

## **Commissioners' Board Meeting Minutes February 26, 2015**

The Berks County Board of Commissioners met in regular session on Thursday, February 26, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Assistant County Solicitor Heidi B. Masano, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of February 19, 2015 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 56.15 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$138,382.00, 2014 Appropriations in the amount of \$19,985.00, 2015 Budget Transfers in the amount of \$84,420.00 and 2015 Appropriations in the amount of \$31,183.00 per listing dated February 23, 2015.
  - 57.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated February 26, 2015 as follows:
    1. Authorize salary increase for Leonard Greth, PC011151 Judicial Administrative Assistant – Court Administration, effective 2/25/2015. Rate of \$43,433/annually. Salary range Minimum \$31,715; Midpoint \$42,286; Maximum \$52,858. The requested salary increase is based on the Judicial Administrative Assistant compensation structure approved by Salary Board on 8/19/2008. Budget 10000 – 11600.
  - 58.15 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute, as a result of Invitation to Bid # 14-39-LE, five (5) one (1) year contracts for Medical Supplies to be utilized by the Berks Heim, Coroner's Office, Adult Probation and Juvenile Probation as follows:

**Bound Tree Medical, LLC**

5000 Tuttle Crossing

Dublin, OH 43106

Line Items: 3, 5, 13, 33-A, 33-B, 33-C, 56, 59-B, 59-C, 72, 75,  
and 76**Estimated Annual Expenditure: \$4,461.88****Manheim Medical Supply, Inc.**

13 N. Main St

Manheim, PA 17545

Line Items: 2, 4, 6, 7, 9, 11, 12, 16, 17, 21, 23, 26, 27, 30, 31-A,  
31-B, 31-C, 31-D, 32-B, 32-C, 32-D, 34, 36, 37, 38, 42, 44, 46,  
48, 50, 51, 52, 54, 55, 63, 64, 73, 77, 78, 79, 81, 83, 88, 90, 91,  
92, 94, 95, 98, 101, 102, 103, 107, 108, 109, 110, 112, 113, 114,  
115, 117, 118, 119, 120, 123, 124, 126, 127, 128, 129, 130, 131,  
and 132**Estimated Annual Expenditure: \$233,610.26****Medline Industries Holdings, LP**

11080 Soldiers Field Court #700

Sugarland, TX 77479-4053

Line Items: 1, 14, 19, 20, 22, 24, 35, 40, 43, 47, 53, 57, 58, 62,  
65, 66, 67, 68, 69, 70, 74, 80, 84, 89, 97, 103, 104, 116, 121,  
122, 125, and 133**Estimated Annual Expenditure: \$76,120.29****MMS – A Medical Supply Company**

145 Hugesnot Street, Suite 108

New Rochelle, NY 10801

Line Items: 8, 10, 15, 18, 25, 39, 41, 45, 49, 71, 85, 86, 87, 93,  
99, 100, 105 and 106**Estimated Annual Expenditure: \$10,473.23****Moore Medical**

1690 New Britian Avenue

Farmington, CT 06032

Line Items: 28, 29, 96, 102, and 111

**Estimated Annual Expenditure: \$3,413.42**

Upon mutual agreement of both parties the County reserves the right to extend the contracts for two additional one year terms. It was noted by Chief Clerk Maryjo Gibson, who confirmed with Kelly Laubach, that the word "end" in the last paragraph should be "extend". Commissioner Leinbach stated let the record reflect the correction.

- 59.15 Adopt a resolution authorizing execution of Amendment No. 2 to the Agreement between the County of Berks and Pyramid Network Services, LLC, E. Syracuse, New York, to provide services to address and correct performance issues with a certain number of the air conditioning units supplied to the County as part of the VFP shelters for radio tower sites in regard to the Public Safety Radio Project. This is a zero dollar change negotiated to address the concerns with the HVAC units.
- 60.15 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 27 to Agreement Nol. AIA-147529-13 between the County of Berks and Gordon H. Bayer, Inc. to furnish labor and materials associated with the installation of additional square footage of resinous epoxy flooring outside of the shower areas in Intake as well as certain Cell Blocks in the amount of \$22,812.30. The additional flooring is requested to mitigate slip and fall hazards as well as more fully waterproof the area immediately outside of each shower. This Change Order has been reviewed and endorsed by the Architect and Construction Manager.
- 61.15 Adopt a resolution of the Berks County Board of Commissioners approving the updated and revised Investment Policy Statement of the County of Berks General Operating Funds dated February 26, 2015.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated February 24, 2015. Commissioner Leinbach mentioned there are 8 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated February 24, 2015 for week ending February 25, 2015 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy County Controller Ronald Rutkowski.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken had no comments today.

2. Robert J. Patrizio reported Michael Vind, the County's Financial Advisor, will attend the meeting today to discuss the Investment/Debt Analysis. Mr. Patrizio reported the Board will also go over some select financial data.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt mentioned that tomorrow at 10:00 a.m. he will attend a meeting at the Greater Reading Chamber of Commerce with the Transportation Committee and Reading Bridges to discuss the closure of the Buttonwood Street Bridge. Commissioner Barnhardt reported the contracts are out and the proposed start date will be in June and the Bridge will be closed to all pedestrian and vehicular traffic for a 2 year period. Commissioner Barnhardt will provide an update next Thursday.

Commissioner Scott commented that the Investment Policy adopted today is a step forward, will save money and enhance revenue. Bob Patrizio mentioned National Penn Bank will be attending the March 5<sup>th</sup> Budget Meeting to present their recommendations, and Commissioner Scott asked if the Bank could deliver a copy of the Agreement prior to next Thursday for review. Commissioner Scott commented that if acceptable, the Agreement could be signed at the Budget meeting as it is an advertised public meeting. Commissioner Leinbach concurred adding the entire Board as well as Bob and Dennis agree with the selection of National Penn Bank. Commissioner Scott added this was a competitive process of 2 outstanding firms. County Treasurer Dennis Adams stated he will ask the Bank to send over an Agreement prior to the March 5<sup>th</sup> Budget Meeting for the County's review.

Commissioner Scott mentioned the Board received a thorough assessment by an outside firm of the Greater Reading Convention and Visitor's Bureau regarding tourism of its strengths and weaknesses. Commissioner Scott provided some observations that were interesting to him mentioning the difficulty in marketing downtown Reading to both local and non-local residents. Commissioner Scott commented that with the election season coming up, some of the information in this report might be relevant to the electorate.

Commissioner Leinbach recognized his son William Leinbach and his Uncle Matt Yancik, who was in town to attend the funeral of his daughter, who was 70 years old. Commissioner Leinbach mentioned his uncle is 95 years old and lives in southern Missouri and is a WWII veteran.

Commissioner Leinbach reported he spent the last several days in Washington, D.C. at a NACo conference and touched on a few of the seminars he attended. Commissioner Leinbach attended a session on the future of long term transportation funding, stating the current extension of the Transportation Bill expires May 31 and there will be a huge financial impact on States and local governments. Commissioner Leinbach commented he attended another session dealing with Mental Health and County Jail systems, which was appropriate because last Friday he spent about 3 hours with his Executive Assistant, Representative Mark Rozzi and his Chief of Staff, the Warden and 2 Deputy Wardens and took an extensive tour of the Jail and ended up in the Mental Health section.

Commissioner Leinbach commented our Jail is overflowing with people waiting to be moved to either Wernersville or Norristown, which facilities are also at capacity.

Commissioner Leinbach commented they heard information about a joint County facility

in Texas to divert people from Prison to a facility where they can get treatment. Commissioner Leinbach wondered if Berks and its surrounding counties could come up with a joint effort along the lines of what has been done with Youth Detention Centers. Commissioner Leinbach commented on the headline in today's newspaper- "State House Votes to Pass 'Eileen's Law'" which passed 190-0. Commissioner Leinbach commented he doubts very much it would have made any difference for Eileen DiNino, as the bill still leaves jail on the table as an option. Commissioner Leinbach reported a surprising statistic he learned from his visit to the Jail, that in 2014 every single person jailed in Berks County Jail for truancy was a woman and single mother. Commissioner Leinbach commented this Bill is political window dressing and needs to take prison off the table for truancy. Commissioner Leinbach stated he sent an email to all 4 State Senators asking for the opportunity to testify against the current form of this Bill before the Senate votes.

There being no further business, the meeting adjourned at 10:36 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk