon the appointment of a Director of Facilities and Operations. Salary range Minimum \$55,682; Midpoint \$74,243; Maximum \$92,804. Replacement for Ryan Hunter who separated. Budget 10000 – 11030.
3. Authorize the promotion of Joshua Keller from PC012486 Telecommunicator +6 to PC012455 Watch Officer – Department of Emergency Services, effective 2/20/2019. Rate of \$61,854/annually. Salary range Minimum \$42,507; Midpoint \$56,676; Maximum \$70,845. Replacement for Jennifer Marks who was promoted. This request meets the criteria of the Hiring Policy. Budget 51100 – 36010.
4. Authorize the promotion of Justin Kiebach from PC012503 Telecommunicator +6 to PC012746 Watch Officer – Department of Emergency Services, effective 2/20/2019. Rate of \$61,854/annually. Salary range Minimum \$42,507; Midpoint \$56,676; Maximum \$70,845. Replacement for Michael Smith who was promoted. This request meets the criteria of the Hiring Policy. Budget 51100 – 36010.
5. Authorize the salary adjustment for Sarah Shivers, PC012560 QA and Training Officer – Department of Emergency Services, effective 1/30/2019. Rate of \$61,854/annually. Salary range Minimum \$43,924; Midpoint \$58,565; Maximum \$73,206. This request meets the criteria of the Hiring Policy. Budget 51100 – 36010.

- 63.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Confidentiality Agreement between Caremark Health, LLC, Delaware; PBGH Services, Inc. Pennsylvania; the County of Berks, and third parties McGriff Insurance Services, Inc., North Carolina, and Benefitfocus.com, Inc., South Carolina, pertaining to the County's prescription program.
- 64.19 Adopt a resolution authorizing the Board of Commissioners to execute the Title Page of the Drawings for Construction as prepared by professional engineers with PRIME AE Group, Inc. pertaining to the County Line Road a/k/a Burkey's Bridge (County Bridge #74B) Replacement Project in Washington Township, Berks County, Pennsylvania.
- 65.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Right-of-Way Clearance Certification as drafted by the PA Department of Transportation which confirms that all necessary Rights-of-Way have been fully and properly acquired for the County Line Road a/k/a Burkey's Bridge (County Bridge 74B) Replacement Project in Washington Township.
- 66.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the annual Emergency Management Performance Grant (EMPG) Application for Federal Fiscal Year 2019 (October 1, 2018 through September 30, 2019) in the amount of \$109,297.77, and any and all other required documents necessary to the application process. This grant application includes funding for the Director of Emergency Services and a Planner 1.
- 67.19 Adopt a resolution Christian Y. Leinbach, Chair, to execute the Amendment to Service Agreement Number AWPA-PSA32AAA-2018-2021 between Aging Well PA, LLC and Berks County Area Agency on Aging ("Aging"). The Amendment updates the reimbursement rate to Aging for completed level of care determination assessments from \$237.12 to 274.11 for period July 1, 2018 through March 31, 2019, and other required services.
- 68.19 Adopt a resolution authorizing execution of Subgrant Application No. 30622 – Forensic Analyst Training, Opioid Death Investigations, from the Pennsylvania Commission on Crime and Delinquency ("PCCD"). The Grant will be used by the District Attorney's Office to train a digital analyst in advanced techniques that can be applied to opioid death investigations and is 100% federally funded.

- 69.19 Adopt a resolution authorizing Deborah Olivieri, Director of Berks County Election Services, to execute the Release for Cargo Loss and Damage to Glose Moving & Storage and Vanliner Insurance Company, upon payment of \$2,090.00, as a result of damage while transporting voting machines during the November 2018 Election.
- 70.19 Adopt a resolution authorizing execution of the Lease Extension Agreement between the County of Berks and the Berks County Industrial Development Authority for office space located on the 14th Floor, Berks County Services Center for a five (5) year term ending October 31, 2024.
- 71.19 Adopt a resolution authorizing execution of an Addendum to Lease Agreement between the County of Berks and Kotsakis Family Limited partnership, Wernersville, Pennsylvania, for premises situate at the Westgate Shoppes, 600 East Penn Avenue, Wernersville, Pennsylvania, for use by Magisterial District Court 23-1-01 (Young) for a one (1) year period ending April 30, 2020.
- 72.19 Adopt a resolution authorizing the appointment of Dr. Rudy Ruth, West Lawn, Pennsylvania, to the Berks County Redevelopment Authority, filling an unexpired term ending December 31, 2022.
- 73.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Agreement No. VC-214951-19 Basic Agreement and the Limited License Agreement between the County of Berks and RBA Professional Data Systems, Inc., State College, Pennsylvania, to provide management information services and software products for tax claim and tax collection services.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated February 19, 2019. Commissioner Leinbach reported there are nine contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated February 19, 2019 for week ending February 20, 2019 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert Patrizio was absent for his report. Mr. Seaman reported there will be a discussion regarding the Allegheny Aqueduct; the potential of amending the resolution concerning new election equipment with Costar and a Cash Flow report.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

None.

COMMISSIONERS' COMMENTS**Commissioner Barnhardt**

Commissioner Barnhardt commented on the past requests to install a new lighting system on the Courthouse. Commissioner Barnhardt stated the main reason is because of the notorious radio interference to the County's \$64 million emergency radio system from the LED lights.

Commissioner Scott

Commissioner Scott commented on the recent coverage of the failure of the Reading Area Water Authority to bill the County for water service, and believes the County did nothing wrong. Commissioner Scott stated the City should consider privatizing both the Water and Sewer Authority.

Commissioner Leinbach

Commissioner Leinbach provided an update on the Berks Heim, reporting next week there will be a webinar conference call with all 17 counties that still have nursing homes to discuss strategy on the IGT and Medicare reimbursement rates. Commissioner Leinbach reported he will be attending the NACo 2019 Legislative Conference next Friday where he anticipates a rollout on a new NACo cellphone coverage app for all NACo counties and residents, and a session dealing with justice and public safety issues regarding the cash bail system and mental illness in county jails.

ELECTED OFFICIALS' COMMENTS

Berks County Recorder of Deeds Fred Sheeler questioned the 3rd Floor Renovations and what the plan is to store the historic mortgage books. Commissioner Leinbach asked Ron Seaman to look into this issue.

COMMENTS FROM THE FLOOR

Crystal Kowalski, Wyomissing, asked if there are any tours scheduled for the Heim. Commissioner Leinbach responded no.

There being no further business, the meeting adjourned at 10:32 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk